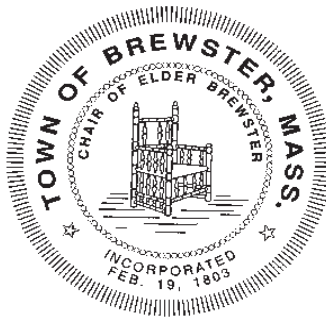


# **TOWN OF BREWSTER**



## **ANNUAL TOWN REPORTS**

**For the period ending  
December 31, 2015**

# MASSACHUSETTS ELECTED OFFICIALS 2015

## REPRESENTATIVE IN GENERAL COURT

### First Barnstable District

Timothy Whelan (R)

State House, Rm 39

Boston, MA 02133

617-722-2014

[Timothy.Whelehan@mahouse.gov](mailto:Timothy.Whelehan@mahouse.gov)

## SENATOR IN GENERAL COURT

### Cape & Islands District

Daniel A. Wolf (D)

State House, Rm. 405

Boston, MA 02133

617-722-1570 fax: 617-722-1271

[Daniel.wolf@masenate.gov](mailto:Daniel.wolf@masenate.gov)

## SENATOR IN CONGRESS

### Ninth District

Elizabeth Warren (D)

317 Russell Senate Office Building

Washington, DC 20515

202-224-4543

[http://www.warren.senate.gov/?p=email\\_senator](http://www.warren.senate.gov/?p=email_senator)

2400 JFK Federal Building

15 New Sudbury Street

Boston, MA 02203 Phone: (617)-565-3170

## REPRESENTATIVE IN GENERAL COURT

### Fourth Barnstable District

Sarah K. Peake (D)

State House, Rm 163

Boston, MA 02133

617-722-2040 fax: 617-722-2239

[Sarah.peake@mahouse.gov](mailto:Sarah.peake@mahouse.gov)

District Office: 508-487-5694

## REPRESENTATIVE IN CONGRESS

### Ninth District

William R. Keating (D)

315 Cannon HOB

Washington, DC 20515

202-225-3111

[www.house.gov/keating](http://www.house.gov/keating)

297 North St. Suite 312

Hyannis, MA 02601

508-771-0666

## SENATOR IN CONGRESS

### Ninth District

Edward J. Markey (D)

218 Russell Senate Office Building

Washington, DC 20510

Phone: (202) 224-2742

<http://www.markey.senate.gov/>

10 Causeway Street, Suite 559

Boston, MA 02222

Phone: (617) 565-8519

**GOVERNOR**

Charlie Baker (R)

State House, Rm 280

Boston, MA 02133

617-725-4005

888-870-7770 (in state)

[www.mass.gov](http://www.mass.gov)

**SECRETARY OF THE COMMONWEALTH**

William Francis Galvin (D)

One Ashburton Place, Rm 1611

Boston, MA 02108

1-800-392-6090

<http://www.sec.state.ma.us>

[cis@sec.state.ma.us](mailto:cis@sec.state.ma.us)

**ATTORNEY GENERAL**

Maura Healey

One Ashburton Place

Boston, MA 02108

617-727-2200

[www.mass.gov/ago](http://www.mass.gov/ago)

[ago@state.ma.us](mailto:ago@state.ma.us)

# TOWN OF BREWSTER

## ELECTED OFFICIALS

TERM  
EXPIRES

### 2015

#### Board of Selectmen

3 Year Term

Five  
Members

Peter G. Norton	Clerk	2018
Patricia Hughes	Vice-Chairman	2016
Benjamin deRuyter	Chairman	2016
James W. Foley		2018
John T. Dickson		2017

#### Board of Health

3 Year Term

Five  
Members

Mary W. Chaffee		2017
Joseph Robert Ford		2016
Lemuel Skidmore	Chairman	2016
Annie Dugan	Vice-Chairman	2017
Carmen Scherzo		2018

#### Brewster Housing Authority

5 Year Term

Five  
Members

Mary E. Haynes		2017
Brian D. Harrison		2016
Leonard V. Avery		2019
Barbara Burgo		2020
Robert H. Hooper	Chairman	

#### Brewster School Committee

3 Year Term

Five  
Members

Lori Gilmore		2016
Jessica Larsen		2018
David Telman		2016
Claire Gradone		2017
Marie Enochy		2017

#### Moderator

One Year Term

One Member

Stephen L. Doyle		2016
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Constable

One Year Term	One Member
Roland W. Bassett Jr	2016

Brewster Old Kings Highway Regional  
Historic District

4 Year Term	Elected 4 Members
Patricia Busch	2019
Lawrence Houghton	2017
Donald C. Arthur	2016
James Trabulsie	2019
John Halvorson	2014
Chairman, Appt. by BOS	

Recreation Commission

3 Year Term	Five Members
Roland W. Bassett, Jr. Chairman	2017
George A. Bausch	2017
Allen J. Ryone	2016
Thomas Wingard, Jr.	2018
Sherrie McCullough	2016

Planning Board

5 Year Term	Seven Members
Elizabeth Taylor	2020
Richard J. Judd, Jr. Chairman	2017
Kari Sue Hoffmann	2020
Nicholas deRuyter	2019
Scott F. Collum	2018
William Crane Hoag	2017
Jason Klump Vice-Chairman	2016

Nauset Regional School District Committee

3 Year Term	Four Brewster Members
Edward S. Lewis	2016
John M. O'Reilly	2017
Tracy Vanderschmidt	2018
Susan Skidmore	2016

## APPOINTED TOWN OFFICERS

Charles L. Sumner (retired October 31<sup>st</sup>).....Town Administrator  
Micheal Embury .....Town Administrator  
Jillian D. Douglass.....Assistant Town Administrator  
Sarah Turano-Flores .....Town Counsel  
Richard Koch ..... Police Chief  
Patrick Ellis .....Superintendent, Dept. of Public Works  
Lisa Souve ..... Finance Director  
David Tately..... Deputy Assessor  
Nancy Ellis Ice .....Health Director  
Sherrie McCullough .....Assistant Health Director  
Lynda J. Brogden-Burns .....Inspector of Animals  
Denise Rego ..... Director, Council on Aging  
Mark O'Brien ..... Director of Operations, Captains Golf Course  
Peter Ervin.....Superintendent, Golf Course  
Lisa Vitale..... Town Treasurer/Collector  
Robert Moran..... Fire Chief/Emergency Management Director  
Paul Anderson .....Superintendent, Water Department  
James Gallagher .....Conservation Admin./Natural Resources Officer  
Ellen Ojala.....Recreation Director  
Victor Staley ..... Building & Zoning Agent  
Roland Bassett, Jr. .... Wiring Inspector  
Scott VanRyswood .....Gas Inspector /Plumbing Inspector  
Christopher Miller..... Director of Natural Resources  
Kathleen Lambert ..... Information Technology Coordinator  
Susan Leven ..... Town Planner

## Town Committees 2015

<b><u>Committee/Board</u></b>	<b><u>First Name</u></b>	<b><u>Last Name</u></b>	<b><u>Expiration Date</u></b>	<b><u>Notes</u></b>
<b><u>Agriculture Commission</u></b>				
	Stephan	Brown	6/30/2015	
	David	Miller	6/30/2016	Resigned 3/24/15
	Jack	Latham Jr.	6/30/2014	
	Peter	Herrmann	6/30/2016	Chairman
	Lucas	Dinwiddie	6/30/2015	
	Rebecca	Howes	6/30/2016	
<b><u>Alewife Committee</u></b>				
	William	LeMaitre	6/30/2016	
	William	Todd	6/30/2014	
	Dana	Condit	6/30/2018	
<b><u>All Citizens Access</u></b>				
	Claire	Gradone	6/30/2018	
	Denise	Rego	6/30/2017	COA Director
	Roberta	Murphy	6/30/2016	
	Judy	Miller	6/30/2016	
	Joan	Carstanjen	6/30/2017	
<b><u>Archivist</u></b>				
	Ellen	St Sure	6/30/2016	
<b><u>Assessors</u></b>				
	Belinda	Eyestone	6/30/2018	
	Diane	Salomone	6/30/2016	
	G. Howard	Hayes	6/30/2017	
<b><u>Barnstable Cnty Human Rights Commission</u></b>				
	Elizabeth (Licia)	Fields	6/30/2016	Resigned 4/15/15
	Margaret	Shea	6/30/2018	
<b><u>Beach Survey Work Group</u></b>				
	Konrad	Schultz	10/30/2015	

<b><u>Committee/Board</u></b>	<b><u>First Name</u></b>	<b><u>Last Name</u></b>	<b><u>Expiration Date</u></b>	<b><u>Notes</u></b>
	Tonna-Marie	Rogers	10/30/2015	
	Mary	O'Neil	10/30/2015	
	Sue	Leven	10/30/2015	
<b><u>Bikeways Committee</u></b>				
	Sue	Leven	6/30/2015	Town Planner
	Clarence	Scott	6/30/2017	
	Hal	Minis	6/30/2018	
	John	Clarke	6/30/2016	Chairman
	Richard	Koch	6/30/2017	Police Chief
	Michael	Grugan	6/30/2015	
	Gregory	Wright	6/30/2018	
	Susan	Riseman	6/30/2017	
	Eric	Levy	6/30/2015	Nickerson Park Rep
<b><u>Building &amp; Needs Assessment</u></b>				
	Jonathan	Phillips	6/30/2014	
	Philip	Lindquist	6/30/2015	
	George	Deering	6/30/2016	
	David	Telman	6/30/2018	
<b><u>Cable Television Advisory</u></b>				
	Larry	Greeley	6/30/2016	
	Janet	Husband	6/30/2017	
	Walter	Powers	6/30/2017	
	Zeb	Barker	6/30/2017	
	James	Kane	6/30/2017	
<b><u>Cape &amp; Vineyard Electric Cooperative</u></b>				
	Charles	Hanson	6/30/2018	Brewster's Rep.
<b><u>Cape Cod Commission</u></b>				
	Elizabeth	Taylor	4/24/2016	
<b><u>Cape Cod Pathways</u></b>				



<b><u>Committee/Board</u></b>	<b><u>First Name</u></b>	<b><u>Last Name</u></b>	<b><u>Expiration Date</u></b>	<b><u>Notes</u></b>
<b><u>Cape Cod Reg'l Technical High School</u></b>	George	Thurber	6/30/2017	Chairman
	Patricia	Tammar	6/30/2018	
	James	Gallagher	6/30/2016	
	Eric	Levy	6/30/2016	
	Elizabeth	Finch	6/30/2016	
	Gary	Christen	6/30/2016	
	Doug	Erickson	6/30/2016	
<b><u>Cape Cod Water Protection Collaborative</u></b>	Richard	Hoffman	6/30/2017	Resigned 9/15/15 Fulfill C Cash
	Paul	Sullivan	6/30/2017	
	Stuart	Fyfe	6/30/2016	
<b><u>Cape Light Compact</u></b>	Sue	Leven	6/30/2018	Town Planner
<b><u>Capital Planning Committee</u></b>	Deane	Keuch	6/30/2018	Brewster's Rep.
	Robert	Miller	6/30/2018	
<b><u>CCC/Coastal Resources Committee</u></b>	Chris	Miller	6/30/2018	
<b><u>Cemetery Commission</u></b>	Norma	Modzelewski	6/30/2018	
	Janet	Hicks	6/30/2016	
	Thomas	Rogers	6/30/2016	
	Albert	Fitzgerald	6/30/2017	
	Joan	Carstanjen	6/30/2018	
<b><u>Coastal Committee</u></b>	Matthew	Cannon	6/30/2017	

<b>Committee/Board</b>	<b>First Name</b>	<b>Last Name</b>	<b>Expiration Date</b>	<b>Notes</b>
	Chester	Lay	6/30/2017	
	Joseph	Rinaldi	6/30/2017	
	Abigail	Archer	6/30/2017	
	James	Goodrich	6/30/2017	
	Ruth	Courtnell	6/30/2018	
<b><u>Community Preservation Committee</u></b>				
	Dion	Dugan	6/30/2016	Housing Authority Rep.
	Jeanne	Boehm	6/30/2016	Citizens Rep.
	Paul	Ruchinskask	6/30/2015	Citizen Rep.
	Roland	Bassett Jr	6/30/2016	Recreation Rep.
	William	Klein	6/30/2017	Conservation Rep.
	Elliott	Carr	6/30/2015	Resigned 4/23/15
	Elizabeth	Taylor	6/30/2018	Planning Board Rep.
	Joan	Carstanjen	6/30/2018	Historical Commission Rep.
	Peter	Johnson	6/30/2018	
<b><u>Comprehensive Water Planning Committee</u></b>				
	Daniel	Ryan	6/30/2018	
	Bruce	Evans	6/30/2014	Conservation Delegate
	Russell	Schell	6/30/2018	
	Paula	Miller	6/30/2016	Chairman
	Patricia	Hughes	6/30/2015	
	Lemuel	Skidmore	6/30/2016	Board of Health Rep
	Adam	Curtis	6/30/2016	
	David	Bennett	6/30/2015	Vice-Chairman/Clerk
	Elizabeth	Taylor	6/30/2015	Planning Rep
<b><u>Conservation Commission</u></b>				
	Shana	Brogan	6/30/2015	Alternate
	Bruce	Evans	6/30/2017	
	William	Klein	6/30/2016	
	Hayley	Winfield	6/30/2016	Vice Chairman

Committee/Board	First Name	Last Name	Expiration Date	Notes
	Michael	Tobin	6/30/2018	Chairman
	Virginia	Iannini	6/30/2018	
	Stephen	McKenna	6/30/2016	
<b><u>Council on Aging</u></b>				
	Gennie	Moran	6/30/2017	Resigned 6/5/15
	Cynthia	O'Leary	6/30/2018	
	Jackie	deRuyter	6/30/2017	
	Robert	Deloye	6/30/2017	
	Karen	Thurber	6/30/2016	
	Diane	Richards	6/30/2017	
	Timothy	Whelan	6/30/2017	
	Loretta	Ruchinskask	6/30/2016	
<b><u>Cultural Council</u></b>				
	Milton	Teichman	6/30/2016	1st Term
	Benton	Jones	6/30/2016	2nd Term
	Joan	Bernstein	6/30/2017	1st Term
	JoAnn	Phillips	6/30/2017	1st term
	Joan	Swaluk	6/30/2016	2nd term
	Maureen	Callahan	6/30/2017	2nd term
	Ralph	Marotti	6/30/2018	1st term
	Andrea	Nevins	6/30/2018	1st Term
	Sharon	Leder	6/30/2018	1st Term
	Monika	Woods	6/30/2018	1st Term
	Claire	Gradone	6/30/2016	2nd Term/Resigned 7/30/15
<b><u>Dog Park Development Committee</u></b>				
	Tom	Lincoln	6/30/2016	Chairman
	Ellen	Ford	6/30/2016	
	Hayley	Winfield	6/30/2016	
	Susan	Lindquist	6/30/2016	
	David	Smith	6/30/2016	
<b><u>Egg Committee</u></b>				
	Lisa	Labrecque		Indefinite

<b>Committee/Board</b>	<b>First Name</b>	<b>Last Name</b>	<b>Expiration Date</b>	<b>Notes</b>
<b><u>Emergency Management</u></b>				
	Michael	Embury	6/30/2016	Deputy Director
	Robert	Moran	6/30/2016	Director Emergency Mnmgt.
<b><u>Energy Committee</u></b>				
	Charles	Hanson	6/30/2017	
	Richard	Wolf	6/30/2017	
	Edward	Swiniarski	6/30/2018	Chairman
	Peter	Soule	6/30/2016	
	Deane	Keuch	6/30/2016	
<b><u>Ethics Commission Liaison</u></b>				
	Colette	Williams		Indefinite
<b><u>Finance Committee</u></b>				
	Daniel	Guertin	6/30/2016	
	Charles	DeVito	6/30/2018	
	Gregory	Levasseur	6/30/2017	Clerk
	Susan	Ballantine	6/30/2017	
	Herb	Montgomery	6/30/2016	
	Dennis	Hanson	6/30/2018	Vice-Chairman
	James	O'Leary	6/30/2016	
	Madhavi	Venkatesan	6/30/2018	
	Michael	Fitzgerald	6/30/2017	Chairman
<b><u>Golf Commission</u></b>				
	Edward	Pavlu	6/30/2018	
	John	Piemontese	6/30/2018	
	Carl	Blanchard	6/30/2016	
	Anne	O'Connell	6/30/2017	
	Cynthia	Bingham	6/30/2017	
	Wyn	Morton	6/30/2017	
	Marc	Fontaine	6/30/2016	Resigned 6/30/15
	Jeffry	Odell	6/30/2018	
<b><u>Government Study Committee</u></b>				

<b>Committee/Board</b>	<b>First Name</b>	<b>Last Name</b>	<b>Expiration Date</b>	<b>Notes</b>
	Todd	Montgomery	6/30/2017	
	Donald	Arthur	6/30/2017	
	Elbert	Ulshoeffer	6/30/2017	
	David	Whitney	6/30/2017	
	Chris	Kenney	6/30/2017	
	Colin	Odell	6/30/2017	
	Geraldine	Carlin	6/30/2017	
<b><u>Harbor Master</u></b>				
	Ryan	Burch		Indefinite/Assistant
	Chris	Miller		Indefinite
<b><u>Hazardous Waste Committee</u></b>				
	Robert	Moran	6/30/2017	Fire Chief
	Patrick	Ellis	6/30/2016	
	Nancy	Ice	6/30/2016	Health Director
	Paul	Anderson	6/30/2016	
<b><u>Historical Commission</u></b>				
	Patricia	Busch	6/30/2018	
	Joan	Carstanjen	6/30/2018	Resigned 11/9/15
	George	Boyd	6/30/2017	
	Jeffrey	Hayes	6/30/2017	
<b><u>HOME Consortium Barn County</u></b>				
	Jillian	Douglass	6/30/2018	
<b><u>Housing Partnership</u></b>				
	Ralph	Marotti	6/30/2018	
	Diane	Pansire	6/30/2017	
	Jillian	Douglass	6/30/2016	
	Sarah	Robinson	6/30/2018	
	Peyton	Johnson	6/30/2017	
<b><u>Human Services Committee</u></b>				
	Vivian	Cafarella	6/30/2017	

<b>Committee/Board</b>	<b>First Name</b>	<b>Last Name</b>	<b>Expiration Date</b>	<b>Notes</b>
	Deborah	Blackman-Jacobs	6/30/2017	
	Lisa	Perkins	6/30/2017	
	Denise	Rego	6/30/2016	
	Patricia	Hess	6/30/2016	
	Sean	Parker	6/30/2017	
	Anthony	Zeller	6/30/2017	
	Jonathan	O'neil	6/30/2018	
	Anne	O'Connell	6/30/2016	
<b><u>Library Building Committee</u></b>				
	Joan	Cassidy	6/30/2016	
	Jeff	Gardner	6/30/2016	
	Kathy	Cockcroft	6/30/2016	Library Director
	Chris	Kenney	6/30/2016	
	Charlie	Sumner	6/30/2016	
<b><u>Long Range Vision Work Group</u></b>				
	Benjamin	deRuyter		Indefinite
	Hal	Minis		Indefinite
	John	Leaning		Indefinite
	Jeff	Thibodeau		Indefinite
	Sue	Leven		Indefinite
<b><u>Lower Cape Community Access Television</u></b>				
	Zeb	Barker	6/30/2017	
<b><u>Millsites Committee</u></b>				
	Faythe	Ellis	6/30/2016	
	Roger	O'Day	6/30/2017	
	Dana	Condit	6/30/2018	
	Sandra	Godwin	6/30/2018	
	Emily	Sumner	6/30/2016	
	Doug	Erickson	6/30/2017	

<b><u>Committee/Board</u></b>	<b><u>First Name</u></b>	<b><u>Last Name</u></b>	<b><u>Expiration Date</u></b>	<b><u>Notes</u></b>
<b><u>Oil Spill Coordinator</u></b>	Robert	Moran	6/30/2016	Fire Chief
<b><u>Open Space Committee</u></b>	Peter	Herrmann	6/30/2017	
	Jeanne	Boehm	6/30/2016	
	Andrew	Perkins	6/30/2017	
	Tom	Kowalski	6/30/2017	
	Elizabeth	Taylor	6/30/2015	
	Gary	Christen	6/30/2017	Pathways Rep.
	Keith	Johnson	6/30/2016	
	Don	Keeran	6/30/2017	
<b><u>Pleasant Bay Alliance</u></b>	Sue	Leven	6/30/2015	Alternate
<b><u>Recycling Commission</u></b>	John	Cunningham	6/30/2017	
	William	Barnstead	6/30/2016	
	Meg	Morris	6/30/2018	
	Brenda	Locke	6/30/2016	
	Annie	Dugan	6/30/2016	
	Edward	Prevost	6/30/2016	
<b><u>Registrar</u></b>	Thaddeus	Nabywaniec	3/31/2017	Democrat
	Francis	Smith Jr.	3/31/2016	Republican
<b><u>Sportsmen Committee</u></b>	Chris	Miller	6/30/2014	Conservation Rep
	George	Bausch	6/30/2014	Public Safety Officer
	Roger	Bassett	6/30/2014	
	Gary	Kaser	6/30/2013	
<b><u>Stony Brook Millsites</u></b>				

<b><u>Committee/Board</u></b>	<b><u>First Name</u></b>	<b><u>Last Name</u></b>	<b><u>Expiration Date</u></b>	<b><u>Notes</u></b>
<b><u>Town Administrator Search Committee</u></b>	Peter	Ogozalek	6/30/2018	
	David	Whitney		Indefinite
	John	O'Reilly		Indefinite
	Patricia	Hughes		Indefinite
	Patricia	Hess		Indefinite
<b><u>Tri-Town Groundwater Protection</u></b>				
	Michael	Embury	6/30/2018	
<b><u>Water Commissioner</u></b>				
	Douglas	Wilcock	6/30/2017	
	Deane	Keuch	6/30/2018	
	Susan	Neese-Brown	6/30/2017	
<b><u>Water Quality Review Committee</u></b>				
	Paula	Miller	6/30/2016	
	Nancy	Ice	6/30/2016	Health Director
	Patricia	Hughes	6/30/2015	
	Douglas	Wilcock	6/30/2016	Resigned 9/15/15
	Carmen	Scherzo	6/30/2016	
	Elizabeth	Taylor	6/30/2016	
	Chris	Miller	6/30/2016	Conservation Comm Rep.
	Victor	Staley	6/30/2016	Building Commissioner
<b><u>Zoning Board of Appeals</u></b>				
	Philip	Jackson	6/30/2016	Chairman
	Patricia	Eggers	6/30/2016	Alternate
	Bruce	Macgregor	6/30/2018	
	Brian	Harrison	6/30/2017	
	Sarah	Kemp	6/30/2016	Alternate
	John	Nixon	6/30/2017	
	Les	Erikson	6/30/2016	Alternate



Committee/Board	First Name	Last Name	Expiration Date	Notes
	Arthur	Stewart	6/30/2016	
	Paul	Kearney	6/30/2016	Alternate



## REPORT OF TOWN ADMINISTRATOR

This past year of 2015 was keenly focused on a wide variety of capital improvement projects and a robust debate over the future of several municipal facilities, primarily concentrated on the construction of a new Fire and Rescue Station, planning and improvements to our public beaches and landings and a renewed investment in the Town's roadway network.

The largest and most significant matter on the 2015 Annual Town Meeting warrant was a request for a long term borrowing authorization in the amount of \$10 million for a multi-year public roads improvement plan. This proposal evolved from a study commissioned by the Board of Selectmen for a comprehensive pavement management plan, which was completed in January of 2015. The study's findings revealed a dire need to make major investments over the next 5 years in the Town's roadway infrastructure. Essentially we were not investing adequate resources on this critical resource, which without enhanced public investment, would have resulted in an escalating deterioration of roads throughout the community. This plan was presented at the 2015 Annual Town Meeting and the Annual Town Election as a Proposition 2 ½ Debt Exclusion, and was overwhelming approved by voters. Utilizing monies from this appropriation, the Town undertook a series of pavement projects mainly in West Brewster. In addition, we issued a contract for the rehabilitation of Underpass and Snow Road; this work will commence in the Spring of 2016.

The Town has been engaged in a planning process to evaluate the Fire and Rescue Department's facility needs since 2001. While this study has evolved over a long period of time, it essentially included an analysis of one approach that would allow for the renovation and expansion of the existing facility, and an alternative that would result in the demolition of the existing facility and the construction of a new station on the existing site. In May of 2014, we presented a plan

that included this second approach, which was narrowly defeated by voters. The Board of Selectmen and the Finance Committee held a series of public workshops throughout the winter of 2015 to re-evaluate a series of alternatives that again included a renovation and expansion of the existing facility, as well as, the construction of a new facility. While this process again demonstrated that new construction was the more beneficial from a cost and efficiency perspective, we did make a series of programmatic changes that resulted in a smaller and more cost effective solution.

Additionally, this citizen engagement process clearly revealed that the community had severe reservations about demolishing the existing Fire and Rescue building. There was also a recognition that the Department of Natural Resources' facility was in extremely poor condition. The Board of Selectmen made a policy decision to save the existing fire structure largely for use by the Department of Natural Resources, and to build a new Fire and Rescue Station behind the existing facility. This revised plan in the amount of \$13 million was approved by voters by means of a Debt Exclusion at the November 2015 Special Town Meeting and Special Town Election. The design and bidding process will continue through the summer of 2016 followed by construction commencing in the fall of 2016.

The Town, due to the efforts of our Director of Natural Resources, Chris Miller, received a grant in the amount of \$155,000 from the Massachusetts Coastal Zone Management Agency to study and address coastal resiliency. This grant was used to develop a plan to relocate and reconstruct the existing parking lot at Breakwater Beach. The project incorporated a "coastal retreat" design, which is intended to bring public infrastructure out of velocity/flood zones and integrate softer, topographical features and vegetation, to reduce the natural erosion impacts

of storm surges and run-off. While the design managed to preserve 57 beach parking spots and included a man-made protective dune and improved handicapped access, it sparked far more public debate than anticipated.

In July of 2015, opponents to the Breakwater Beach project submitted a petition to the Board of Selectmen calling for a Special Town Meeting seeking a moratorium on all public construction projects within 1-mile of any beach or landing that would not be lifted until a comprehensive beach access plan was produced. The Board of Selectmen, as required by law, posted a warrant for a Special Town Meeting on September 2, 2015. The Board of Selectmen, along with staff, had already been working on a series of beach and landing initiatives that would have been delayed had the moratorium been approved. Therefore, the Board of Selectmen included a comprehensive article that included a series of funding requests for nine beach and landing capital projects that had been in the planning and permitting process for a number of years.

Upon further review Town Counsel opined that the citizens petition was legally deficient and non-binding. Nevertheless, the Board of Selectmen worked with the petitioners to modify the article on town meeting floor to simply advise the Board of Selectmen to implement a collaborative, community based process in order to foster public engagement, conduct focused inquiry, and develop a beach access plan. This amended article was adopted at Town Meeting. In addition, all nine of the Board of Selectmen's beach and landing projects were approved by the voters. These various construction improvements will move forward in the fall of 2015 and spring of 2016.

In order to improve the citizen engagement process Chris Miller, our Director of Natural Resources received another grant from the Massachusetts Coastal Zone Management Agency. These funds will be used to hire a professional facilitator to coordinate and conduct meetings intended to better define,

categorize and identify resources and user groups, to ensure that resultant plans include multiple interests and optimize mutual public benefits.

I worked closely with Selectmen Ben deRuyter and Pat Hughes, on the collective bargaining negotiation processes with the Town's four different bargaining units, those being the International Association of Firefighters, International Brotherhood of Police Officers, Service Employees International Union and the Office and Professional Employees International Union. After many meetings and a great deal of discussions and compromise, we did agree to a series of two-year agreements with our various units, which were all approved at the 2015 Annual Town Meeting. In addition, the Library Trustees also completed negotiations with their staff on terms largely similar to those adopted with the other town bargaining units.

The Town had been working cooperatively with the Massachusetts Highway Department over the past several years on a plan to rehabilitate Route 6A in its entirety. This plan includes the repaving of the roadway, as well as the installation of new subsurface drainage throughout. Also of importance, the pedestrian sidewalks will be repaired and substantively expanded along this important corridor. In advance of this aforementioned effort, the Brewster Water Department replaced all of the water services along the roadway network; and National Grid upgraded the natural gas distribution system as well. Work started in the September of 2015 and should be completed in the fall of 2016.

Additional capital improvement projects included the pavement of the access road to public water well no. 3 on Freemans Way, the reconstruction of the little league ball fields also on Freemans Way, and completion of the Phase III of the Stony Brook School Window Replacement Program.

The Brewster Ladies Library Association is a separate not for profit organization that receives approximately 75% of their funding from the Town. The building and property is owned by the Town and leased to the Association. The Town and the Trustees recently updated and renewed the building lease document for an additional 20-year period. On a related note, The Town was approached by representatives of the Brewster Baptist Church regarding the possibility of entering into an agreement with the Town and Library for additional parking. This concept would allow the Town's use of some Church land directly abutting the library parking lot for the purpose of providing the Library with direct access to the Church's parking lot as well as the addition of more parking spaces. Funding for this project was authorized in May of 2015. Construction is planned in the Spring of 2016.

The Town of Brewster has approximately 100 miles of roads that are privately owned and maintained. The Town has a bylaw that allows us to assist homeowners on private roads to repair and repave their neighborhood road system. This past year Moss Lane, Commons Way, Magnet Way and Tower Hill Circle were all improved through this mechanism. The homeowners are responsible to repay the town for the cost of the work through a betterment assessment over a 20-year period.

On the personnel front, I am pleased to inform you that Patrick Ellis was hired to serve as our new Superintendent of Public Works. Fire Rescue Captain Don LaBonte retired from 29 years of service and Chris Flavell was promoted to Captain in his place. The Selectmen renewed the employment contract with Mark O'Brien, our Director of Golf. After over 29 years of service as Town Administrator, I submitted my notice of retirement effective October 31, 2015. Michael Embury was engaged by the Board of Selectmen effective November 1, 2015. Michael comes to us from North Kingstown Rhode Island, by way of prior service as Town Manager to the Towns of Middletown. Rhode Island and Rockland, Massachusetts.

As always, I would like to recognize the dedicated efforts of all of our hundreds of volunteer board and committee members, who donate so much of their time, energy, and unique abilities to make our Town the extraordinary and wonderful place that it is. In closing I would simply like to express my appreciation for all the support that I have received from all of members of the Board of Selectman and staff over the past 29 years.

Gratefully submitted,

Charles L. Sumner,

Town Administrator



# REPORT OF THE TOWN ACCOUNTANT

I hereby submit my Annual Report for the Fiscal Year ending June 30, 2015, in compliance with Chapter 41, Section 61 of the General Laws of Massachusetts.

The General Fund and Water Fund expenditures are detailed. Special Funds are by account name and with June 30, 2015 balances.

Many thanks are extended to the Board of Selectmen, Mr. Charles Sumner, Town Administrator, along with his staff.

A special thank you to the Assistant Town Accountant, Mrs. Ann Christen for 27 years of dedicated and dependable service. To all departments for their support, knowledge and cooperation, I extend my appreciation.

Respectfully submitted,

Lisa A. Souve

Finance Director/Town Accountant



**GENERAL FUND FISCAL 2015**

DEPARTMENT	Budget	Net Transfers	Avail. Budget	Revenues	YTD Expended	Ending Balance
Wages - Elected Official	300.00	0.00	300.00	0.00	300.00	0.00
MODERATOR	300.00	0.00	300.00	0.00	300.00	0.00
Wages - Full Time	55,186.00	0.00	55,186.00	0.00	55,185.84	0.16
Wages - Overtime	1,500.00	0.00	1,500.00	0.00	1,496.81	3.19
WAGES	56,686.00	0.00	56,686.00	0.00	56,682.65	3.35
Wages - Elected Officials	8,000.00	0.00	8,000.00	0.00	8,000.00	0.00
WAGES - ELECTED OFFICIALS	8,000.00	0.00	8,000.00	0.00	8,000.00	0.00
Educational Reimbursement Tuition	1,000.00	0.00	1,000.00	0.00	365.00	635.00
EDUCATIONAL REIMBURSEMENT	1,000.00	0.00	1,000.00	0.00	365.00	635.00
Professional Services	0.00	30,000.00	30,000.00	0.00	30,000.00	0.00
Employee Physicals	2,750.00	0.00	2,750.00	0.00	2,387.00	363.00
Medical Indemnity	100.00	0.00	100.00	0.00	0.00	100.00
Legal Classified Advertising	10,000.00	0.00	10,000.00	0.00	9,993.40	6.60
Town Meeting Expenses	8,750.00	0.00	8,750.00	0.00	8,686.59	63.41
Printing Expense	0.00	2,000.00	2,000.00	0.00	41.58	1,958.42
Supplies	1,200.00	0.00	1,200.00	0.00	896.28	303.72
Pleasant Bay Assessment	11,237.00	0.00	11,237.00	0.00	11,237.00	0.00
Meetings	695.00	0.00	695.00	150.00	750.00	95.00
Lodging	1,098.00	0.00	1,098.00	0.00	1,066.25	31.75
Meals	550.00	0.00	550.00	0.00	235.60	314.40
Mileage	800.00	0.00	800.00	0.00	395.50	404.50

**GENERAL FUND FISCAL 2015**

DuesMembershipsSubscriptions	2,300.00	0.00	2,300.00	0.00	2,338.00	-38.00
GENERAL EXPENSES	39,480.00	32,000.00	71,480.00	150.00	68,027.20	3,602.80
SELECTMEN	105,166.00	32,000.00	137,166.00	150.00	133,074.85	4,241.15
County Tax Assessment	1,250.00	0.00	1,250.00	0.00	1,250.00	0.00
GREENHEAD FLY ASSESSMENT	1,250.00	0.00	1,250.00	0.00	1,250.00	0.00
Wages - Full Time	282,649.00	0.00	282,649.00	0.00	282,647.92	1.08
Wages - Temp Seasonal	12,755.00	0.00	12,755.00	0.00	12,100.12	654.88
Town Admin - Overtime	1,200.00	0.00	1,200.00	0.00	1,189.69	10.31
Wages - Longevity	4,350.00	0.00	4,350.00	0.00	4,350.00	0.00
WAGES	300,954.00	0.00	300,954.00	0.00	300,287.73	666.27
Permits	4,500.00	0.00	4,500.00	0.00	3,672.85	827.15
Meetings	220.00	0.00	220.00	0.00	535.00	-315.00
Lodging	434.00	0.00	434.00	0.00	620.60	-186.60
Meals	150.00	0.00	150.00	0.00	134.17	15.83
Mileage	4,500.00	0.00	4,500.00	0.00	4,414.85	85.15
DuesMembershipsSubscriptions	450.00	0.00	450.00	0.00	426.20	23.80
GENERAL EXPENSES	10,254.00	0.00	10,254.00	0.00	9,803.67	450.33
TOWN ADMINISTRATOR	311,208.00	0.00	311,208.00	0.00	310,091.40	1,116.60
Wages - Part Time	4,500.00	1,500.00	6,000.00	0.00	5,382.40	617.60
Other ChargesExpenditures	500.00	0.00	500.00	0.00	219.75	280.25
FINANCE COMMITTEE	5,000.00	1,500.00	6,500.00	0.00	5,602.15	897.85

**GENERAL FUND FISCAL 2015**

Other ChargesExpenditures	101,270.00	-98,095.00	3,175.00	0.00	0.00	3,175.00
RESERVE FUND	101,270.00	-98,095.00	3,175.00	0.00	0.00	3,175.00
Wages - Full Time	162,017.00	0.00	162,017.00	0.00	162,016.33	0.67
Wages - Longevity	4,500.00	0.00	4,500.00	0.00	4,500.00	0.00
WAGES	166,517.00	0.00	166,517.00	0.00	166,516.33	0.67
ProfessionalTechnical	25,500.00	0.00	25,500.00	0.00	22,000.00	3,500.00
AUDIT OF ACCOUNTS	25,500.00	0.00	25,500.00	0.00	22,000.00	3,500.00
Supplies	625.00	0.00	625.00	0.00	1,175.54	-550.54
Computer Supplies	225.00	0.00	225.00	0.00	270.97	-45.97
Meetings	400.00	0.00	400.00	0.00	0.00	400.00
Meals	190.00	0.00	190.00	0.00	146.86	43.14
Mileage	250.00	0.00	250.00	0.00	90.38	159.62
DuesMembershipsSubscriptions	115.00	0.00	115.00	0.00	115.00	0.00
GENERAL EXPENSES	1,805.00	0.00	1,805.00	0.00	1,798.75	6.25
ACCOUNTANT	193,822.00	0.00	193,822.00	0.00	190,315.08	3,506.92
Wages - Full Time	120,796.00	0.00	120,796.00	0.00	120,795.66	0.34
Wages - Longevity	1,800.00	0.00	1,800.00	0.00	1,800.00	0.00
WAGES	122,596.00	0.00	122,596.00	0.00	122,595.66	0.34
Professional Expense	750.00	0.00	750.00	0.00	470.00	280.00
ProfessionalTechnical	500.00	0.00	500.00	0.00	217.99	282.01
Supplies	450.00	0.00	450.00	0.00	319.57	130.43
Mileage	250.00	0.00	250.00	0.00	0.00	250.00



**GENERAL FUND FISCAL 2015**

DuesMembershipsSubscriptions	450.00	0.00	450.00	0.00	230.00	220.00
GENERAL EXPENSES	2,400.00	0.00	2,400.00	0.00	1,237.56	1,162.44
ASSESSOR	124,996.00	0.00	124,996.00	0.00	123,833.22	1,162.78
Wages - Full Time	213,836.00	0.00	213,836.00	0.00	204,571.21	9,264.79
Wages - Longevity	2,550.00	0.00	2,550.00	0.00	2,550.00	0.00
WAGES	216,386.00	0.00	216,386.00	0.00	207,121.21	9,264.79
R M Office or Equipment	600.00	0.00	600.00	0.00	393.25	206.75
Printing	8,000.00	0.00	8,000.00	0.00	5,347.89	2,652.11
Tax Title	10,000.00	0.00	10,000.00	0.00	6,906.78	3,093.22
Bond Registration	3,300.00	0.00	3,300.00	0.00	3,354.94	-54.94
Supplies	1,400.00	0.00	1,400.00	0.00	676.84	723.16
Meetings	500.00	0.00	500.00	0.00	438.00	62.00
Lodging	750.00	0.00	750.00	0.00	390.96	359.04
Meals	150.00	0.00	150.00	0.00	0.00	150.00
Mileage	800.00	0.00	800.00	0.00	702.92	97.08
DuesMembershipsSubscriptions	335.00	0.00	335.00	0.00	295.00	40.00
Office Equipment	100.00	0.00	100.00	0.00	100.91	-0.91
Interest	250.00	0.00	250.00	0.00	0.00	250.00
GENERAL EXPENSES	26,185.00	0.00	26,185.00	0.00	18,607.49	7,577.51
TREASURER/COLLECTOR	242,571.00	0.00	242,571.00	0.00	225,728.70	16,842.30
ProfessionalLabor	20,000.00	0.00	20,000.00	0.00	46,605.35	-26,605.35
ProfessionalTown	140,000.00	37,595.00	177,595.00	0.00	150,989.65	26,605.35
LEGAL EXPENSES	160,000.00	37,595.00	197,595.00	0.00	197,595.00	0.00

**GENERAL FUND FISCAL 2015**

Wages - Full Time	85,794.00	0.00	85,794.00	0.00	85,793.89	0.11
Longevity	1,050.00	0.00	1,050.00	0.00	1,050.00	0.00
WAGES	86,844.00	0.00	86,844.00	0.00	86,843.89	0.11
Contracted Services	67,229.00	0.00	67,229.00	0.00	67,234.82	-5.82
Computer Supplies	6,500.00	0.00	6,500.00	0.00	6,721.44	-221.44
Internet Services	1,000.00	0.00	1,000.00	0.00	717.34	282.66
EXPENSES	74,729.00	0.00	74,729.00	0.00	74,673.60	55.40
INFORMATION TECHNOLOGY	161,573.00	0.00	161,573.00	0.00	161,517.49	55.51
Wages - Full Time	110,458.00	0.00	110,458.00	0.00	110,457.57	0.43
Wages - Longevity	1,050.00	0.00	1,050.00	0.00	1,050.00	0.00
Wages - Part Time - Elections	16,075.00	0.00	16,075.00	0.00	11,311.40	4,763.60
Wages - Part Time - Registrars	8,500.00	0.00	8,500.00	0.00	7,448.68	1,051.32
WAGES	136,083.00	0.00	136,083.00	0.00	130,267.65	5,815.35
Professional/Technical	1,600.00	0.00	1,600.00	0.00	1,295.29	304.71
Printing	2,550.00	0.00	2,550.00	0.00	3,655.94	-1,105.94
Purchased Services	14,550.00	0.00	14,550.00	0.00	11,786.28	2,763.72
Supplies	1,700.00	0.00	1,700.00	0.00	1,478.06	221.94
Postage	1,920.00	0.00	1,920.00	0.00	2,234.57	-314.57
Food Supplies	2,000.00	0.00	2,000.00	0.00	1,795.96	204.04
Archivist Expense	500.00	0.00	500.00	0.00	521.49	-21.49
Meetings	900.00	0.00	900.00	0.00	135.62	764.38
Dues/Memberships/Subscriptions	430.00	0.00	430.00	0.00	395.00	35.00
GENERAL EXPENSES	26,150.00	0.00	26,150.00	0.00	23,298.21	2,851.79
TOWN CLERK/ELECTIONS/REGISTRARS	162,233.00	0.00	162,233.00	0.00	153,565.86	8,667.14

**GENERAL FUND FISCAL 2015**

Wages - Full Time	133,259.00	0.00	133,259.00	0.00	131,579.45	1,679.55
Wages - Part Time	21,743.00	0.00	21,743.00	0.00	20,185.20	1,557.80
Wages - Overtime	2,300.00	0.00	2,300.00	0.00	1,498.83	801.17
Wages - Longevity	150.00	0.00	150.00	0.00	150.00	0.00
WAGES	157,452.00	0.00	157,452.00	0.00	153,413.48	4,038.52
Tuition-Education	300.00	0.00	300.00	0.00	0.00	300.00
Printing	500.00	0.00	500.00	0.00	0.00	500.00
Supplies	700.00	0.00	700.00	0.00	672.28	27.72
Meetings	280.00	0.00	280.00	0.00	564.00	-284.00
Mileage	500.00	0.00	500.00	0.00	0.00	500.00
DuesMembershipsSubscriptions	710.00	0.00	710.00	0.00	720.00	-10.00
GENERAL EXPENSES	2,990.00	0.00	2,990.00	0.00	1,956.28	1,033.72
PLANNING	160,442.00	0.00	160,442.00	0.00	155,369.76	5,072.24
Wages - Full Time	94,540.00	0.00	94,540.00	0.00	94,540.00	0.00
Wages - Longevity	1,350.00	0.00	1,350.00	0.00	1,350.00	0.00
WAGES	95,890.00	0.00	95,890.00	0.00	95,890.00	0.00
Clothing Allowance	800.00	0.00	800.00	0.00	972.20	-172.20
Alarm Maintenance	1,000.00	0.00	1,000.00	0.00	1,248.50	-248.50
Rentals and Leases	4,000.00	0.00	4,000.00	0.00	3,377.50	622.50
Custodial Supplies	1,500.00	0.00	1,500.00	0.00	1,595.63	-95.63
Elevator MaintInspect	2,000.00	4,300.00	6,300.00	0.00	5,938.39	361.61
Bldg Equip	7,000.00	0.00	7,000.00	0.00	7,031.27	-31.27
GENERAL EXPENSES	16,300.00	4,300.00	20,600.00	0.00	20,163.49	436.51

**GENERAL FUND FISCAL 2015**

TOWN OFFICE MAINTENANCE	112,190.00	4,300.00	116,490.00	0.00	116,053.49	436.51
Other ChargesExpenditures	500.00	0.00	500.00	0.00	389.00	111.00
DRUMMER BOY MUSEUM	500.00	0.00	500.00	0.00	389.00	111.00
Other ChargesExpenditures	3,800.00	0.00	3,800.00	0.00	3,800.00	0.00
TOWN REPORT	3,800.00	0.00	3,800.00	0.00	3,800.00	0.00
Debt-Road Bttmt-Principal	130,000.00	0.00	130,000.00	0.00	130,000.00	0.00
Debt - Road Bttmt - Interest	17,057.00	0.00	17,057.00	0.00	17,056.25	0.75
Debt - Water Bttmt - Principal	5,000.00	0.00	5,000.00	0.00	5,000.00	0.00
Debt - Water Bttmt - Interest	1,840.00	0.00	1,840.00	0.00	1,840.00	0.00
Debt - Bond Issue - Town - Principal	1,479,925.00	0.00	1,479,925.00	0.00	1,479,925.00	0.00
Debt - Bond Issue - Town - Interest	373,571.00	9,286.00	382,857.00	0.00	382,857.03	-0.03
Debt - Bond Issue - Water - Principal	315,000.00	0.00	315,000.00	0.00	315,000.00	0.00
Debt - Bond Issue - Water - Interest	131,630.00	0.00	131,630.00	0.00	131,630.00	0.00
Repayment of Temporary Loans	289,376.00	0.00	289,376.00	0.00	289,371.39	4.61
DEBT SERVICE	2,743,399.00	9,286.00	2,752,685.00	0.00	2,752,679.67	5.33
Unemployment Insurance	78,000.00	0.00	78,000.00	0.00	103,194.68	-25,194.68
Group Insurance	2,824,159.00	-7,200.00	2,816,959.00	0.00	2,783,943.52	33,015.48
Medicare TaxTown Share	195,000.00	0.00	195,000.00	0.00	196,679.02	-1,679.02
FRINGE BENEFITS	3,097,159.00	-7,200.00	3,089,959.00	0.00	3,083,817.22	6,141.78
State Liability	238.00	0.00	238.00	0.00	237.20	0.80
RetirementBarnstable County	1,885,218.00	0.00	1,885,218.00	0.00	1,885,218.00	0.00
Deferred Comp - Town Administrator	5,000.00	0.00	5,000.00	0.00	5,000.00	0.00
OPEB (Other Post Employment Benefits)	25,000.00	0.00	25,000.00	0.00	25,000.00	0.00

**GENERAL FUND FISCAL 2015**

RETIREMENT/PENSION	1,915,456.00	0.00	1,915,456.00	0.00	1,915,455.20	0.80
Diesel Fuel	102,900.00	0.00	102,900.00	0.00	100,801.01	2,098.99
Heating Fuel - Natural Resources	1,158.00	0.00	1,158.00	0.00	823.53	334.47
Heating Fuel - Landfill	2,160.00	0.00	2,160.00	0.00	1,557.10	602.90
Heating Fuel - Old Town Hall COA	5,170.00	0.00	5,170.00	0.00	7,475.20	-2,305.20
Electricity - Town Hall	12,621.00	2,490.00	15,111.00	0.00	15,567.84	-456.84
Electricity - Drummer Boy	345.00	0.00	345.00	0.00	288.20	56.80
Electricity - Police Dept	42,135.00	8,312.00	50,447.00	0.00	36,653.36	13,793.64
Electricity - Fire Station	21,614.00	4,264.00	25,878.00	299.07	21,742.79	4,434.28
Electricity - Natural Resources	1,292.00	255.00	1,547.00	0.00	1,180.92	366.08
Electricity - DPW	16,298.00	3,215.00	19,513.00	0.00	17,428.87	2,084.13
Electricity - DPW - Traffic Signals	385.00	0.00	385.00	0.00	388.74	-3.74
Electricity - DPW Recreation Electricity	994.00	196.00	1,190.00	0.00	1,928.18	-738.18
Electricity - Old Town Hall COA	3,826.00	755.00	4,581.00	0.00	3,363.21	1,217.79
Electricity - Ladies Library	24,397.00	4,812.00	29,209.00	0.00	27,795.70	1,413.30
Electricity - Old Mill Sites	160.00	0.00	160.00	0.00	228.02	-68.02
Electricity - Satucket Rd - Tree	80.00	0.00	80.00	0.00	105.64	-25.64
CVEC PV solar installation electricity char	0.00	0.00	0.00	0.00	1,426.12	-1,426.12
Utilities expense - trans from town meeting	0.00	14,916.00	14,916.00	0.00	0.00	14,916.00
Gasoline	130,000.00	0.00	130,000.00	0.00	120,257.32	9,742.68
Natural Gas - Police Station	22,000.00	0.00	22,000.00	0.00	20,301.44	1,698.56
Natural Gas - Fire Station	13,900.00	0.00	13,900.00	1,586.57	12,894.44	2,592.13
Natural Gas - Office/Garage	7,300.00	0.00	7,300.00	0.00	5,918.06	1,381.94
Natural Gas - Town Hall	5,000.00	0.00	5,000.00	0.00	6,439.86	-1,439.86
CommunicationTelephone	65,000.00	0.00	65,000.00	0.00	65,367.58	-367.58
Postage	30,000.00	0.00	30,000.00	0.00	28,372.71	1,627.29
System Repairs	2,800.00	0.00	2,800.00	0.00	2,117.42	682.58
UTILITIES	511,535.00	39,215.00	550,750.00	1,885.64	500,423.26	52,212.38
Boilers Machinery	2,531.00	0.00	2,531.00	0.00	2,578.00	-47.00

**GENERAL FUND FISCAL 2015**

Boat Policy	22,194.00	0.00	22,194.00	0.00	21,579.00	615.00
Workers Compensation	145,662.00	0.00	145,662.00	0.00	148,124.00	-2,462.00
Multiperil Property Liability	41,507.00	0.00	41,507.00	0.00	41,917.00	-410.00
Public Officials	19,450.00	0.00	19,450.00	0.00	18,864.00	586.00
Bonds - Various	1,290.00	0.00	1,290.00	0.00	1,287.00	3.00
Umbrella	9,432.00	0.00	9,432.00	0.00	8,970.00	462.00
Fleet Auto	41,709.00	0.00	41,709.00	0.00	43,802.00	-2,093.00
School Board Legal	2,074.00	0.00	2,074.00	0.00	2,326.00	-252.00
Fire Police Accident	36,400.00	0.00	36,400.00	0.00	29,322.42	7,077.58
Police Professional	8,850.00	0.00	8,850.00	0.00	9,070.00	-220.00
General Liability	86,835.00	0.00	86,835.00	0.00	87,876.00	-1,041.00
SavingsPolicy Adjustments	-28,609.00	-20,000.00	-48,609.00	0.00	-49,957.41	1,348.41
GENERAL LIABILITY INSURANCE	389,325.00	-20,000.00	369,325.00	0.00	365,758.01	3,566.99
Wages - Full Time	1,985,238.00	-8,000.00	1,977,238.00	0.00	1,897,556.69	79,681.31
Wages - Part Time	17,500.00	0.00	17,500.00	0.00	22,611.16	-5,111.16
Wages - Overtime	169,600.00	0.00	169,600.00	0.00	174,877.62	-5,277.62
Wages - Longevity	25,050.00	0.00	25,050.00	0.00	24,750.00	300.00
WAGES	2,197,388.00	-8,000.00	2,189,388.00	0.00	2,119,795.47	69,592.53
Wages - Elected Officials	250.00	0.00	250.00	0.00	250.00	0.00
WAGES - ELECTED OFFICIAL	250.00	0.00	250.00	0.00	250.00	0.00
Animal Control	1,300.00	0.00	1,300.00	0.00	126.18	1,173.82
Clothing Allowance	38,000.00	2,000.00	40,000.00	0.00	36,558.96	3,441.04
R M Office or Equipment	26,350.00	0.00	26,350.00	0.00	29,842.19	-3,492.19
R M Building	30,370.00	11,000.00	41,370.00	0.00	40,050.63	1,319.37
R M Motor Vehicle	14,000.00	0.00	14,000.00	0.00	14,277.09	-277.09
Staff TrainingSeminars	13,500.00	0.00	13,500.00	0.00	11,677.53	1,822.47
Police Academy Fees	100.00	3,000.00	3,100.00	0.00	6,000.00	-2,900.00

**GENERAL FUND FISCAL 2015**

Animal Rescue League - Kennel Expense	4,000.00	0.00	4,000.00	0.00	4,000.00	0.00	0.00
Administrative	14,520.00	0.00	14,520.00	0.00	14,805.29	-285.29	
GENERAL EXPENSES	142,140.00	16,000.00	158,140.00	0.00	157,337.87	802.13	
POLICE DEPARTMENT	2,339,778.00	8,000.00	2,347,778.00	0.00	2,277,383.34	70,394.66	
Wages - Full Time	1,027,525.00	0.00	1,027,525.00	0.00	1,031,082.15	-3,557.15	
Wages - Part Time - Call	230,000.00	65,000.00	295,000.00	0.00	293,251.33	1,748.67	
Educational Stipends	9,020.00	0.00	9,020.00	0.00	8,500.00	520.00	
Wages - Overtime	340,838.00	0.00	340,838.00	0.00	301,643.87	39,194.13	
Wages - Longevity	16,350.00	0.00	16,350.00	0.00	17,088.48	-738.48	
Wages - Holiday Pay	43,600.00	0.00	43,600.00	0.00	27,341.70	16,258.30	
WAGES	1,667,333.00	65,000.00	1,732,333.00	0.00	1,678,907.53	53,425.47	
Clothing Allowance	24,500.00	0.00	24,500.00	10.00	24,386.89	123.11	
R M Office or Equipment	47,000.00	0.00	47,000.00	0.00	46,654.38	345.62	
Breathing Apparatus Maint.	6,000.00	0.00	6,000.00	0.00	6,000.00	0.00	
Hose Replacement	5,000.00	0.00	5,000.00	0.00	5,000.00	0.00	
Radio Repair Replacement	8,500.00	0.00	8,500.00	0.00	7,524.79	975.21	
Tuition - Education	5,000.00	0.00	5,000.00	0.00	5,000.00	0.00	
Medical Expense	4,000.00	0.00	4,000.00	0.00	5,807.65	-1,807.65	
Hardware	2,500.00	0.00	2,500.00	0.00	1,807.20	692.80	
Mileage	500.00	0.00	500.00	0.00	0.00	500.00	
DuesMembershipsSubscriptions	1,300.00	0.00	1,300.00	0.00	1,300.00	0.00	
Additional Equipment	3,500.00	0.00	3,500.00	0.00	4,211.63	-711.63	
GENERAL EXPENSES	107,800.00	0.00	107,800.00	10.00	107,692.54	117.46	
Station - Generator	2,000.00	0.00	2,000.00	0.00	1,046.95	953.05	
Station - R M Building	25,000.00	0.00	25,000.00	530.34	24,461.45	1,068.89	
Station Expense - Office Supplies	4,000.00	0.00	4,000.00	0.00	3,949.13	50.87	

**GENERAL FUND FISCAL 2015**

Station - Computer Supplies	7,990.00	0.00	7,990.00	0.00	7,861.09	128.91
Station - General Operations	5,000.00	0.00	5,000.00	0.00	5,376.07	-376.07
STATION EXPENSES	43,990.00	0.00	43,990.00	530.34	42,694.69	1,825.65
Rescue - Clothing Allowance	4,000.00	0.00	4,000.00	0.00	4,099.96	-99.96
Rescue - R M Office or Equipment	1,000.00	0.00	1,000.00	0.00	966.51	33.49
Rescue - Ambulance Maintenance	12,000.00	0.00	12,000.00	0.00	11,735.97	264.03
Rescue - Professional Technical	2,000.00	0.00	2,000.00	0.00	2,094.91	-94.91
Rescue - Contracted Services	18,600.00	0.00	18,600.00	0.00	18,594.70	5.30
Rescue - Tuition-Education	10,000.00	0.00	10,000.00	0.00	9,838.64	161.36
Rescue - Medical Supplies	2,000.00	0.00	2,000.00	0.00	2,051.76	-51.76
Rescue - Medical and Surgical Supplies	15,100.00	0.00	15,100.00	0.00	15,130.11	-30.11
Rescue - Advanced Life Support Supplies	28,000.00	0.00	28,000.00	0.00	28,052.53	-52.53
Rescue - Administrative	9,000.00	0.00	9,000.00	0.00	9,000.00	0.00
RESCUE EXPENSES	101,700.00	0.00	101,700.00	0.00	101,565.09	134.91
FIRE DEPARTMENT	1,920,823.00	65,000.00	1,985,823.00	540.34	1,930,859.85	55,503.49
Wages - Full Time	239,639.00	0.00	239,639.00	0.00	239,639.21	-0.21
Wages - Part Time	103,600.00	17,500.00	121,100.00	0.00	108,815.00	12,285.00
Wages - Longevity	2,850.00	0.00	2,850.00	0.00	2,850.00	0.00
WAGES	346,089.00	17,500.00	363,589.00	0.00	351,304.21	12,284.79
Clothing Allowance	685.00	0.00	685.00	0.00	676.86	8.14
Printing	900.00	0.00	900.00	0.00	795.00	105.00
Supplies	855.00	0.00	855.00	0.00	717.53	137.47
Meetings	2,250.00	0.00	2,250.00	0.00	1,230.00	1,020.00
Lodging	500.00	0.00	500.00	0.00	682.14	-182.14
Mileage	300.00	0.00	300.00	0.00	371.06	-71.06



**GENERAL FUND FISCAL 2015**

DuesMembershipsSubscriprions	350.00	0.00	350.00	0.00	330.00	20.00
GENERAL EXPENSES	5,840.00	0.00	5,840.00	0.00	4,802.59	1,037.41
BUILDING DEPARTMENT	351,929.00	17,500.00	369,429.00	0.00	356,106.80	13,322.20
Wages - Full Time	230,870.00	-14,000.00	216,870.00	0.00	209,375.82	7,494.18
Wages - Part Time	1,539.00	0.00	1,539.00	0.00	1,482.04	56.96
Wages - Overtime	4,000.00	0.00	4,000.00	0.00	3,351.39	648.61
Wages - Longevity	3,450.00	0.00	3,450.00	0.00	3,450.00	0.00
WAGES	239,859.00	-14,000.00	225,859.00	0.00	217,659.25	8,199.75
R M Building	2,000.00	0.00	2,000.00	0.00	1,833.00	167.00
R M Boat	2,000.00	0.00	2,000.00	0.00	2,207.14	-207.14
Conservation Maintenance	600.00	0.00	600.00	0.00	897.24	-297.24
Environmental Monitoring	6,500.00	0.00	6,500.00	0.00	1,300.00	5,200.00
Printing	500.00	0.00	500.00	0.00	434.02	65.98
Supplies	6,800.00	0.00	6,800.00	0.00	6,885.89	-85.89
Professional Supplies	1,300.00	0.00	1,300.00	0.00	984.25	315.75
Environmental Monitoring - Golf	2,700.00	0.00	2,700.00	0.00	2,768.78	-68.78
Environmental Monitoring - Ponds	5,200.00	0.00	5,200.00	0.00	5,785.44	-585.44
Meetings	800.00	0.00	800.00	0.00	583.00	217.00
Mileage	650.00	0.00	650.00	0.00	535.88	114.12
Mooring Expenses	1,500.00	0.00	1,500.00	0.00	1,475.23	24.77
DuesMembershipsSubscriptions	1,400.00	0.00	1,400.00	0.00	1,085.00	315.00
GENERAL EXPENSES	31,950.00	0.00	31,950.00	0.00	26,774.87	5,175.13
Shellfish Propagation - Other ChargesExp	12,000.00	0.00	12,000.00	0.00	12,000.00	0.00
Shellfish Propagation - Oyster Program	2,500.00	0.00	2,500.00	0.00	1,275.00	1,225.00
SHELLFISH PROPAGATION	14,500.00	0.00	14,500.00	0.00	13,275.00	1,225.00

**GENERAL FUND FISCAL 2015**

DEPT. OF NATURAL RESOURCES	286,309.00	-14,000.00	272,309.00	0.00	257,709.12	14,599.88
Wages - Part Time	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
WAGES	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00
Other ChargesExpenditures	900.00	0.00	900.00	0.00	0.00	900.00
GENERAL EXPENSES	900.00	0.00	900.00	0.00	0.00	900.00
ALEWIVES COMMITTEE	3,400.00	0.00	3,400.00	0.00	0.00	3,400.00
Stony Brook Elementary School Expenses	3,558,714.00	43,066.00	3,601,780.00	240.00	3,294,050.86	307,969.14
STONY BROOK ELEMENTARY SCHOOL	3,558,714.00	43,066.00	3,601,780.00	240.00	3,294,050.86	307,969.14
NRSD School Assessment	9,337,699.00	0.00	9,337,699.00	0.00	9,337,699.00	0.00
NAUSET REGIONAL ASSESSMENT	9,337,699.00	0.00	9,337,699.00	0.00	9,337,699.00	0.00
Cape Cod Tech - School Assessment	734,873.00	0.00	734,873.00	0.00	734,873.00	0.00
CAPE COD TECH ASSESSMENT	734,873.00	0.00	734,873.00	0.00	734,873.00	0.00
Eddy Elementary School Expenses	3,322,585.00	0.00	3,322,585.00	0.00	3,001,540.44	321,044.56
EDDY ELEMENTARY SCHOOL	3,322,585.00	0.00	3,322,585.00	0.00	3,001,540.44	321,044.56
Wages - Full Time	906,557.00	0.00	906,557.00	0.00	880,033.33	26,523.67
Wages - Part Time	11,839.00	0.00	11,839.00	0.00	12,612.78	-773.78
Wages - Seasonal	11,520.00	0.00	11,520.00	0.00	10,745.00	775.00
Wages - Overtime	18,711.00	14,000.00	32,711.00	0.00	24,841.83	7,869.17

**GENERAL FUND FISCAL 2015**

Wages - Longevity	14,370.00	0.00	14,370.00	0.00	13,880.00	490.00
WAGES	962,997.00	14,000.00	976,997.00	0.00	942,112.94	34,884.06
Road Machinery - R M Equipment	4,400.00	20,000.00	24,400.00	0.00	38,226.48	-13,826.48
Road Machinery - Parts	48,500.00	0.00	48,500.00	0.00	32,791.00	15,709.00
Road Machinery - Lubricants	7,000.00	0.00	7,000.00	0.00	7,638.58	-638.58
Road Machinery - Additional Equipment	1,000.00	0.00	1,000.00	0.00	2,243.94	-1,243.94
ROAD MACHINERY	60,900.00	20,000.00	80,900.00	0.00	80,900.00	0.00
SnowIce - Addtl Gross Overtime	46,200.00	0.00	46,200.00	0.00	97,842.96	-51,642.96
SnowIce - R M Equipment	2,300.00	0.00	2,300.00	0.00	6,567.13	-4,267.13
SnowIce - Rentals and Leases	21,500.00	0.00	21,500.00	0.00	110,654.48	-89,154.48
SnowIce - Salt Sand	49,000.00	0.00	49,000.00	0.00	127,882.13	-78,882.13
SnowIce - EquipmentSupplies	10,000.00	0.00	10,000.00	0.00	5,189.54	4,810.46
SNOW & ICE CONTROL	129,000.00	0.00	129,000.00	0.00	348,136.24	-219,136.24
Clothing Allowance	14,100.00	0.00	14,100.00	0.00	13,690.11	409.89
AlarmCommunications	324.00	0.00	324.00	0.00	878.50	-554.50
R M Equipment	1,750.00	0.00	1,750.00	0.00	805.92	944.08
R M Building	6,000.00	0.00	6,000.00	0.00	9,127.73	-3,127.73
R M Radio	750.00	0.00	750.00	0.00	586.31	163.69
Rentals and Leases	97,212.00	0.00	97,212.00	0.00	107,096.59	-9,884.59
Traffic ControlPolice Dept	5,000.00	0.00	5,000.00	0.00	2,398.47	2,601.53
Traffic Markings	33,188.00	0.00	33,188.00	0.00	2,154.22	31,033.78
Traffic Sign Materials	9,000.00	0.00	9,000.00	0.00	8,700.41	299.59
Recreation Materials	17,000.00	0.00	17,000.00	0.00	6,092.26	10,907.74
ProfessionalTechnical	6,000.00	0.00	6,000.00	0.00	13,845.58	-7,845.58
MedicalClinics	600.00	0.00	600.00	0.00	8,854.12	-8,254.12
Supression Control	1,350.00	0.00	1,350.00	0.00	1,252.00	98.00
Office Supplies	2,000.00	0.00	2,000.00	0.00	2,795.24	-795.24

**GENERAL FUND FISCAL 2015**

Custodial Supplies	1,300.00	0.00	1,300.00	0.00	1,219.19	80.81
Tools	6,000.00	0.00	6,000.00	0.00	6,683.87	-683.87
R M Swap Shop	300.00	0.00	300.00	0.00	467.53	-167.53
Unclassified Supplies	5,000.00	0.00	5,000.00	0.00	9,115.04	-4,115.04
Mileage	250.00	0.00	250.00	0.00	119.61	130.39
DuesMembershipsSubscriptions	2,500.00	0.00	2,500.00	0.00	3,345.59	-845.59
Cemetery Expenses	0.00	0.00	0.00	0.00	3,180.58	-3,180.58
Office Equipment	500.00	0.00	500.00	0.00	743.36	-243.36
EquipmentNon-Registered	6,500.00	0.00	6,500.00	0.00	3,606.29	2,893.71
Safety Equipment	4,000.00	0.00	4,000.00	0.00	3,083.31	916.69
ConstructionSuppliesMaterials	33,925.00	0.00	33,925.00	0.00	20,269.73	13,655.27
Vehicle Pool RM	10,450.00	0.00	10,450.00	0.00	7,198.03	3,251.97
GENERAL EXPENSES	264,999.00	0.00	264,999.00	0.00	237,309.59	27,689.41
Solid Waste Disposal - Capital Projects	230,439.00	-20,000.00	210,439.00	0.00	167,842.13	42,596.87
SOLID WASTE DISPOSAL	230,439.00	-20,000.00	210,439.00	0.00	167,842.13	42,596.87
DEPARTMENT OF PUBLIC WORKS	1,648,335.00	14,000.00	1,662,335.00	0.00	1,776,300.90	-113,965.90
Street Lighting	4,000.00	0.00	4,000.00	784.34	4,627.84	156.50
STREETLIGHTING EXPENSES	4,000.00	0.00	4,000.00	784.34	4,627.84	156.50
Wages - Full time	184,836.00	0.00	184,836.00	0.00	184,835.56	0.44
Overtime	250.00	0.00	250.00	0.00	161.42	88.58
Wages - Longevity	4,800.00	0.00	4,800.00	0.00	4,800.00	0.00
WAGES	189,886.00	0.00	189,886.00	0.00	189,796.98	89.02
Visiting Nurse Association - Contracted Sv	18,357.00	0.00	18,357.00	0.00	18,357.00	0.00

**GENERAL FUND FISCAL 2015**

VISITING NURSE ASSOCIATION	18,357.00	0.00	18,357.00	0.00	18,357.00	0.00
Clothing Allowance						100.12
R M Office or Equipment	200.00	0.00	200.00	0.00	99.88	100.12
Printing	200.00	0.00	200.00	0.00	153.88	46.12
MedicalClinics	250.00	0.00	250.00	0.00	397.80	-147.80
Supplies	500.00	0.00	500.00	0.00	0.00	500.00
Meetings	400.00	0.00	400.00	0.00	335.89	64.11
Mileage	400.00	0.00	400.00	0.00	918.00	-518.00
DuesMembershipsSubscriptions	700.00	0.00	700.00	0.00	584.68	115.32
Office Equipment	700.00	0.00	700.00	0.00	611.00	89.00
	500.00	0.00	500.00	0.00	49.95	450.05
GENERAL EXPENSES	3,850.00	0.00	3,850.00	0.00	3,151.08	698.92
BOARD OF HEALTH	212,093.00	0.00	212,093.00	0.00	211,305.06	787.94
Wages - Full Time	137,995.00	0.00	137,995.00	0.00	137,994.70	0.30
Wages - Part Time	53,607.00	0.00	53,607.00	0.00	51,198.44	2,408.56
Wages - Longevity	600.00	0.00	600.00	0.00	600.00	0.00
WAGES	192,202.00	0.00	192,202.00	0.00	189,793.14	2,408.86
R M Office or Equipment	3,400.00	0.00	3,400.00	0.00	1,818.84	1,581.16
Contract Services	990.00	0.00	990.00	0.00	990.00	0.00
Supplies	1,800.00	0.00	1,800.00	0.00	2,456.25	-656.25
Postage	2,700.00	0.00	2,700.00	0.00	2,399.99	300.01
Program Expenses	10,000.00	0.00	10,000.00	0.00	8,103.60	1,896.40
Meetings	1,500.00	0.00	1,500.00	0.00	437.17	1,062.83
Mileage	2,734.00	0.00	2,734.00	0.00	2,088.53	645.47
DuesMembershipsSubscriptions	500.00	0.00	500.00	0.00	254.40	245.60
GENERAL EXPENSES	23,624.00	0.00	23,624.00	0.00	18,548.78	5,075.22

**GENERAL FUND FISCAL 2015**

COUNCIL ON AGING	215,826.00	0.00	215,826.00	0.00	208,341.92	7,484.08
R M Building	4,800.00	21,000.00	25,800.00	0.00	15,951.16	9,848.84
Elevator Maintenance	2,000.00	0.00	2,000.00	0.00	1,122.97	877.03
GENERAL EXPENSES	6,800.00	21,000.00	27,800.00	0.00	17,074.13	10,725.87
OLD TOWN HALL MAINT (COA)	6,800.00	21,000.00	27,800.00	0.00	17,074.13	10,725.87
Veterans Services Assessment	24,243.00	0.00	24,243.00	0.00	24,242.87	0.13
Veterans Benefits	48,000.00	7,200.00	55,200.00	0.00	53,803.66	1,396.34
GENERAL EXPENSES	72,243.00	7,200.00	79,443.00	0.00	78,046.53	1,396.47
VETERANS SERVICES	72,243.00	7,200.00	79,443.00	0.00	78,046.53	1,396.47
Wages - Full Time	224,869.00	0.00	224,869.00	0.00	228,521.01	-3,652.01
Wages - Part Time	171,372.00	0.00	171,372.00	0.00	163,436.56	7,935.44
Wages - Longevity	4,875.00	0.00	4,875.00	0.00	5,625.00	-750.00
Holiday Pay	3,927.00	0.00	3,927.00	0.00	1,850.88	2,076.12
Wages - Sunday Hours	9,666.00	0.00	9,666.00	0.00	7,211.39	2,454.61
WAGES	414,709.00	0.00	414,709.00	0.00	406,644.84	8,064.16
Natural Gas	1,252.00	0.00	1,252.00	0.00	1,252.00	0.00
Telephone	1,400.00	0.00	1,400.00	0.00	1,332.51	67.49
C.L.A.M.S.	32,498.00	0.00	32,498.00	0.00	30,896.05	1,601.95
R M Building	7,000.00	5,000.00	12,000.00	0.00	13,074.98	-1,074.98
Contracted Services	7,500.00	0.00	7,500.00	0.00	8,781.45	-1,281.45
Postage	490.00	0.00	490.00	0.00	245.00	245.00
Custodial Supplies	500.00	0.00	500.00	0.00	480.90	19.10
Library Supplies	8,000.00	0.00	8,000.00	0.00	7,633.37	366.63
Mileage	425.00	0.00	425.00	0.00	419.36	5.64

**GENERAL FUND FISCAL 2015**

Dues	160.00	0.00	160.00	0.00	110.00	50.00
Adult Books	70,000.00	0.00	70,000.00	0.00	69,997.43	2.57
GENERAL EXPENSES	129,225.00	5,000.00	134,225.00	0.00	134,223.05	1.95
BREWSTER LADIES LIBRARY	543,934.00	5,000.00	548,934.00	0.00	540,867.89	8,066.11
Wages - Full Time	59,981.00	0.00	59,981.00	0.00	59,980.41	0.59
Wages - Temp Seasonal	49,626.00	0.00	49,626.00	0.00	49,029.75	596.25
WAGES	109,607.00	0.00	109,607.00	0.00	109,010.16	596.84
Office Maintenance	700.00	0.00	700.00	0.00	700.00	0.00
R M Boat	800.00	0.00	800.00	0.00	969.96	-169.96
R M Ballfields	300.00	0.00	300.00	0.00	109.50	190.50
Baseball	1,600.00	0.00	1,600.00	0.00	1,600.00	0.00
Seasonal Certifications	625.00	0.00	625.00	0.00	380.00	245.00
Skateboard Park	500.00	0.00	500.00	0.00	500.00	0.00
Meetings	300.00	0.00	300.00	0.00	620.80	-320.80
Mileage	300.00	0.00	300.00	0.00	453.47	-153.47
Public Rec - Playground	1,000.00	0.00	1,000.00	0.00	964.75	35.25
Public Rec - Office	300.00	0.00	300.00	0.00	416.40	-116.40
Public Rec - Boys Youth Soccer	1,800.00	0.00	1,800.00	0.00	1,800.00	0.00
Public Rec - Boys Youth Basketball	2,000.00	0.00	2,000.00	0.00	2,000.00	0.00
Public Rec - Swim	600.00	0.00	600.00	0.00	255.14	344.86
Softball - Youth	1,300.00	0.00	1,300.00	0.00	1,300.00	0.00
Advertising/Promotions	500.00	0.00	500.00	0.00	554.98	-54.98
GENERAL EXPENSES	12,625.00	0.00	12,625.00	0.00	12,625.00	0.00
RECREATION	122,232.00	0.00	122,232.00	0.00	121,635.16	596.84
Wages - Full Time Maintenance	516,663.00	0.00	516,663.00	0.00	507,654.76	9,008.24

**GENERAL FUND FISCAL 2015**

Wages - Part Time Maintenance	244,052.00	0.00	244,052.00	0.00	234,480.28	9,571.72
Wages - Full Time Administrative	217,026.00	0.00	217,026.00	0.00	217,026.26	-0.26
Wages - Part Time Administrative	187,577.00	0.00	187,577.00	0.00	197,660.71	-10,083.71
Wages - Overtime	55,000.00	0.00	55,000.00	0.00	43,575.36	11,424.64
Wages - Longevity	16,478.00	0.00	16,478.00	0.00	17,297.02	-819.02
WAGES	1,236,796.00	0.00	1,236,796.00	0.00	1,217,694.39	19,101.61
Clothing Allowance	8,000.00	0.00	8,000.00	0.00	8,189.41	-189.41
Oil/Grease - Maint	3,000.00	0.00	3,000.00	47.50	4,293.70	-1,246.20
Diesel Fuel - Maint	19,980.00	0.00	19,980.00	0.00	21,251.58	-1,271.58
Heating - Maint Bldg	2,500.00	0.00	2,500.00	0.00	2,203.66	296.34
Gasoline - Maintenance	15,750.00	0.00	15,750.00	0.00	13,176.23	2,573.77
Electricity - Maintenance Bldg	6,956.00	1,615.00	8,571.00	0.00	10,156.53	-1,585.53
Electricity - Clubhouse	31,266.00	7,260.00	38,526.00	0.00	39,324.09	-798.09
Electricity - Irrigation Pump	18,659.00	4,333.00	22,992.00	0.00	24,970.09	-1,978.09
Heating - Clubhouse	9,300.00	0.00	9,300.00	0.00	8,043.24	1,256.76
R M Equipment	78,000.00	33,152.00	111,152.00	0.00	78,697.13	32,454.87
R M Irrigation Maintenance	18,000.00	0.00	18,000.00	0.00	21,962.34	-3,962.34
Professional/Technical	5,000.00	0.00	5,000.00	0.00	2,535.00	2,465.00
Phones - Maintenance	720.00	0.00	720.00	0.00	631.84	88.16
Phones - Clubhouse	1,200.00	0.00	1,200.00	0.00	1,072.43	127.57
Alarm - Maintenance	1,100.00	0.00	1,100.00	0.00	1,109.65	-9.65
Alarm - Clubhouse	3,000.00	0.00	3,000.00	0.00	3,949.18	-949.18
Office Supplies	8,500.00	0.00	8,500.00	0.00	11,180.36	-2,680.36
Score Cards	3,600.00	0.00	3,600.00	0.00	3,353.88	246.12
Golf Maintenance Supply	8,500.00	0.00	8,500.00	0.00	7,193.75	1,306.25
Range Supplies	10,000.00	0.00	10,000.00	0.00	5,750.13	4,249.87
Computer Supplies	5,600.00	0.00	5,600.00	0.00	6,819.83	-1,219.83
Office Supplies - Maintenance	500.00	0.00	500.00	0.00	1,610.33	-1,110.33
Custodial Supplies	8,000.00	0.00	8,000.00	0.00	9,646.48	-1,646.48
Rubbish Removal/Sanitation	7,500.00	0.00	7,500.00	0.00	7,699.34	-199.34
Seed Sod	29,000.00	0.00	29,000.00	0.00	18,017.25	10,982.75



**GENERAL FUND FISCAL 2015**

Tee Green	12,000.00	0.00	12,000.00	0.00	10,953.98	1,046.02
Landscaping	4,500.00	0.00	4,500.00	0.00	3,817.50	682.50
Topsoil Sand	22,000.00	0.00	22,000.00	0.00	15,413.52	6,586.48
Fertilizer	80,000.00	0.00	80,000.00	0.00	59,749.98	20,250.02
Fungicide	142,000.00	0.00	142,000.00	0.00	132,726.23	9,273.77
Insecticides	23,000.00	0.00	23,000.00	0.00	14,076.52	8,923.48
Misc. Wetting Agents Lime	65,000.00	0.00	65,000.00	0.00	36,243.21	28,756.79
Cart Lease	118,000.00	0.00	118,000.00	0.00	116,064.89	1,935.11
Clubhouse Furnishings Repair	20,000.00	0.00	20,000.00	0.00	27,162.33	-7,162.33
Credit Card Expense	41,000.00	0.00	41,000.00	0.00	42,267.83	-1,267.83
In-State-Travel - Maintenance	450.00	0.00	450.00	0.00	0.00	450.00
MeetingsTravel - Maintenance	1,000.00	0.00	1,000.00	0.00	340.00	660.00
MeetingsTravel - Administrative	200.00	0.00	200.00	0.00	1,039.13	-839.13
DuesSubscriptions - Maintenance	1,520.00	0.00	1,520.00	0.00	1,639.00	-119.00
DuesSubscriptions - Administrative	2,300.00	0.00	2,300.00	110.00	2,340.00	70.00
Clothing Allowance Administrative	1,900.00	0.00	1,900.00	0.00	1,753.16	146.84
Electricity - Driving Range	3,378.00	785.00	4,163.00	0.00	3,860.19	302.81
AdvertisingPromotions	50,000.00	0.00	50,000.00	0.00	61,517.26	-11,517.26
GENERAL EXPENSES	891,879.00	47,145.00	939,024.00	157.50	843,802.18	95,379.32
GOLF	2,128,675.00	47,145.00	2,175,820.00	157.50	2,061,496.57	114,480.93
Historical Assessment	9,500.00	0.00	9,500.00	0.00	9,500.00	0.00
HISTORICAL ASSESSMENT	9,500.00	0.00	9,500.00	0.00	9,500.00	0.00
Other ChargesExpenditures	1,500.00	0.00	1,500.00	0.00	1,500.00	0.00
MEMORIAL/VETERANS DAY	1,500.00	0.00	1,500.00	0.00	1,500.00	0.00
Other Property Related Services	500.00	0.00	500.00	0.00	533.00	-33.00
Contract Services - Miller	1,500.00	0.00	1,500.00	0.00	1,500.00	0.00

**GENERAL FUND FISCAL 2015**

Supplies	2,000.00	0.00	2,000.00	0.00	1,967.00	33.00
GENERAL EXPENSES	4,000.00	0.00	4,000.00	0.00	4,000.00	0.00
OLD MILL SITE COMMITTEE	4,000.00	0.00	4,000.00	0.00	4,000.00	0.00
StateCty Assmt - County Tax Assessment	286,166.00	0.00	286,166.00	0.00	282,755.00	3,411.00
StateCty Assmts - Mosquito Control Proj (	89,109.00	0.00	89,109.00	0.00	89,109.00	0.00
StateCty Assmt - Air Pollution Control CH	5,436.00	0.00	5,436.00	0.00	5,436.00	0.00
StateCty Assmt - RMV-Nonrenewal Excise	7,260.00	0.00	7,260.00	0.00	7,260.00	0.00
StateCty Assmt - School Choice Assmt	94,114.00	0.00	94,114.00	0.00	154,273.00	-60,159.00
StateCty Assmts - Regional Transit Auth (	46,477.00	0.00	46,477.00	0.00	46,477.00	0.00
ASSESSMENTS	528,562.00	0.00	528,562.00	0.00	585,310.00	-56,748.00
STATE & COUNTY ASSESSMENTS	528,562.00	0.00	528,562.00	0.00	585,310.00	-56,748.00
TOTAL EXPENDED GENERAL FUND	37,857,005.00	212,512.00	38,069,517.00	3,757.82	37,206,847.77	866,427.05

# **WATER FUND FISCAL 2015**

<b>Water Department</b>	<b>Appropriation</b>	<b>Net</b>			<b>Revenues</b>	<b>YTD Expended</b>	<b>Acct. Balance</b>
		<b>Transfers</b>	<b>Avail.</b>	<b>Budget</b>			
Wages - Full Time	\$622,297.00	\$0.00		\$622,297.00	\$0.00	\$611,732.30	\$10,564.70
Standby Pay	\$13,000.00	\$0.00		\$13,000.00	\$0.00	\$13,250.00	-\$250.00
Wages - Overtime	\$50,000.00	\$0.00		\$50,000.00	\$0.00	\$45,366.14	\$4,633.86
Wages - Longevity	\$4,650.00	\$0.00		\$4,650.00	\$0.00	\$4,650.00	\$0.00
WAGES	\$689,947.00	\$0.00		\$689,947.00	\$0.00	\$674,998.44	\$14,948.56
Operating - PropaneNatural Gas	\$22,000.00	\$0.00		\$22,000.00	\$0.00	\$10,211.15	\$11,788.85
Operating - Electricity	\$110,000.00	\$23,210.00		\$133,210.00	\$57.81	\$125,360.74	\$7,907.07
Operating - R M Office or Equipment	\$73,000.00	\$0.00		\$73,000.00	\$0.00	\$81,086.44	-\$8,086.44
Operating - Professional Expense	\$40,000.00	\$0.00		\$40,000.00	\$125.00	\$37,114.55	\$3,010.45
Operating - Supplies	\$13,000.00	\$0.00		\$13,000.00	\$0.00	\$18,985.41	-\$5,985.41
Operating - Postage	\$10,000.00	\$0.00		\$10,000.00	\$0.00	\$8,023.44	\$1,976.56
Operating - Small Tools Equipment	\$90,000.00	\$0.00		\$90,000.00	\$0.00	\$63,434.81	\$26,565.19
Operating - Primary Assessment	\$5,000.00	\$0.00		\$5,000.00	\$0.00	\$3,798.96	\$1,201.04
Operating - Mileage	\$700.00	\$0.00		\$700.00	\$0.00	\$648.28	\$51.72
Operating - Scheduled System Maint.	\$29,000.00	\$0.00		\$29,000.00	\$0.00	\$41,325.43	-\$12,325.43
OPERATING EXPENSES	\$392,700.00	\$23,210.00		\$415,910.00	\$182.81	\$389,989.21	\$26,103.60
<b>TOTAL EXPENDED WATER FUND</b>	\$1,082,647.00	\$23,210.00		\$1,105,857.00	\$182.81	\$1,064,987.65	\$41,052.16

**FY 2015  
BREWSTER**

<b>ACCOUNT NAME</b>	<b>ACCOUNT BALANCE</b> June 30, 2015
<b>School Lunch Program:</b>	
School Lunch	\$7,276.98
<b>Highway Improvements:</b>	
Highway Projects-Chap 90	-\$149,935.00
<b>School Grants:</b>	
Stony Brook Elementary:	
CC5 Educational Mini Grant	\$9.92
Garden Club Educational Grant	\$400.00
Big Yellow School Bus Grant	\$200.00
Gifts/Donations	\$5,890.64
Building Use/Grounds Fee	\$4,900.00
Jan Chase Rutz Grant	\$434.90
Building Rental - YMCA	\$1,745.94
Eddy Elementary:	
CC5 Educational Mini Grant	\$1,953.56
Gifts/Donations	\$2,252.26
Unicycle Group	\$731.06
Friends of Pleasant Bay Grant - Habitat Science	\$1,207.74
Garden Club Education Grant	\$586.74
Total	\$20,312.76
<b>CPA Fund</b>	
Gifts/Donations Open Space	\$200.00
A31 ATM 5/00 M45 L9 Land Acq	\$9,000.00
A5 STM 11/08 Fund Bal - Affordable Housing Pricebuydown	\$235,000.00
A5 STM Nov 2010 Historic - Headstone Repairs	\$5,574.03
A16 STM 11/13 Fund Bal - Brewster Woods	\$600,000.00
A16 STM 11/13 Fund Bal - Eddy Playground	\$5,299.55
A6 ATM 5/14 Historic/Reserve - Baptist Church Steeple	\$50,000.00
A7 STM 5/15 Housing - HECH Grant/Loan Program	\$118,000.00
A7 STM 5/15 Reserve: Cemetery Repairs/restorations/vault	\$86,350.00
A7 STM 5/15 Reserve/Historic - Captn Elijah Cobb House	\$100,000.00
A9 STM 11/14 Eldredge Property M26 L31 Notes Payable	-\$400,000.00
A9 STM 11/14 Eldredge Property M26 L31 Interest/Costs	\$15,935.00
A7 STM 5/15 Eldredge Property - Note Payoff - Open Space	\$140,000.00
A6 ATM 5/14 Reserve - Breakwater Beach Restoration Project	\$59,675.00
A6 ATM 5/14 Reserve - Recreation Fields - Renovations	\$19,296.21
Fund Balance Reserved: State Funds: Eldredge Property	\$260,000.00
Fund Balance - Open Space 50%	\$421,888.57
Fund Balance - Historic 10%	\$17,112.57
Fund Balance - Comm Housing 10%	\$46,035.16
Undesignated Fund Balance	\$1,023,158.78
Total	\$2,812,524.87

**ACCOUNT BALANCE****ACCOUNT NAME****Town Grants:**

CC Commission	\$5,576.20
Pathways Grant - Barnstable County	\$1,300.78
Shellfish - Disease Testing/Bnsthbl Cty	\$500.00
MIIA Grant - Security System	\$5,000.00
Cultural Council Grant	\$3,118.83
Cultural Council-Gifts/Donations/Interest	\$1,983.86
Wellness Grant	\$6.00
MTC Clean Energy Choice - Solar Panel	\$21,320.00
S.A.F.E. - Fire Grant	\$3,018.11
Senior S.A.F.E. Grant	\$2,795.00
Wildfire Training Grant - Fire	\$3,061.80
NIMS - Incident Management	\$2,184.09
MDU Training - Homeland Security	\$3,120.43
Firefighter Equipment Reimbursable Grant	-\$2,807.00
Punkhorn Land Management Grant - Natural Resources	\$306.19
Punkhorn Wildfire Mitigation Grant - Natural Resources	\$4,062.29
Punkhorn Parkland Fuel Resource Reduction Grant - Natl Re:	\$3,415.49
NRCS - Freemans Pond Engineering & Construction ARRA	\$16,637.51
CCC Fishermans Alliance Grant - Natural Resources	\$5,000.00
Floating Upweller Refurbishment Grant - Natural Resources	\$677.68
Coastal Resilience Planning Grant - Natural Resources	-\$89,442.71
Municipal Waste Reduction Grant - DPW	\$698.40
Dept. of Elder Affairs - COA	\$0.00
Elder Services - Transportation Grant - COA	\$75.56
Samaritans - Transition Workshop Grant - COA	\$277.28
Veterans of Foreign Wars - Assistance Grant - COA	\$1,000.00
FY14 Municipal Equalization Grant	\$840.73
FY15 Nonresident Circulation Grant	\$4,217.38
FY15 Municipal Equalization Grant	\$1,413.92
FY15 Library Incentive Grant	\$6,513.95
FY08 Public Libraries Fund	\$1,400.21
Planning & Design Grant - Ladies Library	\$40,000.00
ARRA 319 Grant-PavingMillsite	\$79,263.26
Race To The Top Federal Grant - Elementary Schools	\$783.10
Septic Grant/Loan Payback	\$21,607.27
Total	\$148,925.61

**ACCOUNT BALANCE****ACCOUNT NAME****Town Special Revenue:**

Gift-Open Space-Land Bank	\$393.00
Golf ProShop Revenue 5/99	\$10,000.00
Gift - Pond Monitoring Program	\$2,663.11
Affordable Housing Fund	\$212.44
Gift - Windows	\$1,500.00
Gift - Sign	\$500.00
Gift - Memorial Fund - B. Mant	\$752.04
Gift - Christmas Tree - Herring Run	\$2,175.00
Foreclosure Properties/Conservation Trust	\$8,755.11
Appeals Board - Consultant	\$904.65
DARE Program	\$1,525.02
Gift - Police	\$680.00
Law Enforcement Trust	\$6,450.63
Insurance Reim under \$20,000 -Police	\$684.61
Telecommunications Acct	\$147,612.85
Gift - Animal Welfare Kennel Costs	\$1,282.97
Ocean Edge-MEPA Section 61	\$14,532.61
Gift-Conservation	\$7,252.31
Stony Brook Circuit Breaker State Funds	\$7,731.86
Gift - Crosby Ramp	\$1,000.00
Gift - Crosby Linnell Landing State Property Development Plan	\$350.00
Gifts/Donations Crosby Mansion	\$21,978.36
Chap 53E 1/2 Crosby Mansion	\$42,572.16
STM Nov 2010 - Crosby Septic - Temp Note	-\$32,500.00
Gift - DPW - Wood for Swap Shop	\$95.93
Gift - CVEC - DEP re-use plan	\$919.35
COA - Gift Account	\$87,449.42
Gift - Podium for Ladies Library	\$73.04
Recreation Fund - 53 E 1/2 Acct	\$124,768.38
Recreation - Breakfast with Santa	\$528.00
Recreation - Bayside Skippers	\$49.13
Recreation - Youth of the Year Scholarship	\$19,161.46
Gift-Old Mill Sites	\$10,101.82
Gift - Golf - Friends of the Captains	\$1,459.20
Gift - Junior Golf Day	\$3,032.25
Professional Development - Golf	\$1,274.69
Ouimet Scholarship Fund - Golf	\$2,025.00
Handicap Fee-Golf	\$37,810.00
Total	\$537,756.40

<b>ACCOUNT NAME</b>	<b>ACCOUNT BALANCE</b>
<b>Receipts Reserved:</b>	
Sale of Cemetery Lots	\$2,504.17
Municipal Waterways Fund	\$59,660.02
Cablevision Franchise Fee 8/06	\$235,965.85
Wetland Protection Fund	\$32,333.39
Wetland Protection Fund - Consultant	\$22,388.25
Ambulance Receipts	\$815,019.77
Golf Receipts Reserved	\$984,196.14
Total	\$2,152,067.59
<b>Capital Project:</b>	
A 9 S 10/88 DPW-Equipment	\$6,993.09
A 51 5/88 DPW-Garage/Office	\$2,566.31
Total	\$9,559.40
<b>Capital Projects:</b>	
Land Acq A92 5/86	\$3,071.86
Land Acq-Cove Rd 5/88	\$15,000.00
Total	\$18,071.86
<b>Capital Projects-Water Btmtts:</b>	
Water Btmt-Maple Lane	\$1,952.28
A30 ATM 5/07 Fiddlers Lane Water Btmt Int/Costs	\$540.00
Water Btmt-Main Extensions 10/87	-\$5,280.93
A30 ATM 5/06 Cranview Road Water Main Extension	\$74,437.33
A23 ATM 5/01 Slough Rd - Water Btmt	63,380.27
A30 ATM 5/07 Fiddlers Lane Water Btmt	11,101.61
A15 STM 11/00 Sears Rd Water Btmt	4,398.89
Total	\$150,529.45
<b>Special Revenue : Private Road Betterments</b>	
A33 ATM 5/09 Standish Heights PRB Improvements	\$45,102.13
A22 ATM 5/08 Beaver Muskrat PRB Improvements	\$16,888.24
A23 ATM 5/08 Old Valley Rd PRB Improvements	\$3,988.75
A25 ATM 5/11 Hazel Lane PRB Improvements	11,857.50
A3 STM 5/13 South Pond Dr PRB Engineering	1,360.00
A19 ATM 5/13 South Pond Dr PRB - Interest/Costs	2,500.00
A3 STM 5/14 Ebenezer Lane PRB - Engineering	45.00
A19 ATM 5/14 Ebenezer PRB - Interest/Costs	4,343.00
A3 STM 5/15 Moss, Commons, Magnet PRB - Engineering	2,000.00
A4 STM 5/15 Tower Hill Circle PRB - Engineering	15,000.00
A19 ATM 5/13 South Pond Dr PRB - Improvements	-119,853.21
A15 ATM 5/14 Ebenezer PRB - Improvements	-104,719.78
Total	-\$121,488.37

**Capital Project: Golf Course Improvements**

A3 STM 11/13 Golf Course Improvements	-\$189,205.77
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**Capital Project: Rte 6A Water Infrastructure**

A15 STM 11/14 Water Infrastructure - Interest/Costs	\$5,000.00
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A15 STM 11/14 Water Infrastructure Upgrade	-\$507,735.59
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Total	-\$502,735.59
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**Capital Project: Well # 3 Access Road Improvement**

A5 STM 5/15 Well # 3 Access Road Improvements	-\$54,199.00
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Total	-\$54,199.00
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**Capital Project: Landfill**

A3 STM 11/14 Landfill Sampling Expense	\$117.00
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A3 STM 11/13 Landfill Monitoring Expense	\$4,634.87
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A5 STM 5/15 Landfill Monitoring Expense	\$40,000.00
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Total	\$44,751.87
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ACCOUNT NAME	ACCOUNT BALANCE
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**Capital Project:**

A5 STM 5/14 Eddy Roof & HVAC Replacement Project	-\$3,256,753.26
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**Expendable Trusts:**

A22 STM 11/08 Insurance Reserve Fund Chap 40 S13	\$76,129.28
A8 STM 11/13 Workers Comp Ch 40 S 13A	\$25,000.00
Pension Fund	\$117,476.81
OPEB/HSCB	\$1,226,255.15
Trust Fund Legislation	-\$2,917.92
Cemetery Trusts	\$116,385.77
Needy Sick Children	\$5,348.28
Irving D. Cummings	\$26,094.87
Nickerson Olmsted fund	\$1,646.86
C. Ellis Scholarship Fund	\$28,784.38
Conservation fund	\$11,036.13
Stabilization fund	\$2,054,490.57
Total	\$3,685,730.18

**Nonexpendable Trusts:**

Cemetery Funds	\$142,912.83
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ACCOUNT NAME	ACCOUNT BALANCE
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**Agency Funds:**

Due to Others - Performance Bonds	\$67,137.62
Firearms Records Trust	\$2,475.00
Special Details - Police	\$680.27
Special Details - Fire Dept	\$1,000.00
Due to Registry - Bttmt Release Fee	\$14.00
Total	\$71,306.89

## Report of the COLLECTOR

The following amounts were paid to the Treasurer in FY 2015:

	<u>Year</u>	<u>Amounts</u>	<u>Totals</u>
<b>Real Estate</b> (net of refunds)			
	2015	\$26,948,687.58	
	2014	\$ 401,034.68	
	2013	\$ 310.84	\$ 27,350,033.10
<b>Community Preservation Act</b> (net of refunds)			
	2015	\$ 809,338.34	
	2014	\$ 10,643.10	
	2013	\$ 40.03	\$ 820,021.47
<b>Personal Property</b> (net of refunds)			
	2015	\$ 348,835.78	
	2014	\$ 1,572.91	
	2013	\$ 376.75	
	2012	\$ 93.80	
	Prior Years	\$ 472.70	\$ 351,351.94
<b>Motor Vehicle Excise</b> (net of refunds)			
	2015	\$ 1,168,599.25	
	2014	\$ 170,067.44	
	2013	\$ 7,389.12	
	2012	\$ 2,454.91	
	2011	\$ 593.13	
	2010	\$ 274.16	
	2009	\$ 254.17	
	Prior Years	\$ 2,505.35	\$ 1,352,137.53
<b>Boat Excise</b> (net of refunds)			
	2015	\$ 6,809.00	
	Prior Years	\$ 419.00	\$ 7,228.00
<b>Liens</b>			
Apportioned Water Betterments	\$	5,835.51	
Water Betterment Committed Interest	\$	2,116.19	
Water Liens Added to Taxes	\$	44,541.21	
Water Lien Charges Added to Taxes	\$	3,500.00	
Apportioned Road Betterments	\$	88,912.34	
Road Betterment Committed Interest	\$	26,822.83	
Road Betterment Paid in Advance	\$	10,922.72	
Road Betterment CI Paid in Advance	\$	228.17	
Septic Betterment #2 Principal	\$	7,637.00	
Septic Betterment #2 Committed Interest	\$	3,785.55	\$ 194,301.52
<b>Other Miscellaneous</b>			
Municipal Lien Certificates	\$	13,400.00	
Interest and Charges	\$	148,990.84	\$ 162,390.84
<b>Grand Total</b>			<b>\$ 30,237,464.40</b>

## OUTSTANDING TAXES AND LIENS AS OF 06/30/2015

	<u>Year</u>	<u>Amounts</u>	<u>Total</u>
<b>Real Estate</b>			
	2015	\$402,659.73	
	2014	\$1,240.91	\$403,900.64
<b>Community Preservation Act (Formerly Land Bank)</b>			
	2015	\$11,453.00	
	2014	\$37.23	\$11,490.23
<b>Personal Property</b>			
	2015	\$3,705.74	
	2014	\$376.72	
	2013	\$536.57	
	2012	\$170.60	
	2011	\$146.91	
	2010	\$13.02	\$4,949.56
<b>Apportioned Road Betterments &amp; Committed Interest</b>			
	2015	\$1,129.29	\$1,129.29
<b>Apportioned Septic Betterment &amp; Committed Interest # 2</b>			
	2015	\$0.00	\$0.00
<b>Apportioned Water Betterments/Committed Interest</b>			
	2015	\$0.00	\$0.00
<b>Water Liens</b>			
	2015	\$1,818.83	
	2014	\$320.71	\$2,139.54
<b>Water Lien Charges</b>			
	2015	\$150.00	
	2014	\$50.00	\$200.00
<b>Boat Excise</b>			
	2015	\$541.00	
	2014	\$241.00	
	2013	\$236.02	
	2012	\$337.00	
	2011	\$199.00	
	2010	\$188.00	
	2009	\$15.00	
	2006	\$15.00	\$1,772.02
<b>Motor Vehicle Excise</b>			
	2015	\$68,351.22	
	2014	\$17,671.60	
	2013	\$5,306.50	
	2012	\$4,495.42	
	2011	\$4,917.93	
	2010	\$5,296.49	
	2009	\$3,963.15	
	2008	\$5,588.47	
	2007	\$3,591.26	
	2006	\$3,599.38	
	2005	\$3,570.66	
	2004	\$3,514.50	
	2003	\$3,802.20	
	2002	\$3,398.65	\$137,067.43
<b><u>Grand Total</u></b>			<b>\$562,648.71</b>

Respectfully submitted,

Lisa L. Vitale  
Treasurer/Collector

**Report of the  
TREASURER**

**Cash as of July 1, 2014** **\$ 22,315,106.01**

**Receipts from Departments**

Tax Collector	\$ 30,237,464.40	
Golf Course	\$ 3,672,659.56	
State Aid	\$ 4,603,347.32	
Water Department	\$ 2,469,506.92	
Other Departments/Sources	\$ 18,462,415.52	<b>\$ 59,445,393.72</b>

**Interest Earned**

General Fund	\$ 20,231.15	
Trust & Special Funds	\$ 53,321.40	<b>\$ 73,552.55</b>

**Disbursements** **\$ 58,716,742.25**

**Cash as of June 30, 2015** **\$ 23,117,310.03**

**Tax Title/Deferral Balance as of July 1, 2014** **\$ 459,589.55**

**Total Payments**

Redemptions	\$ 98,908.33	
Interest, Charges & Fees	\$ 65,336.13	<b>\$ 164,244.46</b>

**Accounts Foreclosed or Disclaimed/Vacated** **\$ -**

**Amounts Added**

Additional Tax Title	\$ 121,997.23	
Additional Deferrals	\$ 7,158.15	<b>\$ 129,155.38</b>

**Balance as of June 30, 2015**

Tax Title Accounts	\$ 414,615.78	
Elderly Tax Deferrals	\$ 75,220.82	<b><u><u>\$ 489,836.60</u></u></b>

## **Road Betterment Assessment Program**

### **Kings Grant**

Amount borrowed \$307,000.00 on 09/01/2005 at 3.636967% interest.

State House Notes

Due 09/01/2006	\$37,000.00	Paid
Due 09/01/2007	\$30,000.00	Paid
Due 09/01/2008	\$30,000.00	Paid
Due 09/01/2009	\$30,000.00	Paid
Due 09/01/2010	\$30,000.00	Paid
Due 09/01/2011	\$30,000.00	Paid
Due 09/01/2012	\$30,000.00	Paid
Due 09/01/2013	\$30,000.00	Paid
Due 09/01/2014	\$30,000.00	Paid
Due 09/01/2015	\$30,000.00	

### **Baron's Way**

Amount borrowed \$170,000.00 on 09/01/2005 at 3.636967% interest.

State House Notes

Due 09/01/2006	\$20,000.00	Paid
Due 09/01/2007	\$20,000.00	Paid
Due 09/01/2008	\$20,000.00	Paid
Due 09/01/2009	\$20,000.00	Paid
Due 09/01/2010	\$15,000.00	Paid
Due 09/01/2011	\$15,000.00	Paid
Due 09/01/2012	\$15,000.00	Paid
Due 09/01/2013	\$15,000.00	Paid
Due 09/01/2014	\$15,000.00	Paid
Due 09/01/2015	\$15,000.00	

### **Herringbrook Lane**

Amount borrowed \$125,000.00 on 06/15/2007 at 4.4858575% interest.

General Obligation Bond

Due 06/15/2008	\$15,000.00	Paid
Due 06/15/2009	\$15,000.00	Paid
Due 06/15/2010	\$15,000.00	Paid
Due 06/15/2011	\$15,000.00	Paid
Due 06/15/2012	\$15,000.00	Paid
Due 06/15/2013	\$10,000.00	Paid
Due 06/15/2014	\$10,000.00	Paid
Due 06/15/2015	\$10,000.00	Paid
Due 06/15/2016	\$10,000.00	
Due 06/15/2017	\$10,000.00	

**Fiddlers Lane**

Amount borrowed \$180,000.00 on 06/15/2007 at 4.4858575% interest.

**General Obligation Bond**

Due 06/15/2008	\$20,000.00	Paid
Due 06/15/2009	\$20,000.00	Paid
Due 06/15/2010	\$20,000.00	Paid
Due 06/15/2011	\$20,000.00	Paid
Due 06/15/2012	\$20,000.00	Paid
Due 06/15/2013	\$20,000.00	Paid
Due 06/15/2014	\$15,000.00	Paid
Due 06/15/2015	\$15,000.00	Paid
Due 06/15/2016	\$15,000.00	Paid
Due 06/15/2017	\$15,000.00	

**Muskrat & Beaver Lane**

Amount borrowed \$114,000.00 on 06/15/2008 at 3.958408% interest.

**General Obligation Bond**

Due 06/15/2009	\$19,000.00	Paid
Due 06/15/2010	\$15,000.00	Paid
Due 06/15/2011	\$10,000.00	Paid
Due 06/15/2012	\$10,000.00	Paid
Due 06/15/2013	\$10,000.00	Paid
Due 06/15/2014	\$10,000.00	Paid
Due 06/15/2015	\$10,000.00	Paid
Due 06/15/2016	\$10,000.00	
Due 06/15/2017	\$10,000.00	
Due 06/15/2018	\$10,000.00	

**Old Valley Road**

Amount borrowed \$142,000.00 on 06/15/2008 at 3.958408% interest.

**General Obligation Bond**

Due 06/15/2009	\$17,000.00	Paid
Due 06/15/2010	\$15,000.00	Paid
Due 06/15/2011	\$15,000.00	Paid
Due 06/15/2012	\$15,000.00	Paid
Due 06/15/2013	\$15,000.00	Paid
Due 06/15/2014	\$15,000.00	Paid
Due 06/15/2015	\$15,000.00	Paid
Due 06/15/2016	\$15,000.00	
Due 06/15/2017	\$10,000.00	
Due 06/15/2018	\$10,000.00	

**Standish Heights**

Amount borrowed \$237,000.00 on 06/30/2011 at 3.836248% interest.

**General Obligation Bond**

Due 06/15/2012	\$27,000.00	Paid
Due 06/15/2013	\$25,000.00	Paid
Due 06/15/2014	\$25,000.00	Paid
Due 06/15/2015	\$25,000.00	Paid
Due 06/15/2016	\$25,000.00	
Due 06/15/2017	\$25,000.00	
Due 06/15/2018	\$25,000.00	
Due 06/15/2019	\$20,000.00	
Due 06/15/2020	\$20,000.00	
Due 06/15/2021	\$20,000.00	

**Hazel Lane**

Amount borrowed \$87,880.00 on 06/30/2011 at 3.836248% interest.

**General Obligation Bond**

Due 06/15/2012	\$12,880.00	Paid
Due 06/15/2013	\$10,000.00	Paid
Due 06/15/2014	\$10,000.00	Paid
Due 06/15/2015	\$10,000.00	Paid
Due 06/15/2016	\$10,000.00	
Due 06/15/2017	\$10,000.00	
Due 06/15/2018	\$10,000.00	
Due 06/15/2019	\$5,000.00	
Due 06/15/2020	\$5,000.00	
Due 06/15/2021	\$5,000.00	

**Prell Circle**

Amount borrowed \$67,331.00 on 06/15/2014 at 2.7989690% interest.

**General Obligation Bond**

Due 06/15/2015	\$12,331.00	Paid
Due 06/15/2016	\$10,000.00	
Due 06/15/2017	\$10,000.00	
Due 06/15/2018	\$5,000.00	
Due 06/15/2019	\$5,000.00	
Due 06/15/2020	\$5,000.00	
Due 06/15/2021	\$5,000.00	
Due 06/15/2022	\$5,000.00	
Due 06/15/2023	\$5,000.00	
Due 06/15/2024	\$5,000.00	

**Allen Drive**

Amount borrowed \$83,185.00 on 06/15/2014 at 2.7989690% interest.

**General Obligation Bond**

Due 06/15/2015	\$13,185.00	Paid
Due 06/15/2016	\$10,000.00	
Due 06/15/2017	\$10,000.00	
Due 06/15/2018	\$10,000.00	
Due 06/15/2019	\$10,000.00	
Due 06/15/2020	\$10,000.00	
Due 06/15/2021	\$5,000.00	
Due 06/15/2022	\$5,000.00	
Due 06/15/2023	\$5,000.00	
Due 06/15/2024	\$5,000.00	

**Water Betterment Assessment Program****Fiddlers Lane**

Amount borrowed \$96,000.00 on 06/15/2007 at 4.4858575% interest.

**General Obligation Bond**

Due 06/15/2008	\$11,000.00	Paid
Due 06/15/2009	\$10,000.00	Paid
Due 06/15/2010	\$10,000.00	Paid
Due 06/15/2011	\$10,000.00	Paid
Due 06/15/2012	\$5,000.00	Paid
Due 06/15/2013	\$5,000.00	Paid
Due 06/15/2014	\$5,000.00	Paid
Due 06/15/2015	\$5,000.00	Paid
Due 06/15/2016	\$5,000.00	
Due 06/15/2017	\$5,000.00	
Due 06/15/2018	\$5,000.00	
Due 06/15/2019	\$5,000.00	
Due 06/15/2020	\$5,000.00	
Due 06/15/2021	\$5,000.00	
Due 06/15/2022	\$5,000.00	



## **BONDS (Fiscal 2015)**

### **MULTI PURPOSE BOND #4 (SCHOOL/LIBRARY)**

Loan dated 11-15-95 for \$9,500,000.00 at 5.1493% interest to the year 2016

Refinanced on 03-15-07 at 4.000% interest to the year 2016

Interest paid this year	\$	29,025.00
Principal paid this year	\$	465,000.00
Balance due on loan	\$	435,000.00
Balance of interest	\$	8,700.00

### **SEPTIC LOAN BOND #1**

Loan dated 09-14-98 for \$197,403.08 at 0.00% interest to the year 2018

Interest paid this year	\$	-
Principal paid this year	\$	10,400.00
Balance due on loan	\$	62,200.00
Balance of interest	\$	-

### **GOLF COURSE BOND**

Loan dated 06-15-98 for \$9,870,000.00 at 4.74% interest to the year 2020

Refinanced on 03-15-07 at 4.000% interest to the year 2020

Interest paid this year	\$	189,200.00
Principal paid this year	\$	595,000.00
Balance due on loan	\$	3,490,000.00
Balance of interest	\$	473,850.00

### **MULTI PURPOSE BOND #5 (Police, Water Treatment, Telemetry)**

Loan dated 03-01-00 for \$6,670,000.00 at 5.510993% interest to the year 2020

Refinanced on 03-15-07 at 4.000% interest to the year 2020

Interest paid this year	\$	88,800.00
Principal paid this year	\$	320,000.00
Balance due on loan	\$	1,580,000.00
Balance of interest	\$	207,600.00

### **SEPTIC LOAN BOND #2**

Loan dated 08-01-02 for \$200,000.00 at 0.00% interest to the year 2022

Interest paid this year	\$	-
Principal paid this year	\$	9,525.00
Balance due on loan	\$	90,000.00
Balance of interest	\$	-

**MULTI PURPOSE BOND #7****(Water Betterment-Slough Rd, Land Purchase-Jolly Whaler,  
Road Betterments-Kings Grant & Barons Way)**

Loan dated 09-01-05 for \$2,972,000.00 at 3.636967% interest to the year 2026

Interest paid this year	\$	34,020.00
Principal paid this year	\$	150,000.00
Balance due on loan	\$	795,000.00
Balance of interest	\$	130,113.75

**MULTI PURPOSE BOND #8****(Water Betterment-Fiddlers Lane, Land Purchase-BBJ,  
Road Betterments-Herringbrook Lane & Fiddlers Lanes)**

Loan dated 06-15-07 for \$2,901,000.00 at 4.4858575% interest to the year 2027

Interest paid this year	\$	77,060.00
Principal paid this year	\$	160,000.00
Balance due on loan	\$	1,520,000.00
Balance of interest	\$	403,807.50

**MULTI PURPOSE BOND #9****(Water Department Facility, Road Betterments-Muskrat Lane/Beaver Road &  
Old Valley Road)**

Loan dated 06-15-08 for \$2,731,000.00 at 3.958408% interest to the year 2028

Interest paid this year	\$	77,960.00
Principal paid this year	\$	150,000.00
Balance due on loan	\$	1,665,000.00
Balance of interest	\$	468,910.00

**MULTI PURPOSE BOND #10****(Land Acquisition-Punkhorn, Road Betterments-Standish Heights & Hazel Lane)**

Loan dated 06-30-11 for \$999,880.00 at 3.836248% interest to the year 2031

Interest paid this year	\$	28,032.50
Principal paid this year	\$	70,000.00
Balance due on loan	\$	715,000.00
Balance of interest	\$	202,650.00

**MULTI PURPOSE BOND #11**

**(Land Acquisition-Freemans Way, Road Betterments-Allen Drive & Prell Circle,  
Water Pump Station and Water Main)**

Loan dated 06-15-14 for \$3,489,113.00 at 2.7989690% interest to the year 2034

Interest paid this year	\$	107,273.39
Principal paid this year	\$	199,113.00
Balance due on loan	\$	3,290,000.00
Balance of interest	\$	999,650.00

**Total Principal Paid in FY 2015: \$ 2,129,038.00**

**Total Interest Paid in FY 2015: \$ 631,370.89**

**Balance Due on Loans: \$ 13,642,200.00**

**Balance Due on Interest: \$ 2,895,281.25**

**Fiscal Year 2015 Trust & Investment Accounts  
Town Cemetery / Perpetual Care Accounts**

<b><u>Fund Name</u></b>	<b><u>Principal Amount</u></b>	<b><u>Balance 7/1/2014</u></b>	<b><u>Added to Principal</u></b>	<b><u>Interest Earned</u></b>	<b><u>Balance 6/30/2015</u></b>
Foster Road Cemetery	\$13,000.00	\$ 230,461.72	\$1,300.00	\$ 461.97	\$ 232,223.69
E. C. Ahlberg	\$300.00	\$ 1,366.89	\$0.00	\$ 2.73	\$ 1,369.62
Homer P. Clark	\$1,000.00	\$ 4,720.31	\$0.00	\$ 9.45	\$ 4,729.76
Alice Drown	\$200.00	\$ 910.74	\$0.00	\$ 1.82	\$ 912.56
Samuel Hall	\$200.00	\$ 911.03	\$0.00	\$ 1.82	\$ 912.85
Agnes Montgomery	\$200.00	\$ 910.74	\$0.00	\$ 1.82	\$ 912.56
Frederick Nickerson	\$500.00	\$ 2,279.16	\$0.00	\$ 4.56	\$ 2,283.72
Sears Cemetery	\$1,000.00	\$ 4,355.40	\$0.00	\$ 8.72	\$ 4,364.12
Dean Sears	\$100.00	\$ 448.10	\$0.00	\$ 0.90	\$ 449.00
Wm G. Sears	\$3,000.00	\$ 13,480.40	\$0.00	\$ 26.99	\$ 13,507.39
<b>Total</b>	<b>\$19,500.00</b>	<b>\$259,844.49</b>	<b>\$1,300.00</b>	<b>\$520.78</b>	<b>\$261,665.27</b>

**Fiscal Year 2015 Trust & Investment Accounts  
Trust Funds, Grants and Special Funds**

<b><u>Fund Name</u></b>	<b><u>Balance 7/1/2014</u></b>	<b><u>Withdrawn/ Transferred</u></b>	<b><u>Added to Principal</u></b>	<b><u>Interest Earned</u></b>	<b><u>Balance 6/30/2015</u></b>
Affordable Housing	\$ 12.41			\$ 0.03	\$ 12.44
Arts Council Fund	\$ 3,343.65	\$ 2,143.00	\$ 4,300.00	\$ 10.04	\$ 5,510.69
Chester Ellis Scholarship	\$ 29,725.81	\$ 1,000.00		\$ 58.57	\$ 28,784.38
Community Preservation	\$ 4,272,483.66	\$ 2,542,522.08	\$ 1,887,859.82	\$ 4,987.40	\$ 3,622,808.80
Conservation Fund	\$ 9,445.95		\$ 1,570.00	\$ 20.18	\$ 11,036.13
Irving O. Cummings	\$ 26,042.82			\$ 52.05	\$ 26,094.87
Law Enforcement Trust	\$ 7,606.06	\$ 2,818.74	\$ 2,436.90	\$ 15.89	\$ 7,240.11
Needy Sick Children	\$ 5,337.59			\$ 10.69	\$ 5,348.28
Nickerson Olmstead	\$ 1,643.21			\$ 3.65	\$ 1,646.86
Pension Fund	\$ 197,241.67	\$ 80,000.00		\$ 235.14	\$ 117,476.81
Septic Grant	\$ 21,564.10			\$ 43.17	\$ 21,607.27
Stabilization Fund	\$ 2,046,955.65			\$ 7,534.92	\$ 2,054,490.57
OPEB Trust Fund	\$ 1,161,457.11		\$ 25,000.00	\$ 39,798.04	\$ 1,226,255.15
<b>Totals</b>	<b>\$ 7,782,859.69</b>	<b>\$ 2,628,483.82</b>	<b>\$ 1,921,166.72</b>	<b>\$ 52,769.77</b>	<b>\$ 7,128,312.36</b>

Calendar Year 2015 Payroll Report  
(Includes Overtime, Longevity, Police Special Detail)

Department	Employee	Gross Pay Jan. - Dec. 2015
Accounting	Christen, Ann	57,035.64
	Souve, Lisa A	111,550.60
Assessor's Office	Joseph, Sandra E	48,053.09
	Tately, David H	76,238.46
Building	Bassett Jr, Roland W	62,361.00
	Contrastano, Doreen E	44,373.69
	Deegan, Peter J	3,272.00
	Leibowitz, Richard G	56,606.85
	Levesque, Andrew M	354.00
	Provos, Sara E	4,305.00
	Staley, Victor E	98,369.01
	Tero, Michelle M	47,966.90
	Vanryswood, Scott F	54,316.00
Conservation/Natural Resources	Burch, Ryan D	47,863.70
	Gallagher, James M	61,921.49
	McGee III, Samuel J	2,673.88
	Miller, Christopher J	96,194.47
	Spade, Carol	56,583.91
	Sullivan Sr., John R	922.96
Council on Aging	Dearborn, Marilyn A	17,220.00
	Eskholme, Geralyn F	2,054.68
	Gallant, June F	13,616.61
	Johnson, Debra Ann	17,615.44
	Locke, Brenda J	17,014.20
	Pettengill, Peter A	39,223.46
	Rego, Denise M	59,253.69
	Williams, Robert C	12,852.12
	Zeller, Lauren D	41,448.19
Dept of Public Works	Bersin, Robert L	16,406.05
	Davis, Scott A	51,153.43
	Day, Jeffrey F	72,790.57
	Dewitt, James W	63,619.52
	Ellis, R. Patrick	63,707.78
	Fay, David L	47,304.28
	Fowler, Lauren J	21,383.88
	Halloran, Karen Ann	57,258.49
	Johngren, Dana C	62,231.21
	Johnson, Kinsley R	59,239.21

	Jones, James M	76,855.39
	Lombard IV, Charles J	62,149.01
	Martin, Christopher M	12,197.50
	Meyer, Fred Timothy	60,294.95
	Pelletier, Joshua D	16,674.95
	Pitta, Theresa M	11,235.54
	Preston, Les R	15,512.86
	Richards, Michael	51,451.67
	Roy, John R	53,452.79
	Santos, Scott A	33,677.01
	Sears, Austin R	44,783.07
	Ward, John A	62,401.29
	Zona, Cassandra C	16,975.73
Elections	Bartolomei, Barbara P	121.50
	Bowen, Gloria P	63.00
	Busch, Patricia W	126.00
	Carr, Susan W	67.50
	Carstanjen, Joan B	85.50
	Clowry, Suzanne K	126.00
	Courchesne, Jackalyn J	254.25
	Finch, Elizabeth W	126.00
	Franklin, Myles A	130.50
	Gaughran, Robert A	184.50
	Gerrish, Lisa E	123.75
	Gradone, Claire A	22.50
	Harbeck, Amy L	18.00
	Johnson, Aline	58.50
	Johnson, Eleanor R	121.50
	Johnson, Peter R	126.00
	Kaiser, Linda E	117.00
	Kezer, Suzanne D	9.00
	Kimberley, Cheryl M	18.00
	Lahive, David K	193.50
	Lahive, Marilyn L	247.50
	Lemaitre, Anne F	117.00
	Mannix, Gerard J	40.50
	Mannix, Therese K	40.50
	Mathison, Cynthia A	362.32
	Menges, Julie S	58.50
	Myers, Mary H	220.50
	Nabywaniec, Mary Jo	63.00
	Nixon, Jane P	126.00
	Noering, Thomas W	63.00
	Normand, Glenda J	126.00

	Oliver, Marjorie S	117.00
	Quinn, David L	283.50
	Rowe, Judith M	121.50
	Ryone, Amie J	27.00
	Ryone, Sharon L	192.85
	Scheffer, Joan F	148.50
	Scheffer, Peter R	63.00
	Stanley, Patricia C	123.75
	Swiniarski, Edward F	357.68
	Taylor Jr, Donald C	111.48
	Taylor, Elizabeth G	103.50
	Ulshoeffer Jr, Elbert C	126.00
	Wheeler, William O.	63.00
	Whitney, David C	444.28
Fire/Rescue Dept	Avery, Ryan E	26,572.33
	Battista, Joseph J	3,897.59
	Brazil, Paul A	12,230.40
	Cefalo, Glen Alan	83,434.45
	Clarke, James M	2,797.32
	Coulter, Cynthia	15,828.38
	Cox, Joseph L	84,001.52
	Dalmau, Anthony	110,263.39
	Druckenbrod, Timothy F	15,192.91
	Erving, Jeffrey D	6,405.56
	Esty, Cheryl J	4,918.75
	Flavell, Christopher H	82,538.90
	Foakes, Chad T	77,808.88
	Gerlach, Michael D	84,804.36
	Goguen, Ron P	1,218.24
	Hall, Dennis J	3,567.20
	Handel, Amy L	50,857.60
	Herrmann, Michael B	28,071.96
	Hogg, Jared D	8,910.10
	Hooper, Robert W	42,576.47
	Johnson, Bretten S	2,575.50
	Kapolis, John P	1,057.91
	Kimball, Daniel W	62,339.44
	Kraul, William P	3,333.41
	Moran, Kevin R	14,897.15
	Moran, Robert G	137,982.59
	Muniz, Anthony P	480.76
	Napolitano, Jennifer J	1,257.17
	Osborn, Thomas M	78,265.71
	Parker, Jeffery E	17,527.39



	Riker, Kirk	77,269.61
	Romer, Scott W	6,988.30
	Romme, Arthur	19,468.42
	Romme, Diane M	10,674.36
	Romme, William G	4,328.68
	Rounseville, Amanda M	6,518.42
	Rounseville, Kirk J	115,229.73
	Rubel, Peter J	71,782.73
	Schneeweiss, William B	5,530.75
	Shaw, Jordan A	1,081.71
	Stobbart Jr, Gary A	22,232.65
	Sturtevant, Jeffrey J	89,026.47
	Thompson-Mass, Aaron G	291.89
	Tucker, Matthew M	96,302.38
	Varley, Kevin J	109,642.73
Golf Maintenance	Campbell II, Robert A	58,478.89
	Capachione Jr., Joseph M	15,063.50
	Conner, Steven H	57,828.79
	Ervin, Peter E	80,578.60
	Fasano, Peter J	16,094.71
	Ferraguto, Peter M	23,281.37
	Flynn, Thomas E	71,749.53
	Foley, Douglas A	35,770.51
	Greene, Jonathan A	57,897.22
	Hook, Douglas R	8,651.00
	Hough Jr, Gerald F	26,383.81
	Jamieson, Randall K	15,038.27
	Keaney, Cameron T	3,876.00
	MacKinnon, Gregory D	49,339.22
	Mackinaw, James K	30,152.15
	Marston, Tyler W	5,541.00
	Menges, Howard C	9,478.75
	Nahas, Jonathan C	981.00
	Nossek, Howard J	4,140.00
	Pepin, Michael D	4,434.00
	PolSELLI, Anthony	27,380.98
	Ritchie, James	9,965.50
	Salisbury, Robert C	49,766.93
	Schwebach, Eric W	34,538.94
	Wiggin, Dwight R	73,405.55
	Wightman, John-Paul M	8,406.00
Golf Pro Shop	Albert, Richard R	5,554.15
	Aschettino, Michael M	3,646.15
	Bellarosa, Donald R	1,878.90

Boussy, Paul V	1,767.24
Brown, Michael J	4,464.20
Buckley, Charles D	3,296.58
Burke, William K	4,689.96
Byram, Kenneth A	2,990.70
Cahoon, Donald J	6,320.14
Carr, William F	6,192.58
Clifford, Kathleen M	2,991.91
Colborne, Leo V	2,544.04
Connolly, Patrick A	3,359.67
Davidson, James D	2,789.21
Davis, Dennis G	8,774.96
DeArmond, Ian C	2,262.43
Devine, James F	5,993.52
Dolan, Neil M	1,581.40
Donovan, Charles T	4,422.93
Doyle, Aodhan J	2,446.92
Doyle, Christopher GF	141.05
Doyle, Timothy C	9,287.61
Erikson, Gustav E	1,486.46
Fiorda, Vincent J	5,704.42
Goldstein, Brett I	707.96
Harvey, Kent C	2,818.34
Heineman, Timothy J	3,005.27
Holtman, Raymond R	2,900.88
Howell, Peter S	4,961.82
Knowles, Steven C	60,109.86
Koppel, Nathan H	2,019.70
Labonte, Donald E	7,131.19
Labonte, Tyler D	770.35
Lapierre, Paula S	1,820.63
Luciano, Joseph A	6,048.92
McCaffery, Matthew F	971.01
McGoldrick Jr, Francis J	6,303.88
McKenna, Brian R	1,082.68
Norris, John C	2,194.47
O'Brien, Mark T	104,086.22
Oliveto, Joseph J	6,626.67
Olivier, William M	4,112.20
Packett, James F	59,959.36
Queary, Darwin L	3,818.46
Rodrigues, Anthony	2,769.77
Rose, Glenn A	2,689.69
Scales, Vincent R	6,942.69

	Sullivan, George Mark	5,391.50
	Tomasini, James P	2,218.74
	Vesperman, Dorothy J	19,145.99
	Wright Jr, Chester F	2,908.15
Health Department	Ice, Nancy Ellis	89,142.54
	Mason, Tamsin M	47,818.74
	McCullough, Sherrie A	56,026.25
	Miller, Judith E	520.59
Information Technology	Lambert, Kathleen L	88,092.54
Library	Burgess, Donna M	537.00
	Cockcroft, Kathleen A	74,858.05
	Fitsch, Estate of, Denise M	30,188.96
	Gradone, Claire A	180.00
	Gregson, Nina J	44,449.38
	Howes, Angela L	18,139.99
	Kadzik, Cynthia P	1,776.00
	Kaufmann, Christine E	27,487.43
	Lord, Christine A	816.00
	McDonnell, Roberta A	4,858.42
	Morganstein, Nori	48,702.86
	Murphy, Cheryl J	2,160.00
	Remillard, Kathleen A	57,670.54
	Riley, Janice E	540.00
	Sauter, Kimberly R	144.00
	Stewart, Anne	1,458.00
	Walsh, Wicke B	35,717.21
	Welch, Rydell S	11,720.43
	Willcox, Ellen A	37,003.10
Moderator	Doyle, Stephen L	300.00
Old Mill Site	Erickson, Douglas B	1,500.00
Planning	Brady, Ana M	20,115.97
	Leven, Susan M	93,815.74
	Mooers, Marilyn A	21,618.25
	Moore, Kelly C	17,483.20
Police Department	Bausch, George A	125,616.07
(gross pay includes Special Detail Pay	Brazil, Molly E	49,250.02
which is reimbursable to the Town	Brogden-Burns, Lynda J	61,566.49
of Brewster by private contractors)	Childs, Alden B	85,275.91
	Dionne, Andrew J	102,321.86
	Doane, Jill F	62,526.53
	Eldredge, Heath J	112,658.20
	Foss, Norman E	86,985.54
	Freiner, Stephen H	27,756.72
	Granelli, Deborah	59,594.77

	Haley, Shannon C	77,381.45
	Heineman, Christopher J	6,300.00
	Horton, Barry M	124,758.44
	Judge Jr, Paul H	103,652.68
	Koch Jr, Richard J	150,572.82
	LaScala, Luana A	56,305.66
	Lanctot, Daniel J	78,082.66
	Maddocks-Smith, Nancy	117.00
	Marshall, Matthew B	86,944.86
	Mashrick, Joseph M	92,052.83
	Mawn, Charles M	110,195.00
	Mei, Michael R	93,107.39
	Mirisola, Francesco J	121,047.28
	Morris, Jennifer J	42.57
	Mullaney, John R	7,507.44
	O'Leary, Jonathon P	111,303.76
	O'Neal, Freddie A	97,399.21
	Rice, Brandon L	72,738.47
	Schofield, Deidre	60,894.91
	Smith, Sidney G	92,439.22
	Varley, Patrick W	112,771.88
	Vermette, Morgan A	29,950.64
	Young, Daniel	6,712.00
Recreation	Aucoin, Emily R	1,611.50
	Avery, Todd E	3,921.50
	Bassett III, Roland W	420.00
	Bearse, Ellen O	60,748.40
	Beasley, Katherine M	1,113.00
	Cashman, John P	2,560.00
	Coffman, Danielle N	2,707.26
	Colgan, Benjamin J	1,553.25
	Conway, Ryan A	43,659.08
	Costa-Bishop, Madison C	1,710.50
	Crowe, Julia E	2,710.00
	Czech, Elizabeth	1,471.50
	Doucette, Catherine E	1,727.00
	Eldredge, Evan P	2,688.00
	Griffin, Christian J	1,422.00
	Grottkau, Andrew B	1,220.75
	Hannon, Katie B	1,372.50
	Hansen, Isabel C	1,521.00
	Jagger, Reid H	2,061.50
	Joy, Allyson L	2,879.25
	Judd, Augustus J	1,230.25

	Lagasse, Rachel G	1,695.75
	Luby, Colton T	2,755.00
	Luby, Halley A	1,453.50
	Mason, Tyler M	1,573.00
	McGrath, Amanda A	1,601.25
	Miller, Rebecca L	2,179.50
	Napolitano, Alexandra A	1,615.00
	Noel, Riley K	1,482.00
	Quinn Jr, John C	2,968.75
	Quinn, Isabelle C	1,705.00
	Reddy, Leah N	1,664.25
	Smith, Jocelyne A	2,336.00
	Tavano, Samantha L	1,550.00
	Thomas, Carli A	3,306.25
	Walters, Kyle C	6,193.50
	Webber, David L	870.00
	Wilkinson, Sarah E	1,628.00
	Yates, Austin J	1,430.00
Registrars	Nabywaniec, Thaddeus L	3,054.86
	Smith Jr, Francis L	3,558.90
	Steinmann, Maureen	85.50
School - Eddy School	Andac, Elizabeth P	77,726.31
	Annis, Mark B	13,133.96
	Armentrout, Randi E	17,882.48
	Bellarosa, Caroline	56,941.93
	Belliveau, Leah H	47,468.11
	Benning, Julie K	37,344.54
	Bergstrom, Debra A	22,384.63
	Borsari, Joann A	58,492.43
	Brooks, Suzanne H	17,234.31
	Brunelle, Sarah	19,157.86
	Chiarello, Kerry	10,370.64
	Clancy, Lori J	30,414.31
	Conlon, Jennifer C	37,274.54
	Conrad, Lisa H	31,158.42
	Daniels, Laurie F	76,922.78
	Doucette, Barbara L	86,776.91
	Dugas, Marsha L	91,096.15
	Eldredge, Cheryl A	37,364.54
	Eldredge, Cynthia	29,948.34
	Eldredge, Sheree L	77,646.85
	Erickson, Marguerite F	35,344.93
	Hacking-Davis, Robin L	28,629.59
	Hancock, Susan E	25,662.41

	Harris, Ann R	43,631.29
	Harwood, Jane W	16,501.58
	Heckman, Rita M	46,177.12
	Hughes, Joanna E	110,990.98
	Huse, Jessica J	27,624.42
	Ireland, Judith L	90,917.44
	Johnson, Lorraine	6,241.53
	Joy, Allyson L	17,295.03
	Marchant, Patricia M	15,289.37
	Meyer, Deborah A	19,115.74
	Montgomery, Amy D	61,587.37
	Moore, Anne C	67,303.23
	Mullin, Paul Francis	50,035.94
	O'Brien, Wende E	37,304.54
	Pitta, Sean M	43,951.65
	Przygocki, Anne S	95,159.61
	Rubin, Carol	91,706.06
	Ryan, Mary Ann	90,061.27
	Seymour, Christine H	77,100.49
	Shramek, Wendi M	37,887.61
	Smythe, Chelsea R	18,233.01
	Stratico, Catherine E	92,155.78
	Sullivan, Linda L	19,030.14
	Torres, Rafael	91,061.64
	Trusel, Alexis	44,239.85
	Viprino, Kristine	92,655.78
	Walker, Samantha N	24,110.90
	Welch, Caron A	36,393.16
	Young, Dudley E	37,696.20
	vonWahlde, Nancy	21,962.59
School Lunch-Eddy	Aucoin, Michelle E	18,108.87
	Taylor, Patti L	37,120.08
School Lunch-Stony Brook	Drown, Donna M	31,794.09
	Slowik, Sara Ann	23,888.70
School - Stony Brook	Barnatchez, Kelly J	86,914.19
	Barnes, Laureen A	57,052.59
	Bausch, Janet L	34,409.66
	Berzinis, Mary D	53,111.06
	Brunelle, Donna M	24,515.42
	Bucci, Elisa M	72,436.51
	Cahill, Lisa D	8,145.28
	Cahill, Roberta A	86,102.73
	Campbell-Halley, Noah C	50,618.47
	Carr, Deborah A	37,054.54

Correia, Jeanne M	37,304.54
Degnan, Emily	48,543.16
Desrosiers, Donna M	91,628.16
Donovan, Tonia R	84,914.19
Dunford, Martha F	90,561.27
Ednie, Christine A	90,061.27
Ericson, Julie A	76,946.85
Everson, Holly L	3,796.69
Faris, Stacey E	76,913.22
Ford, Susan J	38,737.98
Fronius, Denise C	122,495.48
Gates, Erin A	46,003.50
Gomez, Duane P	36,235.57
Gordon, Kelly Ann	28,341.70
Hannon, Kathleen B	86,914.19
Hatfield, Richard A	46,558.19
Holcomb-Jones, Heather A	39,992.84
Hotetz, Linda A	17,321.60
Johnson, Patricia O	17,348.55
Kehoe, Paul	92,321.65
Lawless, Colleen T	54,012.10
LeMay, Kyle C	36,494.19
Marino, Catherine D	23,148.78
Matulaitis, Susan M	25,670.31
Mayer, Frances M	15,518.62
McCarthy, Kathleen C	93,898.61
Michael, Patrice C	28,534.70
Muniz, Nancy B	37,304.54
Murphy, Rebecca S	23,928.03
Norton, Susan H	37,054.54
Palazzolo, Jane H	38,793.76
Rogers, Jennifer L	23,428.03
Roy, Katherine J	79,611.47
Salvaggio, Nancy A	18,849.33
Schofield, Barry R	65,224.80
Sprague, Suzanne	78,446.85
Stone, Kathleen R	82,792.59
Sullivan, Nancy S	92,655.78
Tierney, Cheryl A	848.30
Underhill, Wendy A	36,248.57
VanNess, Chelsea J	53,506.36
Walsh, Lynn M	2,711.25
Young, Antoinette	76,946.76
School - Substitute Teachers	Ashwell, Patricia G
	2,025.00

Bishop, Carol L	1,906.54
Bohannon, Louise M	266.00
Bulman, Thomas J	9,206.67
Burkert, Rand E	1,876.44
Burt, Jessica F	134.64
Callahan, Alice E	2,250.00
Chappel, Michael R	145.57
Ciborowski, Jr., John S	80.00
Clemmer, Heidi C	180.00
Colgan, Teri-Lynn	1,789.00
Connolly, Kristin A	210.00
Delfino, Linda M	1,290.00
DiGiacomo, Jessie	7,290.02
Dinda, Linda J	2,672.00
Ellis, Patricia L	25,668.52
Ferreira, Jacob J	212.00
Finocchio, Dona M	200.00
Fisher, Burton E	160.00
Fromm, Alice Dianne	510.00
George, Emma V	558.00
Giansante, Nancy D	320.00
Gill, Laura E	400.00
Glaser-Gilrein, Dianne B	4,060.00
Gleason, Janice E	802.00
Gregory, Patricia A	186.00
Grim, Donna B	142.00
Guzzeau, Gary J	1,700.00
Hannon, Kallie N	682.00
Harris, Katherine	199.00
Hart, Susan C	80.00
Hemmenway, Clare S	160.00
Herold, Amy S	1,530.50
Katherman, Judith T	400.00
Kelly, Karen	200.00
Keohan, Sue	360.00
Kopitsky, Kathleen G	80.00
Labonte, Emily F	8,359.53
Lampron, Danielle M	620.00
LeDuc, Diane J	1,723.51
Leavitt, Gail M	260.00
Lyon, Tricia L	558.04
McKendree, Charles A	12,208.87
McVickar, Rebecca S	375.00
Moen, Sarah A	1,593.00



	Nabywaniec, Mary Jo	760.00
	Noone, Traci M	1,464.00
	Noyes, Cary A	226.56
	Pasarell, Jill	747.00
	Piemontese, Carol	693.75
	Princi, Area F	90.00
	Reiter, Laura R	220.00
	Roberts, Victor F	1,510.00
	Rogers, Brenda J	75.00
	Savery, Danielle T	1,145.00
	Sears, Sara H	100.00
	Smith, Jean R	320.00
	Sullivan, Valerie A	3,547.00
	Sutton, Joan Anne	180.00
	Sutton, Laurie A	62.00
	Tefft, Ann M	817.25
	Thompson, Vicki J	540.00
	Trovato, Kelsey C	1,588.00
	Tyng, Barbara C	372.50
	Wade, Kevin L	3,136.75
	Walther, Anne M	840.00
	Walther, Kristen L	40.00
	Welch, Rydell S	140.00
Selectman's Office	Broderick, Susan M	57,586.51
	Dickson, John T	1,500.00
	Foley, James W	1,692.28
	Hughes, Patricia E	1,500.00
	Locke, Brian T	34,378.80
	Norton, Peter G	1,500.00
	deRuyter, Benjamin W	1,807.72
Town Administrator's Office	Anderson, Dorothy A	2,134.15
	Douglass, Jillian	88,460.76
	Embury, Michael E	18,702.32
	Kalinick, Donna J	49,971.86
	Mathison, Cynthia A	1,907.28
	Miller, Judith E	1,727.50
	Moberg, Donna J	11,594.38
	Normand, Glenda J	2,961.59
	Sumner, Charles L	185,472.08
	Williams, Kyle A	2,007.38
	Williams, Tyler L	3,584.51
Town Building Maintenance	Harris, Shawn D	34,709.85
	Thatcher, Thomas J	61,811.77
Town Clerk's Office	Sci, Jayanne M	48,103.43

Treasurer/Collector	Williams, Colette M	66,571.71
	Iaccheri, Theresa M	35,179.73
	Moriarty, Rosemary C	42,546.70
	Preston, Annette M	49,521.12
Water Department	Vitale, Lisa L	85,319.50
	Anderson, Paul F	103,150.75
	Caliri, Hannah	42,384.59
	Coelho, Benjamin J	7,136.04
	Crowley, Robert J	56,731.12
	Gage, David M	71,716.88
	Hanna, Laura M	46,379.18
	Lang, Mark S	28,104.88
	Provos, Alexander G	67,973.71
	Rice, Leon B	55,292.69
	Ritchie, Seth R	53,399.81
	Silva, Matthew J	5,808.09
	Springer, Pamela J	54,372.14
	Taber, Amy E	35,964.86
		<u>15,518,402.90</u>

Respectully submitted,

Lisa L. Vitale  
Treasurer/Collector

**PRESIDENTIAL PRIMARY**  
**March 1<sup>st</sup>, 2016**

Last day to register to vote: **February 10<sup>th</sup> ~~ Open until 8pm.**  
Last day to post warrant: **February 23<sup>rd</sup>**

**ANNUAL TOWN MEETING**  
**May 2<sup>nd</sup>, 2016**

Last day to register to vote: **April 12<sup>th</sup> ~~ Open until 8pm.**  
Last day to post warrant: **April 11<sup>th</sup>**  
Warrant Closes: **February 17<sup>th</sup>**

**ANNUAL TOWN ELECTION**  
**May 17<sup>th</sup>, 2016**

Last day to obtain nomination papers: **March 25<sup>th</sup> ~~ Open until 5pm.**  
Last day to submit nomination papers: **March 29<sup>th</sup> ~~ Open until 5pm.**  
Last day to submit proposition 2 ½ questions to the Town Clerk: **April 12<sup>th</sup>**  
Last day to withdraw nomination papers: **April 14<sup>th</sup> ~~ Open until 5pm.**  
Last day to register to vote: **April 27<sup>th</sup> ~~ Open until 8pm.**  
Last day to post warrant: **May 10<sup>th</sup>**

**STATE PRIMARY**  
**September 8<sup>th</sup>, 2016**

Last day to register to vote: **August 19<sup>th</sup> ~~ Open until 8pm.**  
Last day to post warrant: **September 1<sup>st</sup>**

**PRESIDENTIAL ELECTION**  
**November 8<sup>th</sup>, 2016**

Last day to register to vote: **October 19<sup>th</sup> ~~ Open until 8pm.**  
Last day to post warrant: **November 1<sup>st</sup>**

**SPECIAL TOWN MEETING**  
**November 14<sup>th</sup>, 2016**  
*Due to Thanksgiving*

Last day to post warrant: **October 24<sup>th</sup> (Bylaw)**  
Last day to register to vote: **November 4<sup>th</sup> ~~ Open until 8pm.**

# REPORT OF THE TOWN CLERK

To Whom It May Concern;

It was another busy year in the Town Clerk's Office; we held the Annual Town Election in May along with our Annual Town Meeting and then a petitioned Special Town Meeting in September; followed by another Special Town Meeting in November and a Special Election in December. We processed over 3,500 returned census and mailed out an additional 1,100 postcards for those individuals listed as "inactive" because we did not receive their census.

I would like to thank, Ted Nabywaniec, the Democratic Representative and Frank Smith, the Republican Representative of our Board of Registrars who tirelessly aid in the processing of the Town Census, Voter Registrations, "in-active" Post Cards as well as many other tasks here in the Town Clerk's Office. The State has implemented a new Voter Crosscheck system partnering with 28 other states to make sure there are no duplicate voter registrations, so we have been working through this new process.

I would like to once again thank Ellen St. Sure, our Town Archivist for her willingness to share in Brewster's History with any and all who inquire. Thank you to Jayanne Sci, the Assistant Town Clerk, for her continued support to myself, all of her co-workers, the citizens and visitors of Brewster. Jayanne has become a Certified Municipal Clerk through the International Institute of Municipal Clerks.

We have many people to thank for their support and assistance this prior year, to name a few; the Board of Selectmen; Charlie Sumner, Town Administrator (congratulations on your retirement, we are going to miss you), Thomas Thatcher, Building Maintenance Supervisor; Shawn Harris,

Building Custodian; the Brewster Police Department; the DPW staff, for the set-up and dismantling of the election site; all of our co-workers, all of the election workers; and most importantly, the citizens of Brewster. We welcome Mike Embury, Town Administrator and look forward to working with him.

Please remember to return your 2016 Annual Town Census, these census numbers are used for numerous projections throughout the year including but not limited to; Police resources, Fire/EMT resources, school projections, and keeping our voter registration lists up to date and current. This is going to be a very busy and active upcoming election year we want to make sure the process goes smoothly for all of those who choose to participate.

Respectfully submitted,

Colette M. Williams,

CMC/CMMC  
Town Clerk

## RECORDED VITALS:

**Births ..... 48**

**Marriages ..... 83**

**Deaths ..... 257**

1809~	Certified Vital Records	~\$18,090.
77~	Marriage Intentions	~\$1,925.
44~	Veterans Copies	~Free
5~	Vital Correction	~\$50.

### Dog Licenses

899~	Spayed/Neutered Licenses	~\$5,394.
49~	Intact Female/Male	~\$588.
8~	Kennel Licenses	~\$400.
0~	Replacement Tags	~\$0.

### Fines/Check Charges

16~	Dog Violations	~\$400.
7~	Marijuana Citations	~\$700.
1~	Conservation Violations	~\$300.
2~	Misc. Bylaw Violations	~\$100.
3~	Late Dog Fees	~\$30.

### Business Certificates

65~	New/Renewals	~\$1,950.
0~	Change of Name	~\$0.

	<u>Parking Fines</u>	
908~	Parking Violations/Late Fees	~\$27,636.65
	(Canadian Funds Difference)	
	<u>Miscellaneous</u>	
	Research Fees	~\$90.
254~	Copies	~\$50.69
18~	Hunting Permits	~\$90.
7~	Raffle Permits	~\$70.
8~	Street Lists Book/CD	~\$100.
	<b><u>TOTAL DEPOSITS:</u></b>	<b><u>~\$57,964.34</u></b>

## TOWN STATISTICS

Population as of 12/31/2015.....9377

Residents 16 and under.....979

Registered Voters.....7693

	<b>Democrat</b>	<b>Republi- can</b>	<b>Unenrolled</b>	<b>All Others</b>	<b>Total</b>
<b>Precinct 1</b>	<b>638</b>	<b>400</b>	<b>1543</b>	<b>18</b>	<b>2599</b>
<b>Precinct 2</b>	<b>688</b>	<b>397</b>	<b>1497</b>	<b>19</b>	<b>2601</b>
<b>Precinct 3</b>	<b><u>620</u></b>	<b><u>370</u></b>	<b><u>1484</u></b>	<b><u>19</u></b>	<b><u>2493</u></b>
<b>Total:</b>	<b>1946</b>	<b>1213</b>	<b>4524</b>	<b>56</b>	<b>7693</b>

# REPORT OF THE SPECIAL TOWN MEETING

## MAY 4TH, 2015

In accordance with the Warrant, the Special Town Meeting was held in the Stony Brook Elementary School Cafetorium on Monday, May 4<sup>th</sup>, 2015.

The meeting was called to order at 7:05pm by the Moderator, Stephen L. Doyle.

The tellers were David Lahive, David Quinn, David Whitney and Edward Swiniarski. The checkers were June Gallant, Dorothy Leone, Mary Myers, Maureen Steinmann, Joan Scheffer, Cynthia Matheson and Jayanne Sci, Assistant Town Clerk. Thaddeus Nabywaniec, and Francis Smith, members of the Board of Registrars, were also present.

A quorum was present with 332 of 7563 voters. 5%

### ***UNPAID BILLS***

**ARTICLE NO. 1:** To see if the Town will vote to pay bills incurred but unpaid during a previous fiscal year, or to take any other action relative thereto.

(Nine-Tenths Vote Required)

(Board of Selectmen)

**MOTION:** I move that the town vote to indefinitely postpone consideration of article no. 1.

**ACTION:** Adopted Unanimously to Indefinitely Postpone.

### ***BUDGETARY TRANSFERS***

**ARTICLE NO. 2:** To see if the Town will vote in the following manner to appropriate from available funds and/or to transfer from surplus funds in some departments the amounts needed to prevent deficits in other departments this fiscal year:

- A. Transfer the sum of \$65,000.00 from the Ambulance Receipts Reserved for Appropriation Account to line item no. 8 (Fire/Rescue Wages) of article no. 3 of the 2014 Annual Town Meeting
- B. Transfer the sum of \$17,500.00 from Free Cash to line item no. 10 (Building Inspector/HDC Wages) of article no. 3 of the 2014 Annual Town Meeting,



- C. Transfer the sum of \$7,200.00 from the line item no. 4 (Fringe Benefits) to line item no. 21 (Veterans Services) of article no. 3 of the 2014 Annual Town Meeting,
- D. Transfer the sums of \$9,286.00 from article no. 8 (1a) (Thrift Shop) of the May 5, 2014 Annual Town Meeting to line item no. 4 (Debt Service) of article no. 3 of the 2014 Annual Town Meeting,
- E. Transfer the sums of \$15,000.00 from Free Cash, \$20,000.00 from line item no. 20 (Liability Insurance) of article no. 3 of the May 5, 2014 Annual Town Meeting and \$8,066 from article no. 8 (1a) (Thrift Shop) of the May 5, 2014 Annual Town Meeting to article no. 2 (Elementary School Operating Budget) of the 2014 Annual Town Meeting,
- F. Transfer the sum of \$20,000.00 from line item no. 11 (Natural Resources and Conservation Wages) to line item no. 13 (Department of Public Works Wages) of article no. 3 of the 2014 Annual Town Meeting,
- G. Transfer the sum of \$20,000.00 from the line item no. 13 (Solid Waste Disposal) to line item no. 13 (Road Machinery) of article no. 3 of the 2014 Annual Town Meeting,
- H. Transfer the sum of \$18,152.00 from Golf Receipts Reserved for Appropriation account to line item no. 15 (Golf Department Expenses) of article no. 3 of the 2014 Annual Town Meeting,
- I. Transfer the sums of \$5,000.00 from article no. 8 (1a) (Thrift Shop) of the May 5, 2014 Annual Town Meeting to line item no. 18 (Ladies Library) of article no. 3 of the 2014 Annual Town Meeting,
- J. Transfer the sum of \$8,000.00 from the line item no. 7 (Police Wages) to line item no. 7 (Police Expenses) of article no. 3 of the 2014 Annual Town Meeting,
- K. Transfer the sum of \$15,000.00 from Golf Receipts Reserved for Appropriation account to line item no. 15 (Golf Department Expenses) of article no. 3 of the 2014 Annual Town Meeting,

or to take any other action relative thereto.

(Majority Vote Required)

(Board of Selectmen)

**MOTION: I move that the town vote to approve article no. 2 as printed in the warrant, however that item F be amended from the sum of \$20,000 to \$14,000.**

**ACTION: Adopted.**

***PRIVATE ROAD ENGINEERING SERVICES / Moss Lane, Commons  
Way & Magnet Way***

**ARTICLE NO. 3:** To see if the Town will vote to transfer from the Fund Balance Reserved for Road Betterments the sum of ***FIVE THOUSAND AND 00/100 DOLLARS (\$5,000.00)*** to finance costs associated with engineering services for a private road betterment for Moss Lane, Commons Way & Magnet Way and to authorize the Assistant Town Administrator to solicit bids and/or proposals, enter into a contract or contracts and expend said funds for this purpose, said expense to be recovered through the betterment assessments against the abutters, or to take any other action relative thereto.

(Majority Vote Required)

(Board of Selectmen)

**MOTION:** I move that the town vote to approve article no. 3 as printed in the warrant.

**ACTION:** Adopted Unanimously.

***PRIVATE ROAD ENGINEERING SERVICES / Tower Hill Circle***

**ARTICLE NO. 4:** To see if the Town will vote to transfer from the Fund Balance Reserved for Road Betterments the sum of ***FIFTEEN THOUSAND AND 00/100 DOLLARS (\$15,000.00)*** to finance costs associated with engineering services for a private road betterment for Tower Hill Circle and to authorize the Assistant Town Administrator to solicit bids and/or proposals, enter into a contract or contracts and expend said funds for this purpose, said expense to be recovered through the betterment assessments against the abutters, or to take any other action relative thereto.

(Majority Vote Required)

(Board of Selectmen)

**MOTION:** I move that the town vote to approve article no. 4 as printed in the warrant.

**ACTION:** Adopted Unanimously.

***CAPITAL AND SPECIAL PROJECTS EXPENDITURES***

**ARTICLE NO. 5:** To see if the Town will vote to appropriate a sum of money for the purpose of funding the following capital acquisitions and special project expenditures to be undertaken during Fiscal Year 2016, including the payment of all costs incidental and related to the carrying out of these projects and their financing, as well as, any professional, design and

engineering service costs; to determine whether this amount shall be raised by taxation, transfer from available funds and/or by borrowing pursuant to Chapter 44 of the General Laws and/or any other enabling authority, and if by borrowing, any such borrowing shall be reduced by the amount of any grant funds or other amounts received before the sale of such notes or bonds to offset costs of any of the projects approved by the Town pursuant to this article; to determine whether the Town will transfer an additional sum of money from available funds for the purpose of paying for the preparation, issuance and marketing of any bonds and notes issued hereunder and for paying interest on temporary notes issued in anticipation thereof; and to the authorize the Town Administrator to solicit bids and/or proposals, enter into a contract or contracts, and expend these funds for the following purposes:

	Project Request:		Funding	
a.	Stony Brook School Window Repair Project		\$125,000.00	
b.	Well No. 3 Access Road Improvement Project		\$700,000.00	
c.	Freemans Way Recreational Fields Improvement Project		\$60,000.00	
d.	Propane Tank Replacement Project		\$24,000.00	
e.	Bikeway Safety Improvement Project		\$5,000.00	
f.	Town Administrator Recruitment Expenses		\$7,000.00	
g.	Water Truck Replacement		\$55,000.00	
h.	Landfill Monitoring Expense		\$40,000.00	
i.	Elementary Schools Mower Replacement Project		\$10,000.00	
	Grand Total			\$1,026,000.00

or to take any other action relative thereto.

(Two-thirds Vote Required)

(Board of Selectmen)

**MOTION:** I move that the Town vote to approve article no. 5 as printed in the warrant, however that the following items are amended:

- the reference to "Fiscal Year 2016" in the third line be amended to "Fiscal Year 2015",
- item b. Well No. 3 Access Road Improvement Project be amended from the sum of \$700,000.00 to \$617,000.00,

and that the amended total sum of \$943,000.00 is appropriated to pay costs of the following capital projects and special project expenditures to be undertaken during Fiscal Year 2015, including the payment of all costs incidental and related to the carrying out of these projects and their financing, as well as, any professional, design and engineering service costs; and that to meet this appropriation, \$326,000.00 shall be raised, by the following transfers:

- \$60,000.00 from MBTE Settlement Fund,
- \$15,000.00 from article no. 8(1a - Thrift Shop Project) of May 14, 2014 Annual Town Meeting,

- \$20,000.00 from article no. 3(3h – Guard Rail Replacement Project) of the November 11, 2014 Special Town Meeting,
- \$20,000.00 from article no. 3(3d - Transfer Station Facility & Equipment Repair Project) of the November 11, 2012 Special Town Meeting,
- \$132,000.00 from Free Cash, and
- \$79,000.00 from Water Revenues

to pay costs of items (a), (c), (d), (e), (f), (g), (h) and (i) set forth below, and that the Town Treasurer, with the approval of the Board of Selectmen, is authorized to borrow \$617,000.00 to pay costs of item (b) set forth below, under and pursuant to Chapter 44, Section 7(5) of the General Laws and/or any other enabling authority, any such borrowing to be reduced by the amount of any grant funds or other amounts received before the sale of such notes or bonds to offset costs of that project.

**ACTION:** Adopted Unanimously.

### ***FIRE DEPARTMENT PROFESSIONAL SERVICES***

**ARTICLE NO. 6:** To see if the Town will vote to transfer from Ambulance Receipts Reserved for Appropriation the sum of ***FIVE THOUSAND AND 00/100 DOLLARS (\$5,000.00)*** to pay for cost associated with professional services related to promotional examination, testing and assessment services for the Fire & Rescue Department, and to authorize the Fire Chief to solicit bids or proposals, enter into contracts, and expend said funds for this purpose, or to take any other action relative thereto.

(Majority Vote Required)

(Board of Selectmen)

**MOTION:** I move that the town vote to approve article no. 6 as printed in the warrant.

**ACTION:** Adopted Unanimously.

### ***COMMUNITY PRESERVATION ACT FUNDING***

**ARTICLE NO. 7:** To see if the Town will vote to act upon the recommendation of the Community Preservation Committee and to appropriate from the Community Preservation Fund Balance reserved for Open Space, the Community Preservation Fund Balance Reserved for Community Housing, the Community Preservation Fund Balance reserved for Historic Preservation and the Community Preservation Budget Reserve the amounts shown below and for the purposes identified below; to authorize the Town Administrator to enter into contracts for the award of grants to the following agencies; to authorize the Community Preservation Committee, pursuant to the provisions of Massachusetts General Laws, Chapter 184, Sections 31 through 33, to require an Affordable Housing Restriction and Historic Preservation Restriction in the awarding of certain grants; and to authorize the Town of Brewster, acting by and through its Board of Selectmen, to hold and enforce such Historic Preservation and Affordable Housing Restrictions, all as follows:

**Item:    Category:**

**1. Open Space:**

Eldredge Property Debt Repayment- Transfer the sum of **\$140,000.00** from the Fund Balance Reserved for Open Space to pay the debt service expense on the loan obtained in connection with the Eldredge Property acquisition (Article 9 of November 17, 2014 Special Town Meeting)

**2. Community Housing:**

Harwich Ecumenical Council for the Homeless' Homeowner Emergency Loan Program – Transfer the sum of **\$118,000.00** from the Fund Balance Reserved for Community Housing to award a grant to the Harwich Ecumenical Council for the Homeless to be utilized to administer the Housing Emergency Loan Program in the Town of Brewster.

**3. Historic Preservation**

- a. **Brewster Historical Society** – Funding towards the preservation, renovation and rehabilitation of the Captain Elijah Cobb House- Transfer the sum of **\$100,000.00**; (\$64,663.00 from the Fund Balance reserved for Historic Preservation, and \$35,337.00 from the Community Preservation Budget Reserve) to award a grant to the Brewster Historical Society to be utilized for the rehabilitation and preservation of the Captain Elijah Cobb House.
- b. **Brewster Cemetery Association** – Funding for critically needed repairs and restorations to historic tombstones, monuments and a holding vault in the Brewster Cemetery on Lower Road -Transfer the sum of **\$86, 350.00** from the Community Preservation Budget Reserve to award a grant to the Brewster Cemetery Association to undertake repairs and restorations to historic tombstones, monuments and a holding vault in the Brewster Cemetery on Lower Road.

**Grand Total**

**\$444,350.00**

or to take any other action relative thereto.

(Majority Vote Required)

(Community Preservation Committee)

**MOTION: I move that the town vote to approve article no. 7 as printed in the warrant.**

**ACTION: Adopted.**

<b><i>INSURANCE RESERVE FUND for PUBLIC SAFETY EMPLOYEES</i></b>
--

**ARTICLE NO. 8:** To see if the Town will vote to appropriate a sum of money to add to the Town's insurance fund to pay workers' compensation under Section 13A of Chapter 40 of the General Laws, and to transfer from Item No. 1a. Thrift Shop Building Repair/Renovation Project of Article No. 8 (Capital Article) of the May 5, 2014 Annual Town Meeting the sum of **TEN THOUSAND AND 00/100 DOLLARS (\$10,000.00)** for this purpose, or to take any other action relative thereto.

(Majority Vote Required)

(Board of Selectmen)

**MOTION:** I move that the town vote to approve article no. 8 as printed in the warrant.

**ACTION:** Adopted Unanimously.

<b><i>OTHER BUSINESS</i></b>
------------------------------

**ARTICLE NO. 9:** To act upon any other business that may legally come before this meeting.

**MOTION:** I move that the town vote to dissolve the 2015 Special Town Meeting.

**ACTION:** Adopted Unanimously.

The Special Town Meeting of May 4<sup>th</sup>, 2015, was dissolved at 7:22pm.

A True Copy Attest;

Colette M. Williams

CMC/CMMC

Town Clerk

Brewster, MA

# REPORT OF THE ANNUAL TOWN MEETING

## MAY 4TH, 2015

In accordance with the Warrant, the Annual Town Meeting was held in the Stony Brook Elementary School Cafetorium on Monday, May 4<sup>th</sup>, 2015.

The meeting was called to order at 7:00pm by the Moderator, Stephen L. Doyle.

The tellers were David Lahive, David Quinn, David Whitney and Edward Swiniarski. The checkers were June Gallant, Dorothy Leone, Mary Myers, Maureen Steinmann, Joan Scheffer, Cynthia Matheson and Jayanne Sci, Assistant Town Clerk. Thaddeus Nabywaniec, and Francis Smith, members of the Board of Registrars, were also present.

A quorum was present with 332 of 7563 voters. 5%

Selectmen Peter Norton stood to recognize retiring Town Administrator Charles Sumner for his years of service to the Town of Brewster with the following:

*"I come before you tonight to recognize and pay tribute to a very special individual. Tonight's a historic night, the reason for that is our Town Administrator of 29 years, Charlie Sumner, this will be his last Annual Town Meeting. Charlie served in this capacity for 29 years, he has been a visionary, he is an expert in finance policy and especially in human relations. Charlie is somebody unlike anyone that I know that has the communicative skills to bring people together. He has been unselfish, he is dedicated to this town, he will do anything for any town employee, he will do anything for any Brewster resident or non-resident. If a house burns down Charlie is out helping to rebuild it. If the Herring Run needs a wall or a walk Charlie is there building it. Charlie epitomizes the volunteerism of Brewster, but also those qualities in leadership of understanding people and human relations that has made this town a very special town to be in. I was at the Bloom parade yesterday and met a women who was from Yarmouthport and she said to me "I moved here with my husband in the 1960's and Brewster is the one singular town on the Cape that kept its charm and beauty and Charlie is a large part of that. I would like to thank Charlie for his years of service."*

Mr. Sumner received a standing ovation of thanks.

**CAPE COD REGIONAL TECHNICAL HIGH SCHOOL OPERATING  
BUDGET**

**ARTICLE NO. 1:** To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to defray Cape Cod Vocational Technical High School charges and expenses for the Fiscal Year ending June 30, 2016, as follows:

<u>DEPARTMENT</u>	<u>EXPENDED</u> <u>FY2014</u>	<u>APPROPRIATED</u> <u>FY2015</u>	<u>REQUESTED</u> <u>FY2016</u>
CAPE COD TECH ASSESSMENT	<u>\$702,591.00</u>	<u>\$734,873.00</u>	<u>\$723,538.00</u>
TOTAL ASSESS- MENT:	\$702,591.00	\$734,873.00	\$723,538.00

or to take any other action relative thereto.

*(Majority Vote Required)*

*(Cape Cod Technical School Committee)*

**MOTION:** I move that the town vote to approve article no. 1 as printed in the warrant and to raise and appropriate the sum of \$723,538.00 for this purpose.

**ACTION:** Adopted Unanimously.

**ELEMENTARY SCHOOLS OPERATING BUDGET**

**ARTICLE NO. 2:** To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to defray the Elementary Schools' charges and expenses, for the Fiscal Year ending June 30, 2016, as follows:

<u>DEPARTMENT</u>	<u>EXPENDED</u> <u>FY2014</u>	<u>APPROPRIATED</u> <u>FY2015</u>	<u>REQUESTED</u> <u>FY2016</u>
ELEMENTARY SCHOOL BUDGET	<u>\$6,149,010.00</u>	<u>\$6,881,299.00</u>	<u>\$7,102,097.00</u>
TOTAL ASSESS- MENT:	\$6,149,010.00	\$6,881,299.00	\$7,102,097.00

or to take any other action relative thereto.

*(Majority Vote Required)*

*(Elementary School Committee)*



**MOTION:** I move that the town vote to approve article no. 2 as printed in the warrant and to raise and appropriate the sum of \$7,102,097.00 for this purpose.

**ACTION:** Adopted Unanimously.

<b><i>TOWN OPERATING BUDGET</i></b>
-------------------------------------

**ARTICLE NO. 3:** To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to defray town charges and expenses, and furthermore, to fix the salary and compensation of all elected officials of the town as provided in Section No. 108 of Chapter 41 of the General Laws, as amended, for the Fiscal Year ending June 30, 2016, as follows:

		EXPENDED	APPROPRI- ATED	REQUESTED
<u>ITEM</u>	<u>DEPARTMENT</u>	<u>FY 2014</u>	<u>FY 2015</u>	<u>FY 2016</u>
1	MODERATOR WAGES	\$300.00	\$300.00	\$300.00
2	SELECTMEN'S WAGES	\$8,000.00	\$8,000.00	\$8,000.00
	STAFF WAGES	\$55,549.86	\$56,686.00	\$58,009.00
	EDUCATIONAL REIMB	\$75.00	\$1,000.00	\$5,600.00
	EXPENSES	\$25,730.97	\$30,243.00	\$30,865.00
	ADMINISTRATOR WAGES	\$292,243.00	\$300,954.00	\$310,356.00
	EXPENSES	\$10,247.34	\$10,254.00	\$9,470.00
	LEGAL EXPENSES	\$209,031.29	\$160,000.00	\$161,600.00
	TOWN REPORT EXPENSES	\$4,000.00	\$3,800.00	\$4,000.00
3	FINCOM EXPENSES	\$5,623.78	\$5,000.00	\$5,100.00
	RESERVE FUND	\$79,480.00	\$101,270.00	\$103,800.00
4	ACCOUNTANT WAGES	\$160,827.72	\$166,517.00	\$170,386.00
	AUDIT OF ACCOUNTS	\$29,500.00	\$25,500.00	\$25,500.00
	EXPENSES	\$2,041.87	\$1,805.00	\$2,190.00
	ASSESSOR WAGES	\$117,605.09	\$122,596.00	\$125,775.00
	EXPENSES	\$2,244.92	\$2,400.00	\$2,265.00

	TREAS/COLL WAGES	\$197,175.86	\$216,386.00	\$221,783.00
	EXPENSES	\$22,766.98	\$26,185.00	\$26,185.00
	INFORMATION TECHNOLOGY WAGES	\$83,362.62	\$86,844.00	\$89,045.00
	EXPENSES	\$64,534.86	\$74,729.00	\$74,899.00
	DEBT SERVICE	\$2,734,270.76	\$2,760,414.00	\$2,653,092.00
	FRINGE BENEFITS	\$2,949,245.41	\$3,097,159.00	\$3,403,415.00
	RETIREMENT/PENSION	\$1,697,692.20	\$1,915,456.00	\$2,003,867.00
5	TOWN CLERK STAFF WAGES	\$115,281.09	\$136,083.00	\$132,320.00
	EXPENSES	\$16,464.23	\$26,150.00	\$22,115.00
6	TOWN HALL MAINT WAGES	\$92,063.96	\$95,890.00	\$98,302.00
	EXPENSES	\$15,589.49	\$20,600.00	\$16,300.00
	COA BLDG EXPENSES	\$19,303.87	\$6,800.00	\$6,800.00
	DRUMMER BOY EXPENSES	\$447.12	\$500.00	\$500.00
7	CONSTABLE	\$250.00	\$250.00	\$250.00
	POLICE WAGES	\$2,112,427.27	\$2,197,388.00	\$2,233,977.00
	EXPENSES	\$156,267.81	\$142,140.00	\$142,900.00
8	FIRE/RESCUE WAGES	\$1,585,825.76	\$1,667,333.00	\$1,681,975.00
	EXPENSES	\$107,787.20	\$107,800.00	\$107,800.00
	RESCUE EXPENSES	\$99,803.20	\$101,700.00	\$104,200.00
	STATION EXPENSES	\$39,996.44	\$43,990.00	\$45,990.00
9	PLANNING WAGES	\$145,403.47	\$157,452.00	\$161,314.00
	PLANNING/APPEALS EXPENSES	\$2,115.45	\$2,990.00	\$3,655.00
10	BLDG INSPECTOR/HDC WAGES	\$347,791.00	\$346,089.00	\$368,823.00
	BUILDING/HDC EXPENSES	\$4,734.74	\$5,840.00	\$6,395.00
11	NATURAL RESOURCES AND			

	CONSERVATION WAGES	\$230,352.29	\$239,859.00	\$246,293.00
	EXPENSES	\$28,826.02	\$31,950.00	\$32,600.00
	PROPAGATION	\$14,499.50	\$14,500.00	\$14,500.00
12	BOARD OF HEALTH WAGES	\$182,386.17	\$189,886.00	\$194,447.00
	VISITING NURSE ASSOC.	\$18,153.75	\$18,357.00	\$18,360.00
	EXPENSES	\$2,622.32	\$3,850.00	\$4,387.00
13	DPW WAGES	\$906,301.73	\$962,997.00	\$967,538.00
	ROAD MACHINERY	\$60,845.70	\$60,900.00	\$60,900.00
	SNOW & ICE CONTROL	\$249,417.1	\$129,000.00	\$146,000.00
	EXPENSES	\$233,010.19	\$264,999.00	\$277,469.00
	SOLID WASTE DISPOSAL	\$174,444.79	\$230,439.00	\$183,856.00
	STREETLIGHTING	\$8,273.88	\$4,000.00	\$4,000.00
14	WATER STAFF WAGES	\$652,185.93	\$689,947.00	\$736,665.00
	OPERATING EXPENSES	\$385,984.57	\$415,910.00	\$429,312.00
	EQUIPMENT EXPENSES	\$0.00	\$0.00	\$0.00
15	GOLF DEPT WAGES	\$1,201,836.75	\$1,236,796.00	\$1,253,583.00
	EXPENSES	\$903,785.36	\$905,872.00	\$906,174.00
16	RECREATION WAGES	\$102,164.00	\$109,607.00	\$113,542.00
	EXPENSES	\$17,750.00	\$12,625.00	\$12,625.00
17	COUNCIL ON AGING WAGES	\$181,843.02	\$192,202.00	\$196,868.00
	EXPENSES	\$17,497.40	\$23,624.00	\$23,624.00
18	LADIES LIBRARY	\$396,910.81	\$414,709.00	\$407,544.00
	EXPENSES	\$141,941.93	\$129,225.00	\$139,519.00
19	ALEWIVE COMM. WAGES	\$896.20	\$2,500.00	\$2,500.00
	EXPENSES	\$841.50	\$900.00	\$900.00
	OLD MILL SITE COMM.	\$4,000.00	\$4,000.00	\$4,000.00
20	UTILITIES	\$500,325.89	\$550,750.00	\$482,816.00

	LIABILITY INSURANCE	\$343,837.34	\$389,325.00	\$402,589.00
21	ASSESSMENTS	\$45,149.80	\$46,230.00	\$46,570.00
	MEMORIAL/VETERANS DAY EXP.	\$1,500.00	\$1,500.00	\$1,500.00
	VETERANS SERVICES	<u>\$39,961.07</u>	<u>\$48,000.00</u>	<u>\$56,700.00</u>
	GRAND TOTAL	\$20,660,647.25	\$21,556,952.00	\$21,996,499.00

or to take any other action relative thereto.

*(Majority Vote Required)*

*(Board of Selectmen)*

**MOTION:** I move that the town vote to approve article no. 3 as printed in the warrant, and in order to appropriate this total sum of \$21,996,499.00 that the town raise and appropriate the sum of \$19,883,144.00, and transfer the sums of:

- \$375,000.00 from the Overlay Surplus account,
- \$565,653.00 from the Golf Cart Receipts Reserved for Appropriation account,
- \$65,000.00 from the Pension Reserve account,
- \$323,253.00 from the Community Preservation Fund Balance Reserved for Open Space,
- \$66,300.00 from the Tele-communications account,
- \$193,710.00 from the Water Revenues account,
- \$298,810.00 from the Ambulance Receipts Reserved for Appropriation account,
- \$12,000.00 from the Cable Franchise Fee account,
- \$113,844.00 from the Fund Balance Reserved for Road Betterments account,
- \$10,000.00 from the Wetlands Filing Fee account,
- \$37,810.00 from the Golf Handicap Service fund,
- \$11,500.00 from article no. 22 of the May 2008 Annual Town Meeting,
- \$11,350.00 from article no. 25 of the May 2010 Annual Town Meeting, and
- \$29,125.00 from article no. 33 of the May 2009 Annual Town Meeting,

for this purpose.

**ACTION:** Adopted.

## NAUSET REGIONAL SCHOOLS OPERATING BUDGET

**ARTICLE NO. 4:** To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to defray the Nauset Regional School's charges and expenses for the Fiscal Year ending June 30, 2016, as follows:

<u>DEPARTMENT</u>	<u>EXPENDED</u> <u>FY2014</u>	<u>APPROPRIATED</u> <u>FY2015</u>	<u>REQUESTED</u> <u>FY2016</u>
NAUSET ASSESS- MENT	<u>\$9,216,038.00</u>	<u>\$9,337,699.00</u>	<u>\$9,770,277.00</u>
TOTAL ASSESS- MENT:	\$9,216,038.00	\$9,337,699.00	\$9,770,277.00

or to take any other action relative thereto.

*(Majority Vote Required)*

*(Nauset Regional School Committee)*

**MOTION:** I move that the town vote to approve article no. 4 as printed in the warrant and to raise and appropriate the total sum of \$9,770,277.00 for this purpose.

**ACTION:** Adopted Unanimously.

## ASSESSMENT FORMULA FOR NAUSET REGIONAL SCHOOLS

**ARTICLE NO. 5:** To see if the Town will vote to accept the provisions of Massachusetts General Laws, Chapter 71, Section 16B, which would allocate the sum of the member towns' contributions to the Nauset Regional School District in Fiscal Year 2017 in accordance with the Regional Agreement rather than the Education Reform Formula, so-called, or to take any other action relative thereto.

*(Majority Vote Required)*

*(Nauset Regional School Committee)*

**MOTION:** I move that the town vote to approve article no. 5 as printed in the warrant.

**ACTION:** Adopted Unanimously.

## COMMUNITY PRESERVATION ACT FUNDING / Allocations

**ARTICLE NO. 6:** To see if the Town will vote to act upon the recommendations of the Community Preservation Committee; to appropriate from estimated Fiscal Year 2016 revenues for future expenditure the amounts shown below; to authorize the Town Administrator to enter into contracts for the award of grants to the following agencies; to authorize the Community Preservation Committee, pursuant to the provisions of Massachusetts General Laws, Chapter

184, Sections 31 through 33, to require Historic Preservation and Affordable Housing Restrictions in the awarding of certain grants; and to authorize the Town of Brewster, acting by and through its Board of Selectmen, to hold and enforce such Historic Preservation and Affordable Housing Restrictions, all as follows:

ITEM:	CATEGORY:	
<b>1.</b>	<b><u>Historic Preservation:</u></b>	
<b>a.</b>	<b>Related Purpose Expenditures/Professional Services</b> To appropriate for the purpose of future expenditures and professional services related to Historic Preservation the sum of <b>\$10,000.00</b> from the Fund's Fiscal Year 2016 revenues;	<b>\$10,000.00</b>
<b>b.</b>	<b>Reserve Funds</b>  To hold in reserve for the purpose of Historic Preservation the sum of <b>\$81,790.00</b> from the Fund's Fiscal Year 2016 revenues for future expenditure;	
<b>2.</b>	<b><u>Community Housing:</u></b>	
<b>a.</b>	<b>Related Purpose Expenditures/Professional Services</b>  To appropriate for the purpose of future expenditures and professional services related to Community Housing the sum of <b>\$30,000.00</b> from the Fund's Fiscal Year 2016 revenues;	<b>\$30,000.00</b>
<b>b.</b>	<b>Reserve Funds.</b>	
	To hold in reserve for the purpose of Community Housing the sum of <b>\$61,790.00</b> from the Fund's Fiscal Year 2016 revenues for future expenditure;	
<b>3.</b>	<b><u>Open Space:</u></b>	
<b>a.</b>	<b>Related Purpose Expenditures/Professional Services</b>  To appropriate for the purpose of future expenditures and professional services related to Open Space the sum of <b>\$50,000.00</b> from the Fund's Fiscal Year 2016 revenues;	<b>\$50,000.00</b>

<b>b.</b>	<b>Reserve Funds</b>	
	hold in reserve for the purpose of acquiring Open Space the sum of <b>\$85,697.00</b> from the Fund's Fiscal Year 2016 revenues for future expenditure;	
<b>4.</b>	<b><u>Budget Reserve Funds:</u></b>	
<b>a.</b>	<b>Brewster Alewife Committee/ Department of Natural Resources</b>  To appropriate the sum of <b>\$5,000</b> to Repair/restore the bypass stream and dam on north side of the Stony Brook Herring Run from the Fund's Fiscal Year 2016 revenues;	<b>\$5,000.00</b>
<b>b.</b>	<b>Related Purpose</b>  <b>Expenditures/Professional Services</b>  To appropriate for the purpose of future expenditures and professional services related to Community Preservation the sum of <b>\$10,000.00</b> from the Fund's Fiscal Year 2016 revenues;	<b>\$10,000.00</b>
<b>c.</b>	<b>Reserve Funds</b>	
	To hold, pursuant to the provisions of Section 17-4 of the Brewster Community Preservation Committee Bylaw, in reserve for the purpose of Historic Preservation, Community Housing and Recreation the sum of <b>\$276,370.00</b> from the Fund's Fiscal Year 2016 revenues for future expenditure;	
<b>5.</b>	<b><u>Administration and Operating Expenses:</u></b>	
<b>a.</b>	<b>Administration and Operating Expenses.</b>	
	To appropriate the sum of <b>\$15,000.00</b> from the Fund's Fiscal Year 2016 revenues for expenditure by the Community Preservation Committee and the Town Administrator for the general administration and operating expenses related to carrying out the operations of the Community Preservation Committee;	
	<b>Grand Total</b>	<b>\$625,647.00</b>

or to take any other action relative thereto.

*(Majority Vote Required)*

*(Community Preservation Committee)*

**MOTION: I move that the town vote to approve article no. 6 as printed in the warrant.**

**ACTION: Adopted.**

## ***HUMAN SERVICES FUNDING***

**ARTICLE NO. 7:** To see if the Town will vote to transfer from available funds the sum of **EIGHTY EIGHT THOUSAND EIGHTY SEVEN AND 00/100 DOLLARS (\$88,087.00)** for the following organizations and in the following respective amounts:

1	Cape Cod Child Development Program, Inc.	\$5,020.00
2	Consumers Assistance Council, Inc.	\$500.00
3	Gosnold	\$10,000.00
4	Independence House, Inc.	\$5,000.00
5	Homeless Prevention Council	\$11,542.00
6	South Coastal Counties Legal Services, Inc.	\$4,000.00
7	Lower Cape Outreach Council, Inc.	\$9,500.00
8	Cape Abilities	\$6,425.00
9	Sight Loss Services, Inc. of Cape Cod & Islands	\$1,100.00
10	Elder Services of Cape Cod "Meals on Wheels"	\$8,500.00
11	Aids Support Group of Cape Cod	\$2,000.00
12	Cape Cod Children's Place	\$6,500.00
13	Nauset Together We Can Prevention Council	\$4,500.00
14	Outer Cape Health Services, Inc.	\$12,500.00
15	Duffy Health Center	<u>\$1,000.00</u>
	Grand Total	\$88,087.00

and to authorize the Town Administrator, Board of Selectmen, the Board of Health, and the School Committee, as appropriate, to enter into contracts with these organizations in order to provide desired social services for residents of Brewster, or to take any other action relative thereto.

*(Majority Vote Required)*

*(Human Services Committee)*

**MOTION:** I move that the town vote to approve article no. 7 as printed in the warrant and to transfer the sum of \$88,087.00 from Free Cash for these purposes.

**ACTION:** Adopted Unanimously.



## ***CAPITAL AND SPECIAL PROJECT EXPENDITURES***

**ARTICLE NO. 8:** To see if the Town will vote to raise and appropriate, transfer from available funds and/or borrow a sum of money for the purpose of funding the following capital acquisitions and special project expenditures to be undertaken during Fiscal Year 2016; to the authorize the Town Administrator to solicit bids and/or proposals, enter into a contract or contracts, and expend these funds for the purposes set forth below; and to authorize the Town Administrator to sell, trade, lease, exchange or otherwise dispose of, in the best interests of the town, old equipment or vehicles deemed available, the proceeds from any such disposition to be applied toward the cost of acquiring said equipment or services as the case may be:

<b>1.</b>		<b><u>Board of Selectmen:</u></b>	<b><u>Request</u></b>	<b><u>Totals</u></b>
	a.	Town Facilities Maintenance & Repair Projects	\$6,700.00	
	b.	Beach & Landing Repairs	\$25,000.00	
	c.	Mapping Update Project	\$10,000.00	
	d.	Town Hall Generator Design Expense	\$5,000.00	
		<b>Sub-total</b>		<b>\$46,700.00</b>
<b>2.</b>		<b><u>Fire Department:</u></b>		
	a.	Dispatch Services Expense	\$35,000.00	
	b.	Rescue Services Expense	\$17,000.00	
	c.	Self-Contained Breathing Apparatus Lease Payment	\$25,000.00	
	d.	Ambulance Lease Payment Expense	\$25,000.00	
	e.	Radios/Communications Equipment	\$30,000.00	
	f.	Fire Station Design & Engineering Expense	<u>\$27,500.00</u>	
		<b>Sub-total</b>		<b>\$159,500.00</b>
<b>3.</b>		<b><u>Department of Public Works:</u></b>		
	a.	Road & Drainage Projects	<u>\$125,000.00</u>	
		<b>Sub-total</b>		<b>\$125,000.00</b>
<b>4.</b>		<b><u>Police Department:</u></b>		
	a.	Patrol Vehicle Replacement (2 unit)	\$87,500.00	
	b.	HVAC System Repair Project	\$14,500.00	
		<b>Sub-total</b>		<b>\$102,000.00</b>
<b>5.</b>		<b><u>Nauset Regional School District:</u></b>		
	a.	Construction Account	<u>\$221,897.00</u>	
		<b>Sub-total</b>		<b>\$221,897.00</b>

<b>6.</b>		<b><u>Water Department:</u></b>		
	a.	Construction Account	\$180,000.00	
	b.	Compressor Replacement Expense	<u>\$30,000.00</u>	
		<b>Sub-total</b>		<b>\$210,000.00</b>
<b>7.</b>		<b><u>Elementary School Department:</u></b>		
	a.	Technology Projects	\$30,000.00	
	b.	Stony Brook Exterior Door Replacement Project	\$25,000.00	
	c.	Exterior & Interior Painting Project	\$15,000.00	
	d.	Flooring Replacement Project	\$20,000.00	
	e.	Testing & Abatement of Hazardous Materials	\$10,000.00	
	f.	HVAC, Plumbing, Electrical Maintenance & Repairs	<u>\$15,000.00</u>	
		<b>Sub-total</b>		<b>\$115,000.00</b>
<b>8.</b>		<b><u>Captains Golf Course:</u></b>		
	a.	Mower Equipment Lease	\$46,410.00	
	b.	Rough Mower & Utility Vehicle Lease	<u>\$52,617.00</u>	
		<b>Sub-total</b>		<b>\$99,027.00</b>
<b>9.</b>		<b><u>Ladies Library</u></b>		
	a.	Boiler Replacement Project	<u>\$38,500.00</u>	
		<b>Sub-total</b>		<b>\$38,500.00</b>
<b>10.</b>		<b><u>Recreation Department</u></b>		
	a.	Sailing Program Equipment	<u>\$15,000.00</u>	
		<b>Sub-total</b>		<b>\$15,000.00</b>
		<b>Grand Total</b>		<b>\$1,132,624.00</b>

or to take any other action relative thereto.

*(Majority Vote Required or Two-thirds Vote Required if borrowing is requested)*

*(Board of Selectmen)*

**MOTION:** I move that the town vote to approve article no. 8 as printed in the warrant, and to appropriate the sum of \$1,132,624.00 for these purposes, and in order to appropriate this sum of money that the town raise and appropriate the sum of \$221,897.00 and transfer the sums of:

- \$413,400.00 from Free Cash,
- \$159,500.00 from the Ambulance Receipts Reserved for Appropriation account,
- \$210,000.00 from the Water Revenue account,

- \$99,027.00 from the Golf Carts Receipts Reserved account,
- \$6,700.00 from Article No. 3 (3d - Transfer Station Facility & Equipment Repair) of the November 11, 2012 Special Town Meeting,
- \$7,500.00 from Recreation Revolving Fund,
- \$4,600.00 from Article No. 3 (7d - School Clock Replacement/PA System Repairs) of the November 11, 2013 Special Town Meeting, and
- \$10,000.00 from Overlay Surplus

for these purposes.

**AMENDED MOTION:** I move that up to \$20,000.00 Of Item 2F be allocated to provide a professional fire station location and response time study.

**ACTION ON AMENDED MOTION:** Defeated.

**ACTION ON MAIN MOTION:** Adopted.

### **LOCAL BUSINESS ORGANIZATION FUNDING**

**ARTICLE NO. 9:** To see if the Town will vote to transfer from Free Cash the sum of **TWENTY-SIX THOUSAND AND 00/100 DOLLARS (\$26,000.00)**, to be expended under the direction of the Board of Selectmen to help defray costs associated with marketing, advertising and promoting Brewster as a visitor destination including but not limited to annual publication and distribution of the *Best of Brewster Magazine*, *Brewster Map & Guide*, and Website which advertise the Town's attractions, amenities, and services; to provide funds for the operation of the Brewster Visitor Information Center; and, under a contract with and at the direction of the Board of Selectmen, to enable the Brewster Chamber of Commerce, Inc. to further advertise Brewster in order to increase room's and meal's tax and beach pass revenue for the town, promote the Town's golf course, or to take any other action relative thereto.

*(Majority Vote Required)*

*(Board of Selectmen)*

**MOTION:** I move that the town vote to approve the following articles as printed in the warrant:

- **Articles No. 9 – Local Business Organization Funding**
- **Articles No. 10 – Brewster Town Band Funding**
- **Articles No. 11 – Bayside Skippers Funding Request**
- **Articles No. 12 – Special Revenue Fund for Crosby Mansion**
- **Articles No. 13 – Special Revenue Fund for Cable Franchise Fee**
- **Articles No. 14 – Special Revenue Fund for Recreation Department**
- **Articles No. 15 – Property Valuation Services**
- **Articles No. 16 – Temporary Borrowing Authorization for Grants**
- **Articles No. 17 – Acceptance of Grant Proceeds**
- **Articles No. 18 – Repair & Resurface Town Roads/Chapter 90 Program**

**ACTION:** Adopted by a Declared 2/3 Vote.

## ***BREWSTER TOWN BAND / Funding Request***

**ARTICLE NO. 10:** To see if the Town will vote to authorize the Board of Selectmen to enter into a contract with the Brewster Town Band in order to obtain instrumental performances for the town and to transfer from Free Cash the sum of *THREE THOUSAND FIVE HUNDRED AND 00/100 DOLLARS (\$3,500.00)*, and to authorize the Town Administrator to solicit bids and/or proposals, enter into a contract or contracts, accept donations and grant proceeds and expend said funds for this purpose, or to take any other action relative thereto.

*(Majority Vote Required)*

*(Board of Selectmen)*

**MOTION:** I move that the town vote to approve the following articles as printed in the warrant:

- **Articles No. 9 – Local Business Organization Funding**
- **Articles No. 10 – Brewster Town Band Funding**
- **Articles No. 11 – Bayside Skippers Funding Request**
- **Articles No. 12 – Special Revenue Fund for Crosby Mansion**
- **Articles No. 13 – Special Revenue Fund for Cable Franchise Fee**
- **Articles No. 14 – Special Revenue Fund for Recreation Department**
- **Articles No. 15 – Property Valuation Services**
- **Articles No. 16 – Temporary Borrowing Authorization for Grants**
- **Articles No. 17 – Acceptance of Grant Proceeds**
- **Articles No. 18 – Repair & Resurface Town Roads/Chapter 90 Program**

**ACTION:** Adopted by a Declared 2/3 Vote.

## ***BAYSIDE SKIPPERS / Funding Request***

**ARTICLE NO. 11:** To see if the Town will vote to transfer from Free Cash the sum of *FOUR THOUSAND FIVE HUNDRED AND 00/100 DOLLARS (\$4,500.00)* to pay for public performances of team skipping, and to authorize the Town Administrator to solicit bids and/or proposals, enter into a contract or contracts, accept gifts and expend said funds for this purpose or to take any other action relative thereto.

*(Majority Vote Required)*

*(Board of Selectmen)*

**MOTION:** I move that the town vote to approve the following articles as printed in the warrant:

- **Articles No. 9 – Local Business Organization Funding**
- **Articles No. 10 – Brewster Town Band Funding**
- **Articles No. 11 – Bayside Skippers Funding Request**
- **Articles No. 12 – Special Revenue Fund for Crosby Mansion**
- **Articles No. 13 – Special Revenue Fund for Cable Franchise Fee**
- **Articles No. 14 – Special Revenue Fund for Recreation Department**
- **Articles No. 15 – Property Valuation Services**
- **Articles No. 16 – Temporary Borrowing Authorization for Grants**
- **Articles No. 17 – Acceptance of Grant Proceeds**
- **Articles No. 18 – Repair & Resurface Town Roads/Chapter 90 Program**

**ACTION:** Adopted by a Declared 2/3 Vote.

## ***SPECIAL REVENUE FUND / Crosby Mansion Revolving Fund***

**ARTICLE NO. 12:** To see if the Town will vote to re-authorize the Crosby Mansion Revolving Fund under section 53E½ of Chapter 44 of the General Laws for the 2016 fiscal year, to credit the fund with the fees and charges received from the Crosby Mansion and cottages during that year; to authorize the Town Administrator, upon recommendation of the Crosby Property Manager, to administer the fund and to expend from it the sums needed to pay for the salaries, expenses, and contracted services required to operate the mansion and cottages, and to limit during that fiscal year the total expenditures from the fund to the lesser of \$200,000.00 or the balance in the fund, or to take any other action relative thereto.

*(Majority Vote Required)*

*(Board of Selectmen)*

**MOTION:** I move that the town vote to approve the following articles as printed in the warrant:

- **Articles No. 9 – Local Business Organization Funding**
- **Articles No. 10 – Brewster Town Band Funding**
- **Articles No. 11 – Bayside Skippers Funding Request**
- **Articles No. 12 – Special Revenue Fund for Crosby Mansion**
- **Articles No. 13 – Special Revenue Fund for Cable Franchise Fee**
- **Articles No. 14 – Special Revenue Fund for Recreation Department**
- **Articles No. 15 – Property Valuation Services**
- **Articles No. 16 – Temporary Borrowing Authorization for Grants**
- **Articles No. 17 – Acceptance of Grant Proceeds**
- **Articles No. 18 – Repair & Resurface Town Roads/Chapter 90 Program**

**ACTION:** Adopted by a Declared 2/3 Vote.

## ***SPECIAL REVENUE FUND / Cable Franchise Fee Account***

**ARTICLE NO. 13:** To see if the Town will vote to transfer the sum of **ONE HUNDRED FIFTY-THREE THOUSAND ONE HUNDRED TWENTY-FIVE DOLLARS (\$153,125.00)** from the Cable Franchise Fee account for the 2016 fiscal year for local cable television related purposes, including, but not limited to the general public purpose of supporting and promoting public access to the Brewster cable television system; training in the use of local access equipment and facilities; access to community, municipal and educational meeting coverage; use and development of an institutional network and/or municipal information facilities; contracting with local cable programming services providers and/or any other appropriate cable related purposes, or to take any other action relative thereto.

*(Majority Vote Required)*

*(Board of Selectmen)*

**MOTION:** I move that the town vote to approve the following articles as printed in the warrant:

- Articles No. 9 – Local Business Organization Funding
- Articles No. 10 – Brewster Town Band Funding
- Articles No. 11 – Bayside Skippers Funding Request
- Articles No. 12 – Special Revenue Fund for Crosby Mansion
- Articles No. 13 – Special Revenue Fund for Cable Franchise Fee
- Articles No. 14 – Special Revenue Fund for Recreation Department
- Articles No. 15 – Property Valuation Services
- Articles No. 16 – Temporary Borrowing Authorization for Grants
- Articles No. 17 – Acceptance of Grant Proceeds
- Articles No. 18 – Repair & Resurface Town Roads/Chapter 90 Program

**ACTION:** Adopted by a Declared 2/3 Vote.

<b><i>SPECIAL REVENUE FUND / Recreation Revolving Fund</i></b>
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**ARTICLE NO. 14:** To see if the Town will vote to re-authorize the Recreation Department Revolving fund under section 53E ½ of Chapter 44 of the General Laws for the 2016 fiscal year, to credit the fund with the fees and charges received from the Recreation Department during that year, to authorize the Recreation Committee to administer the fund and to expend from it the sums needed to pay for the salaries, benefits, expenses, and contracted services required to operate the recreation program, and to limit during that fiscal year the total expenditures from the fund to the lesser of \$200,000.00 or the balance in the fund, or to take any other action relative thereto.

*(Majority Vote Required)*

*(Recreation Commission)*

**MOTION:** I move that the town vote to approve the following articles as printed in the warrant:

- Articles No. 9 – Local Business Organization Funding
- Articles No. 10 – Brewster Town Band Funding
- Articles No. 11 – Bayside Skippers Funding Request
- Articles No. 12 – Special Revenue Fund for Crosby Mansion
- Articles No. 13 – Special Revenue Fund for Cable Franchise Fee
- Articles No. 14 – Special Revenue Fund for Recreation Department
- Articles No. 15 – Property Valuation Services
- Articles No. 16 – Temporary Borrowing Authorization for Grants
- Articles No. 17 – Acceptance of Grant Proceeds
- Articles No. 18 – Repair & Resurface Town Roads/Chapter 90 Program

**ACTION:** Adopted by a Declared 2/3 Vote.

## **PROPERTY VALUATION SERVICES**

**ARTICLE NO. 15:** To see if the Town will vote to transfer from the Overlay Surplus account the sum of **SIXTY-NINE THOUSAND FIVE HUNDRED AND 00/100 DOLLARS (\$69,500.00)** for the purposes of performing the interim year update services of real and personal property and to authorize the Town Administrator to solicit bids and/or proposals, enter into a contract or contracts and expend said funds for this purpose, or to take any other action relative thereto.

*(Majority Vote Required)*

*(Board of Assessors)*

**MOTION:** I move that the town vote to approve the following articles as printed in the warrant:

- **Articles No. 9 – Local Business Organization Funding**
- **Articles No. 10 – Brewster Town Band Funding**
- **Articles No. 11 – Bayside Skippers Funding Request**
- **Articles No. 12 – Special Revenue Fund for Crosby Mansion**
- **Articles No. 13 – Special Revenue Fund for Cable Franchise Fee**
- **Articles No. 14 – Special Revenue Fund for Recreation Department**
- **Articles No. 15 – Property Valuation Services**
- **Articles No. 16 – Temporary Borrowing Authorization for Grants**
- **Articles No. 17 – Acceptance of Grant Proceeds**
- **Articles No. 18 – Repair & Resurface Town Roads/Chapter 90 Program**

**ACTION:** Adopted by a Declared 2/3 Vote.

## **TEMPORARY BORROWING AUTHORIZATION / Grants**

**ARTICLE NO. 16:** To see if the Town will vote to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow a sum of money for a period of not more than two years in accordance with the provisions of Massachusetts General Laws Chapter 44, Section 17 and/or any other enabling authority, and to issue temporary bonds and/or notes of the Town therefor, in anticipation of grant proceeds, or to take any other action relative thereto.

*(Two-thirds Vote Required)*

*(Board of Selectmen)*

**MOTION:** I move that the town vote to approve the following articles as printed in the warrant:

- **Articles No. 9 – Local Business Organization Funding**
- **Articles No. 10 – Brewster Town Band Funding**
- **Articles No. 11 – Bayside Skippers Funding Request**
- **Articles No. 12 – Special Revenue Fund for Crosby Mansion**



- **Articles No. 13 – Special Revenue Fund for Cable Franchise Fee**
- **Articles No. 14 – Special Revenue Fund for Recreation Department**
- **Articles No. 15 – Property Valuation Services**
- **Articles No. 16 – Temporary Borrowing Authorization for Grants**
- **Articles No. 17 – Acceptance of Grant Proceeds**
- **Articles No. 18 – Repair & Resurface Town Roads/Chapter 90 Program**

**ACTION:** Adopted by a Declared 2/3 Vote.

### ***ACCEPTANCE OF GRANT PROCEEDS***

**ARTICLE NO. 17:** To see if the Town will vote to authorize the Board of Selectmen to apply for and accept any and all grants from private entities, the Federal Government or the Commonwealth of Massachusetts and to expend those funds for the purposes for which said grants are authorized, or to take any other action relative thereon.

(Majority Vote Required)

(Board of Selectmen)

**MOTION:** I move that the town vote to approve the following articles as printed in the warrant:

- **Articles No. 9 – Local Business Organization Funding**
- **Articles No. 10 – Brewster Town Band Funding**
- **Articles No. 11 – Bayside Skippers Funding Request**
- **Articles No. 12 – Special Revenue Fund for Crosby Mansion**
- **Articles No. 13 – Special Revenue Fund for Cable Franchise Fee**
- **Articles No. 14 – Special Revenue Fund for Recreation Department**
- **Articles No. 15 – Property Valuation Services**
- **Articles No. 16 – Temporary Borrowing Authorization for Grants**
- **Articles No. 17 – Acceptance of Grant Proceeds**
- **Articles No. 18 – Repair & Resurface Town Roads/Chapter 90 Program**

**ACTION:** Adopted by a Declared 2/3 Vote.

### ***REPAIR AND RESURFACE TOWN ROADS / Chapter 90 Funds***

**ARTICLE NO. 18:** To see if the Town will vote to transfer from available funds the sum of **THREE HUNDRED NINETEEN THOUSAND THREE HUNDRED EIGHTY ONE DOLLARS (\$319,381.00)**, as provided under Chapter 90 of the Massachusetts General Laws, for local roads and highways, and to authorize the expenditure of these funds under the direction of the Board of Selectmen, or to take any other action relative thereto.

(Majority Vote Required)

(Board of Selectmen)



**MOTION:** I move that the town vote to approve the following articles as printed in the warrant:

- Articles No. 9 – Local Business Organization Funding
- Articles No. 10 – Brewster Town Band Funding
- Articles No. 11 – Bayside Skippers Funding Request
- Articles No. 12 – Special Revenue Fund for Crosby Mansion
- Articles No. 13 – Special Revenue Fund for Cable Franchise Fee
- Articles No. 14 – Special Revenue Fund for Recreation Department
- Articles No. 15 – Property Valuation Services
- Articles No. 16 – Temporary Borrowing Authorization for Grants
- Articles No. 17 – Acceptance of Grant Proceeds
- Articles No. 18 – Repair & Resurface Town Roads/Chapter 90 Program

**ACTION:** Adopted by a Declared 2/3 Vote.

***PRIVATE ROAD BETTERMENT PROJECT / Moss Lane, Commons Way  
& Magnet Way***

**ARTICLE NO. 19:** To see if the Town will vote to authorize the Board of Selectmen to undertake a series of temporary road repairs to the private ways known as Moss Lane, Commons Way and Magnet Way and furthermore, to authorize the Board of Selectmen to proceed with the reconstruction of this way after it has determined that the provisions of the Brewster Town Code, Chapter 157, Article VIII, Section 157-20 have been satisfied; to raise and appropriate, transfer from available funds, and/or to obtain by borrowing the sum of ***ONE HUNDRED TWELVE THOUSAND THREE HUNDRED EIGHTY-SIX AND 00/100 DOLLARS (\$112,386.00)*** to pay for the costs of engineering, construction, reconstruction, and related expenses in connection therewith; to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow a sum of money, under and pursuant to Massachusetts General Laws Chapter 44, Section 7(6) or any other enabling authority, and to issue notes and bonds of the Town therefor; and, initially, to transfer from the Fund Balance Reserved for Road Betterments the sum of ***THREE THOUSAND EIGHTY-NINE AND 00/100 DOLLARS (\$3,089.00)*** to be recovered with all road repair costs through the betterment assessments against the abutters, to pay the first year's principal and interest expenses for this project, or to take any other action relative thereto.

*(Two-thirds Vote Required)*

*(Board of Selectmen)*

**MOTION:** I move that the Board of Selectmen is authorized to undertake a series of temporary road repairs to the private ways known as Moss Lane, Commons Way and Magnet Way and furthermore, that the Board of Selectmen is authorized to proceed with the reconstruction of this way after it has determined that the provisions of the Brewster Town Code, Chapter 157, Article VIII, Section 157-20 have been satisfied; that the sum of \$112,386.00 is appropriated to pay for the costs of engineering, construction, reconstruction, and related expenses in connection therewith; that to meet this appropriation, the Town Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said amount under and pursuant to Massachusetts General Laws Chapter 44, Section 7(6) or any other enabling authority, and to issue notes and bonds of the Town therefor; and,

initially, that the sum of \$3,089.00, shall be transferred from Fund Balance Reserved for Road Betterments, to be recovered with all road repair costs through the betterment assessments against the abutters, to pay the first year's principal and interest expenses for this project.

**ACTION:** Adopted Unanimously.

<b><i>PRIVATE ROAD BETTERMENT PROJECT / Tower Hill Circle</i></b>
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**ARTICLE NO. 20:** To see if the Town will vote to authorize the Board of Selectmen to undertake a series of temporary road repairs to the private way known as Tower Hill Circle and furthermore, to authorize the Board of Selectmen to proceed with the reconstruction of this way after it has determined that the provisions of the Brewster Town Code, Chapter 157, Article VIII, Section 157-20 have been satisfied; to raise and appropriate, transfer from available funds, and/or to obtain by borrowing a sum of money to pay for the costs of engineering, construction, reconstruction, and related expenses in connection therewith; to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow the sum of **THREE HUNDRED NINETY FOUR THOUSAND TWO HUNDRED THIRTY-THREE AND 00/100 DOLLARS (\$394,233.00)**, under and pursuant to Massachusetts General Laws Chapter 44, Section 7(6) or any other enabling authority, and to issue notes and bonds of the Town therefor; and, initially, to transfer from the Fund Balance Reserved for Road Betterments the sum of **TEN THOUSAND SEVEN HUNDRED SIXTY-SEVEN AND 00/100 DOLLARS (\$10,767.00)** to be recovered with all road repair costs through the betterment assessments against the abutters, to pay the first year's principal and interest expenses for this project, or to take any other action relative thereto.

*(Two-thirds Vote Required)*

*(Board of Selectmen)*

**MOTION:** I move that the Board of Selectmen is authorized to undertake a series of temporary road repairs to the private way known as Tower Hill Circle, and furthermore, that the Board of Selectmen is authorized to proceed with the reconstruction of this way after it has determined that the provisions of the Brewster Town Code, Chapter 157, Article VIII, Section 157-20 have been satisfied; that the sum of \$394,233.00 is appropriated to pay for the costs of engineering, construction, reconstruction, and related expenses in connection therewith; that to meet this appropriation, the Town Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said amount under and pursuant to Massachusetts General Laws Chapter 44, Section 7(6) or any other enabling authority, and to issue notes and bonds of the Town therefor; and, initially, that the sum of \$10,767.00, shall be transferred from Fund Balance Reserved for Road Betterments, to be recovered with all road repair costs through the betterment assessments against the abutters, to pay the first year's principal and interest expenses for this project.

**ACTION:** Adopted Unanimously.

## ***EXPENSES FOR THE TRI-TOWN SEPTAGE TREATMENT PLANT***

**ARTICLE NO. 21:** To see if the Town will vote to transfer from Free Cash the sum of **Fifty Thousand and 00/100 (\$50,000.00) Dollars** and to expend such funds on costs associated with the engineering, design, operation, repair and maintenance of the Tri-Town Septage Treatment Facility through December 31, 2016 and, thereafter, to expend such funds on costs associated with the engineering, design and demolition of the Tri-Town Septage Treatment Facility; and to authorize the Board of Managers, with the permission of the Board of Selectmen, to solicit bids and/or proposals, enter into a contract or contracts, and to expend said funds for said purposes; or to take any other action relative thereto.

*(Majority Vote Required)*

*(Board of Selectmen)*

**MOTION:** I move that the town vote to approve article no. 21 as printed in the warrant.

**ACTION:** Adopted Unanimously.

## ***POLICE UNION COLLECTIVE BARGAINING AGREEMENT***

**ARTICLE NO. 22:** To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to be used to meet the terms and conditions of the proposed Collective Bargaining Agreement, effective July 1, 2015, between the Town of Brewster and the Police Officers, or to take any other action relative thereto.

*(Majority Vote Required)*

*(Board of Selectmen)*

**MOTION:** I move that the town vote to approve article no. 22 as printed in the warrant and to raise and appropriate the sum of \$22,673.00 for this purpose.

**ACTION:** Adopted.

## ***SEIU COLLECTIVE BARGAINING AGREEMENT***

**ARTICLE NO. 23:** To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to be used to meet the terms and conditions of the proposed Collective Bargaining Agreement, effective July 1, 2015, between the Town of Brewster and the Service Employee's International Union, Local 888, or to take any other action relative thereto.

*(Majority Vote Required)*

*(Board of Selectmen)*

**MOTION:** I move that the town vote to approve article no. 23 as printed in the warrant and to raise and appropriate the sum of \$20,240.00 and transfer the sum of \$3,760.00 from the Golf Receipts Reserved for Appropriation account for this purpose.

**ACTION:** Adopted.

### ***OPEIU COLLECTIVE BARGAINING AGREEMENT***

**ARTICLE NO. 24:** To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to be used to meet the terms and conditions of the proposed Collective Bargaining Agreement, effective July 1, 2015, between the Town of Brewster and the Office and Professional Employee's International Union, Units A & B, or to take any other action relative thereto.

*(Majority Vote Required)*

*(Board of Selectmen)*

**MOTION:** I move that the town vote to approve article no. 24 as printed in the warrant and to raise and appropriate the sum of \$14,530.00 and transfer the sum of \$1,970.00 from the Golf Receipts Reserved for Appropriation account for this purpose.

**ACTION:** Adopted.

### ***IAFF COLLECTIVE BARGAINING AGREEMENT***

**ARTICLE NO. 25:** To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to be used to meet the terms and conditions of the proposed Collective Bargaining Agreement, effective July 1, 2015, between the Town of Brewster and the International Association of Firefighters, or to take any other action relative thereto.

*(Majority Vote Required)*

*(Board of Selectmen)*

**MOTION:** I move that the town vote to approve article no. 25 as printed in the warrant and to raise and appropriate the sum of \$20,900.00 for this purpose.

**ACTION:** Adopted.

### ***NON-UNION PERSONNEL WAGE FUNDING***

**ARTICLE NO. 26:** To see if the Town will vote to raise and appropriate and/or transfer from available funds a sum of money to fund wage and salary adjustments effective July 1,

2015 for eligible and non-union employees dictated by the Compensation Plan developed pursuant to the Personnel Bylaw, Section 36-4 of the Brewster Town Code, effective July 1, 2015, or to take any other action relative thereto.

*(Majority Vote Required)*

*(Board of Selectmen)*

**MOTION:** I move that the town vote to approve article no. 26 as printed in the warrant and to raise and appropriate the sum of \$63,380.00 and transfer the sum of \$4,920.00 from the Golf Receipts Reserved for Appropriation account for this purpose.

**ACTION:** Adopted.

### ***LIBRARY UNION COLLECTIVE BARGAINING AGREEMENT***

**ARTICLE NO. 27:** To see if the Town will vote to transfer from available funds a sum of money to be used to meet the terms and conditions of the proposed Collective Bargaining Agreement, effective July 1, 2015, between the Trustees of the Brewster Ladies Library and the Library employees, or to take any other action relative thereto.

*(Majority Vote Required)*

*(Board of Selectmen)*

**MOTION:** I move that the town vote to approve article no. 27 as printed in the warrant and to raise and appropriate the sum of \$2,645.00 for this purpose.

**ACTION:** Adopted.

### ***LAND ACQUISITION***

**ARTICLE NO. 28:** To see if the Town will vote to authorize the Board of Selectmen to acquire a parcel of vacant land designated on Brewster Assessors' Map 93 Parcel 41, located at Long Pond Road (Route 137), in Brewster, Barnstable County, Massachusetts, consisting of 3.69 acres, more or less, and more accurately described in a deed dated December 12, 1996 recorded with the Barnstable County Registry of Deeds in Book 10522 Page 225 and as LOT 1 on a plan of land entitled, "Subdivision Plan of Land in Brewster, Massachusetts prepared for Estelle Gillespie, August 25, 1986, Scale: 1" = 100', Nickerson & Berger, Inc. P.L.S. & P.E., Orleans, Massachusetts, " and recorded with the Barnstable Registry of Deeds in Plan Book 435 Page 55, a copy of which is on file with the Brewster Town Clerk; to acquire said parcel by gift, purchase and/or eminent domain taking under Massachusetts General Laws, Chapter 79, or any other enabling authority; to acquire said land for open space, watershed protection, conservation and passive recreation purposes for the general public, and subject to Article 97 of the Amendments to the Constitution of the Commonwealth of Massachusetts; to appropriate the sum of *One Hundred Twenty Thousand and 00/100 (\$120,000.00) Dollars* to pay costs of this acquisition, to transfer the sum of *Sixty Thousand and 00/100 (\$60,000.00) Dollars* from Water Department

Revenues and the sum of *Sixty Thousand and 00/100 (\$60,000.00) Dollars* from the Community Preservation Fund Balance Reserved for Open Space Revenues to pay for said appropriation; to authorize the Board of Selectmen to grant to the Trustees of the Brewster Conservation Trust, for *Twenty Thousand and 00/100 (\$20,000.00) Dollars* consideration, a perpetual Conservation Restriction on said premises pursuant to the provisions of General Laws, Chapter 184, Sections 31 through 33, allowing the aforementioned uses at the time of closing or within a reasonable amount of time thereafter; and, to authorize the Water Commission to assume the care, custody, control and management of the property; and to authorize the Board of Selectmen and Water Commission to enter into all agreements and execute any and all instruments as may be necessary on behalf of the municipality to effect this purchase and obtain reimbursement funding; or to take any other action relative thereto.

*(Two-thirds Vote Required)*

*(Community Preservation Committee)*

**MOTION:** I move that the town vote to approve article no. 28 as printed in the warrant.

**ACTION:** Adopted by a Declared 2/3 Vote.

## ***LAND ACQUISITION***

**ARTICLE NO. 29:** To see if the Town will vote to authorize the Board of Selectmen to acquire a parcel of vacant land designated on Brewster Assessors' Map 30 Parcel 6, located at Black Duck Cartway, in an area known as the Punkhorn in Brewster, Barnstable County, Massachusetts, consisting of 25,312 square feet (0.6 acre), more or less, and more accurately described in a deed dated November 30, 1984 recorded with the Barnstable County Registry of Deeds in Book 4339 Page 70 and on a plan of land entitled, "Plan of Lots West Gate Road & Un-Named Road, West Brewster, Mass, Surveyed for Lewis E. Farwell, Scale: 60 feet to an inch, January 29, 1971, George F. Reekie, Registered Land Surveyor, Norwell, Mass" and recorded with the Barnstable Registry of Deeds in Plan Book 243 Page 137, a copy of which is on file with the Brewster Town Clerk; to acquire said parcel by gift, purchase and/or eminent domain taking under Massachusetts General Laws, Chapter 79, or any other enabling authority; to acquire said land for open space, watershed protection, conservation and passive recreation purposes for the general public, consistent with the provisions of Mass. Gen. Laws, Ch. 40, §8C, 310 C.M.R. 22.00, and Article 97 of the Amendments to the Constitution of the Commonwealth of Massachusetts; to appropriate the sum of *Fifty Thousand and 00/100 (\$50,000.00) Dollars* to pay costs of this acquisition, to transfer the sum of *Twenty-Five Thousand and 00/100 (\$25,000.00) Dollars* from Water Department Revenues and the sum of *Twenty-Five Thousand and 00/100 (\$25,000.00) Dollars* from the Community Preservation Fund Balance Reserved for Open Space Revenues to pay for said appropriation; to authorize the Board of Selectmen to grant to the Trustees of the Brewster Conservation Trust, for *Ten Thousand and 00/100 (\$10,000.00) Dollars* consideration, a perpetual Conservation Restriction on said premises pursuant to the provisions of General Laws, Chapter 184, Sections 31 through 33, allowing the aforementioned uses at the time of closing or within a reasonable amount of time thereafter; and, to authorize the Conservation Commission to assume the care, custody, control and management of the property; and to authorize the Board of Selectmen and Conservation Commission to enter into all agreements and execute any and all instruments as may be necessary on behalf of the municipality to effect this purchase and obtain reimbursement funding; or to take any other action relative thereto.



*(Two-thirds Vote Required)*

*(Community Preservation Committee)*

**MOTION: I move that the town vote to approve article no. 29 as printed in the warrant.**

**ACTION: Adopted Unanimously.**

<b><i>ROAD REPAIR AND RESURFACING PROGRAM</i></b>
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**ARTICLE NO. 30:** To see if the Town will vote to appropriate ***Ten Million and 00/100 Dollars (\$10,000,000)*** and to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow such amount and to issue any bonds or notes that may be necessary for the costs to engineer, design, repair and reconstruct roadways within the Town of Brewster, as authorized by Chapter 44, §7(6) of the General Laws and any other enabling authority; to authorize the Town Administrator to solicit bids and/or proposals, enter into a contract or contracts, and expend these funds under the direction of the Board of Selectmen for that purpose; to authorize the transfer from available funds of an additional sum of money for the purpose of paying incidental and related costs, including costs for the preparation, issuance and marketing of notes and bonds issued hereunder and for paying interest on temporary notes issued in anticipation thereof; provided, however, that such appropriation is contingent on the passage of a Proposition 2½ referendum; or take any other action relative thereto.

*(Two-thirds Vote Required)*

*(Board of Selectmen)*

**MOTION: I move that the Town appropriates Ten Million Dollars (\$10,000,000.00) to pay costs to engineer, design, repair and reconstruct roadways within the Town of Brewster, including the payment of all costs incidental and related thereto; that to meet this appropriation, the Town Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said amount under and pursuant to Chapter 44, §7(6) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor; that the Town Administrator is authorized to solicit bids and/or proposals, enter into a contract or contracts, and expend these funds under the direction of the Board of Selectmen for that purpose; that the additional sum of \$10,000.00 shall be raised and appropriated for the purpose of paying incidental and related costs, including costs for the preparation, issuance and marketing of notes and bonds issued hereunder and for paying interest on temporary notes issued in anticipation thereof; provided, however, that no funds shall be borrowed or expended hereunder unless and until the Town shall have voted to exclude the amounts required to repay any borrowing authorized by this vote from the limitations on total property taxes imposed by Chapter 59, Section 21C of the General Laws (also known as Proposition 2½).**

**ACTION: Adopted by a Declared 2/3 Vote.**

## **COMMUNITY PRESERVATION ACT / Reallocation of Fund Balance**

**ARTICLE NO. 31:** To see if the Town will vote to act upon the recommendations of the Community Preservation Committee; to appropriate from the Community Preservation Fund to hold for future expenditures the following sums from the Fund's Fiscal Year 2006 through 2014 revenues; all as follows:

**Item: Category:**

**1. Reserve Funds:**

**a. Open Space:** To hold, pursuant to the provisions of section 17-4 Of the Brewster Community Preservation Committee Bylaw, in reserve for the purpose of Open Space and to transfer the sum of **\$163,235.00** from Community Preservation Fund's Fiscal Year 2006 through 2014 revenue for future expenses.

**b. Historic Preservation:** To hold, pursuant to the provisions of section 17-4 Of the Brewster Community Preservation Committee Bylaw, in reserve for the purpose of Historic Preservation and to transfer the sum of **\$32,647.00** from Community Preservation Fund's Fiscal Year 2006 through 2014 revenue for future expenses.

**c. Community Housing:** To hold, pursuant to the provisions of section 17-4 Of the Brewster Community Preservation Committee Bylaw, in reserve for the purpose of Community Housing and to transfer the sum of **\$32,647.00** from Community Preservation Fund's Fiscal Year 2006 through 2014 revenue for future expenses.

**d. Budget Reserve:** To hold, pursuant to the provisions of section 17-4 Of the Brewster Community Preservation Committee Bylaw, in reserve for the purpose of Budget Reserve for housing, historic preservation and/or recreation uses and to transfer the sum of **\$97,941.00** from Community Preservation Fund's Fiscal Year 2006 through 2014 revenue for future expenses.

**Grand-total**

**\$326,470.00**

or to take any other action relative thereto.

*(Majority Vote Required)*

*(Community Preservation Committee)*

**MOTION: I move that the town vote to approve article no. 31 as printed in the warrant.**

**ACTION: Adopted Unanimously.**



## ***RESCIND DEBT AUTHORIZATION***

**ARTICLE NO. 32:**

To see if the Town will vote to rescind the authorization to incur debt, as follows:

- a. Public Water Supply Well No. 6 - \$541,403.00 (Article 8 of the November 7, 2011 Special Town Meeting)
- b. Prell Circle Road Betterment - \$8,609.00 (Article 19 of the May 7, 2012 Annual Town Meeting)
- c. Septage Betterment funding - \$28,600.00 (Article 14 of the May 6, 1996 Annual Town Meeting)

or to take any other action relative thereto.

*(Majority Vote Required)*

*(Board of Selectmen)*

**MOTION: I move that the town vote to approve article no. 32 as printed in the warrant.**

**ACTION: Adopted Unanimously.**

## ***ZONING BYLAW AMENDMENT/CONSTRUCTION WASTE HANDLING FACILITY***

**ARTICLE NO. 33:**

To see if the Town will vote to amend Chapter 179 of the Town of Brewster Code and to insert a new definition in Article I, § 179-2, or take any other action relative thereto as follows:

CONSTRUCTION WASTE HANDLING FACILITY, PRIVATE – A privately owned parcel(s) of land, having previously received Site Assignment by the Brewster Board of Health, 1) for the collection, processing and recycling of wood waste (brush, stumps and leaves) and recycling of asphalt, concrete and bricks, 2) for the collection, segregation and transfer of non-municipal solid waste as specifically limited to construction and demolition materials. Any such facility specifically excludes the collection of any garbage, organic rubbish and oil or hazardous materials. To the extent this definition is ever applied inconsistent with the provisions of Massachusetts General Laws, Chapter 111, § 150A and §150A ½ and the regulations promulgated there under, the provision of that statute and those regulations shall prevail.

And to amend Chapter 179 of the Town of Brewster, Article IV, Chapter 179-11, Table of Use Regulations, Table 1 “Wholesale, manufacturing and industrial, by inserting a new #3 and re-numbering subsequent lines:

		R-R	R-L	R-M	C-H	V-B	I	MRD	PWS- CF
3	CON- STRUC- TION WASTE HAN- DLING FACIL- ITY, PRI- VATE	-	-	-	-	-	S	-	-

or to take any other action relative thereto.

*(Two-thirds Vote Required)*

*(Citizens Petition)*

**MOTION: I move that the town vote to approve article no. 33 as printed in the warrant.**

**MOTION TO MOVE THE PREVIOUS QUESTION: Adopted by a Declared 2/3 Vote.**

**ACTION: Defeated.**

### ***ANY OTHER BUSINESS***

**ARTICLE NO. 34:** To act on any other business that may legally come before this meeting.

*(Board of Selectmen)*

**MOTION: I move that the town vote to dissolve the 2015 Annual Town Meeting.**

**ACTION: Adopted Unanimously.**

The Annual Town Meeting of May 4<sup>th</sup>, 2015, was dissolved at 9:50pm.

A True Copy Attest;

Colette M. Williams  
CMC/CMMC  
Town Clerk  
Brewster, MA

# REPORT OF THE ANNUAL TOWN ELECTION

## MAY 19TH, 2015

In accordance with the Warrant, the inhabitants of Brewster, qualified to vote in the Annual Town Election met at the Brewster Baptist Church, Tuesday, May 19<sup>th</sup>, 2015.

The polls were declared open at 7:00 a.m.

The elections workers duly sworn-in were; Sharon Ryone, Warden, Dave Whitney, Deputy Warden, Dorothy Leone, Precinct One Clerk, Edward Swiniarski, Precinct Two Clerk, and Cynthia Mathison, Precinct Three Clerk. The Checkers and counters were; Barbara Bartolomei, Joan Carstenjen, Suzanne Clowry, Jackie Courchesne, Jillian Douglass, Beth Finch, Myles Franklin, Bob Gaughran, Lisa Gerrish, Aline Johnson, Peter Johnson, Ellie Johnson, Donna Kalinick, Sue Kezer, Cheryl Kimberley, Dave Lahive, Marilyn Lahive, Tammi Mason, Julie Menges, Marilyn Mooers, Mary Myers, MaryJo Nabywaniec, Jane Nixon, Glenda Normand, Marge Oliver, Dave Quinn, Judy Rowe, Amie Ryone, Joan Scheffer, Peter Scheffer, Pat Stanley, Elbert Uleshoeffer and Jayanne Sci, Assistant Town Clerk.

The polls were closed at 8:00 p.m. with the following results:

Total votes cast in Precinct 1: 292

Total votes cast in Precinct 2: 314

Total votes cast in Precinct 3: 274

**Total votes cast: 880**

**Registered voters: 7548**

**12% voter participation.**

	<u>Precinct</u> <u>1</u>	<u>Precinct</u> <u>2</u>	<u>Precinct</u> <u>3</u>	<u>Total</u>
<b><u>Board of Selectmen (2)</u></b>				
Blanks	184	147	183	514
<b>James W. Foley</b>	195	237	166	598
<b>Peter G. Norton</b>	200	231	181	612
Write-Ins	5	13	18	36
Write-Ins	0	0	0	0
<b><u>Total</u></b>	<b><u>584</u></b>	<b><u>628</u></b>	<b><u>548</u></b>	<b><u>1760</u></b>
<b><u>Board of Health</u></b>				
Blanks	92	83	87	262
<b>Carmen S. Scherzo</b>	198	230	186	614
Write-Ins	2	1	1	4
<b><u>Total</u></b>	<b><u>292</u></b>	<b><u>314</u></b>	<b><u>274</u></b>	<b><u>880</u></b>

**Board of Health (Unexpired 1 Yr)**

Blanks	32	22	24	78
<b>Joseph Robert Ford</b>	155	157	134	446
Nancy R. Mann, MD.	105	135	114	354
Write-Ins	0	0	2	2
<b><u>Total</u></b>	<b><u>292</u></b>	<b><u>314</u></b>	<b><u>274</u></b>	<b><u>880</u></b>

**Brewster School Committee**

Blanks	254	289	243	786
Write-Ins ( <i>all others</i> )	12	6	0	18
***Write-In <b>Jessica Larsen</b>	18	10	18	46
***Write-In Steven Leibowitz	8	9	13	30
<b><u>Total</u></b>	<b><u>292</u></b>	<b><u>314</u></b>	<b><u>274</u></b>	<b><u>880</u></b>

**Brewster School Committee**  
**(Unexpired 1 Yr)**

Blanks	79	66	72	217
<b>Lori M. Gilmore</b>	208	246	199	653
Write-In	5	2	3	10
<b><u>Total</u></b>	<b><u>292</u></b>	<b><u>314</u></b>	<b><u>274</u></b>	<b><u>880</u></b>

**Constable**

Blanks	59	61	65	185
<b>Roland W. Bassett, Jr.</b>	233	252	209	694
Write-ins	0	1	0	1
<b><u>Total</u></b>	<b><u>292</u></b>	<b><u>314</u></b>	<b><u>274</u></b>	<b><u>880</u></b>

**Moderator**

Blanks	75	67	71	213
<b>Stephen L. Doyle</b>	210	241	202	653
***Write-In Michael Gradone	5	5	0	10
Write-In ( <i>all others</i> )	2	1	1	4
<b><u>Total</u></b>	<b><u>292</u></b>	<b><u>314</u></b>	<b><u>274</u></b>	<b><u>880</u></b>

**Brewster Housing Authority**

Blanks	269	311	270	850
***Write-In <b>Barbara Burgo</b>	11	1	2	14
Write-In ( <i>all others</i> )	12	2	2	16
<b><u>Total</u></b>	<b><u>292</u></b>	<b><u>314</u></b>	<b><u>274</u></b>	<b><u>880</u></b>

**Recreation Commission**

Blanks	68	54	59	181
Lee B. Rice, Jr.	113	123	86	322
<b>Thomas J. Wingard, Jr.</b>	111	137	129	377
Write-Ins	0	0	0	0
<b><u>Total</u></b>	<b><u>292</u></b>	<b><u>314</u></b>	<b><u>274</u></b>	<b><u>880</u></b>

**Planning Board (2)**

Blanks	212	184	187	583
<b>Elizabeth G. Taylor</b>	188	232	171	591
<b>Kari Sue Hoffmann</b>	184	212	187	583
Write-Ins	0	0	3	3
<b><u>Total</u></b>	<b><u>584</u></b>	<b><u>628</u></b>	<b><u>548</u></b>	<b><u>1760</u></b>

**Nauset Reg'l School Committee**

Blanks	77	70	80	227
<b>Tracy Vanderschmidt</b>	213	241	192	646
Write-Ins	2	3	2	7
<b><u>Total</u></b>	<b><u>292</u></b>	<b><u>314</u></b>	<b><u>274</u></b>	<b><u>880</u></b>

**Old King's Highway Regional Historic District Committee**

Blanks	220	195	205	620
<b>Patricia W. Busch</b>	204	238	177	619
<b>James Trabulsie</b>	160	195	164	519
Write-Ins	0	0	2	2
<b><u>Total</u></b>	<b><u>292</u></b>	<b><u>314</u></b>	<b><u>274</u></b>	<b><u>880</u></b>

**Question 1**

To see if the Town of Brewster will vote to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to pay costs to engineer, design, repair and reconstruct roadways within the Town of Brewster, including the payment of all costs incidental and related thereto?

Blanks	29	27	27	83
<b>Yes</b>	176	197	154	527
No	87	90	93	270
<b><u>Total</u></b>	<b><u>292</u></b>	<b><u>314</u></b>	<b><u>274</u></b>	<b><u>880</u></b>

A True Copy Attest:

Colette M. Williams, CMC/CMMC  
Town Clerk  
Brewster, MA

# REPORT OF THE SPECIAL TOWN MEETING

## SEPTEMBER 2ND, 2015

In accordance with the Warrant, the Special Town Meeting was held in the Stony Brook Elementary School Cafetorium on Wednesday, September 2<sup>nd</sup>, 2015.

The meeting was called to order at 7:00pm by the Moderator, Stephen L. Doyle.

The tellers were David Lahive, David Quinn, David Whitney and Edward Swiniarski. The checkers were June Gallant, Dorothy Leone, Mary Myers, Maureen Steinmann, Joan Scheffer, Cynthia Matheson and Jayanne Sci, Assistant Town Clerk. Thaddeus Nabywaniec, and Francis Smith, members of the Board of Registrars, were also present.

A quorum was present with 789 of 7625 voters. 11%

**MOTION: I move that the Town vote to indefinitely postpone consideration of Article Nos. 12, 13, 14, 15, 16 & 17.**

**ACTION: Adopted Unanimously to indefinitely postpone**

**Articles 8 & 11 were taken up under a consent calendar:**

**MOTION: I move that the Town vote to approve Article Nos. 8 & 11 as printed in the warrant.**

**ACTION: Adopted by a declared 2/3 vote**

<b><i>UNPAID BILLS</i></b>
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**ARTICLE NO. 1:** To see if the Town will vote to transfer from available funds a sum of money to pay bills incurred but unpaid during a previous fiscal year, as follows:

a	Custom Drug Testing Inc.	\$135.00
b.	Cape Cod Engraving	\$ 32.00
c.	Nauset Disposal	\$278.00
	<b>Grand-total</b>	<b>\$445.00</b>

or to take any other action relative thereto.

(Nine-tenths (9/10ths) Vote Required)

(Board of Selectmen)

**MOTION:** I move that the Town vote to approve Article No. 1 as printed in the warrant and to transfer the sums of \$278.00 from the Golf Receipts Reserved for Appropriation account and \$167.00 from the Free Cash for these purposes.

**ACTION:** Adopted Unanimously

<i>CAPITAL AND SPECIAL PROJECTS EXPENDITURES</i>
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**ARTICLE NO. 2:** To see if the Town will vote to raise and appropriate, transfer from available funds and/or borrow a sum of money for the purpose of funding the following capital acquisitions and special project expenditures, to be undertaken during Fiscal Year 2016, including the payment of all costs incidental and related to the carrying out of these projects and their financing, as well as, any professional, design, and engineering service costs; to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow a sum of money pursuant to Chapter 44 of the General Laws and/or any other enabling authority and to issue bonds or notes of the Town therefore, provided that the amount of the notes or bonds issued hereunder shall be reduced by the amount of the sales proceeds, grant funds, and other money received before the sale of such notes or bonds; to transfer from available funds an additional sum of money for the purpose of paying for the preparation, issuance and marketing of bonds and notes issued hereunder and for paying interest on temporary notes issued in anticipation thereof; to authorize the Town Administrator to sell, trade, lease, exchange or otherwise dispose of, in the best interests of the town, old equipment or vehicles deemed available, the proceeds from any such disposition to be applied toward the cost of acquiring the following equipment or services; and to authorize the Town Administrator to solicit bids and/or proposals, enter into a contract or contracts, and expend the funds for the following purposes:

<b>1.</b>	<b><u>Board of Selectmen:</u></b>	<b><u>Request</u></b>	<b><u>Totals</u></b>
a.	Professional Facilitator for Coastal & Beach Visioning Meetings	\$10,000.00	
b.	Government Study Phase 2 – Consulting Services	\$7,000.00	
c.	Map Updates	\$5,000.00	
d.	Hazardous Waste Collection Program	\$11,000.00	
e.	Town Buildings & Facilities Repair & Maintenance Projects	\$29,000.00	
f.	Water Quality Compliance & Enforcement	\$10,000.00	
g.	Technology Projects	\$30,000.00	
h.	Local Comprehensive Planning Expense	\$25,000.00	
i.	All Citizens Access Project	<u>\$10,000.00</u>	
	<b>Sub-total</b>		<b>\$137,000.00</b>



<b>2.</b>	<b><u>Fire Department:</u></b>		
a.	Dispatch Services Expense	\$27,000.00	
b.	Rescue Service Expense	\$10,000.00	
c.	Ambulance Lease Payment	\$25,000.00	
d.	Radios/Communications Equipment	\$30,000.00	
e.	Personal Protective Equipment (PPE)	\$10,000.00	
f.	Apparatus Lease Payments	\$108,000.00	
g.	Ambulance Replacement Lease	\$53,000.00	
h.	Hazardous Materials Equipment/Supplies	\$4,000.00	
i.	Emergency Management Planning Fund	<u>\$10,000.00</u>	
	<b>Sub-total</b>		<b>\$277,000.00</b>
<b>3.</b>	<b><u>Department of Public Works:</u></b>		
a.	Road/Drainage Repairs	\$150,000.00	
b.	Roadside Mower Equipment Replacement	\$125,000.00	
c.	Pick-up Truck Replacement	<u>\$40,000.00</u>	
	<b>Sub-total</b>		<b>\$315,000.00</b>
<b>4.</b>	<b><u>Police Department:</u></b>		
a.	Fire Arms Replacement	\$12,500.00	
b.	In-Car Cruiser Video Cameras	<u>\$50,000.00</u>	
	<b>Sub-total</b>		<b>\$62,500.00</b>
<b>5.</b>	<b><u>Golf Department:</u></b>		
a.	Aerifier Equipment Lease Payment	\$18,252.00	
b.	Greens Aerifier Replacement	\$27,000.00	
c.	“Workman” Utility Vehicle Replacements (3)	<u>\$77,000.00</u>	
	<b>Sub-total</b>		<b>\$122,252.00</b>

<b>6.</b>	<b><u>Elementary School Department:</u></b>		
a.	HVAC Repairs	\$15,000.00	
b.	Technology Upgrades	\$30,000.00	
c.	Interior/Exterior Painting	\$15,000.00	
d.	Carpet & Tile Replacement	\$20,000.00	
e.	Refurbishment of Trolley Wall	<u>\$12,000.00</u>	
	<b>Sub-total</b>		<b>\$92,000.00</b>
<b>7.</b>	<b><u>Ladies Library:</u></b>		
a.	Technology Project	\$5,000.00	
b.	Library Parking Lot Improvements	\$302,500.00	
c.	Library AC Chiller Replacement	<u>\$61, 250.00</u>	
	<b>Sub-total</b>		<b><u>\$368,750.00</u></b>
	<b>Grand Total</b>		<b>\$1,374,502.00</b>

or to take any other action relative thereto.

(Majority Vote Required or Two-thirds Vote  
Required if borrowing is requested)

(Board of Selectmen)

**MOTION: I move that the Town approves Article No. 2 as printed warrant; however that the following item be deleted:**

**Board of Selectmen, item a. Professional Facilitator for Coastal & Beach Visioning Meetings in the amount of \$10,000.00**

**and to appropriate the amended total sum of \$1,364,502.00 to pay costs of the various capital acquisitions and special project expenditures set forth therein, to be undertaken during Fiscal Year 2016, including the payment of all costs incidental and related thereto; authorizes the Town Administrator to sell, trade, lease, exchange or otherwise dispose of, in the best interests of the town, old equipment or vehicles deemed available; that the Town appropriates Seventy-Seven Thousand Dollars (\$77,000) to pay costs of replacing three "Workman" utility vehicles, including the payment of all costs incidental and related thereto; that to meet this appropriation, the Town Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said amount under and pursuant to Chapter 44, §7(9) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor; and that the Town appropriates Three Hundred Two Thousand Dollars (\$302,000) to pay costs of Library parking lot improvements, including,**

but not limited to, site preparation, demolition, drainage improvements, grading, paving, installation of sidewalks, irrigation and all other costs incidental and related thereto; that to meet this appropriation, the Town Treasurer, with the approval of the Board of Selectmen, is authorized to borrow said amount under and pursuant to Chapter 44, §7(5) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor, provided that the amount of notes or bonds issued hereunder shall be reduced by the amount of any gifts, grants or any other money received by the Town (including, without limitation the proceeds of the disposition of old equipment or vehicles referred to above) on account of such capital expenditures before the sale of such notes or bonds and (ii) the Town is authorized to make the following transfers:

**\$671,750.00 from Free Cash,**

**\$11,000.00 from the Water Surplus account,**

**\$267,000.00 from the Ambulance Receipts Reserved for Appropriation account,**

**\$45,252.00 from the Golf Receipts Reserved for Appropriation account.**

**ACTION: Adopted Unanimously**

<p><b><i>DEBT BUDGET PRINCIPAL &amp; INTEREST FUNDING</i></b></p>
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**ARTICLE NO. 3:** To see if the Town will vote to appropriate a sum of money for the purpose of funding principal and interest expenses for the following capital & equipment projects:

**Item:    Category:**

Item Description	Funding Source
1. Crosby Mansion Septic System Project	Transfer the sum of \$32,679.00 from the Crosby Mansion Revolving Fund
2. Golf Department Course Improvement & Repair Project	Transfer the sum of \$40,431.00 from the Golf Receipts Reserved for Appropriation account
3. DPW Open Top Containers, Closed Top Containers and Compacting Equipment	Transfer the sum of \$25,869.00 from Free Cash
4. Stony Brook School Window Repair Project Phase II	Transfer the sum of \$43,843.00 from Free Cash
5. Eddy Elementary School Renovation Project	Transfer the sum of \$105,297.00 from Free Cash
6. Well No. 3 Access Road Improvement Project	Transfer the sum of \$302,230.00 from Water Revenues account

7. Route 6A Water Infrastructure Project      Transfer the sum of \$3,702.00 from the Water Revenue account

**Grand Total**

**\$554,051.00**

or to take any other action relative thereto.

*(Majority Vote Required)*

*(Board of Selectmen)*

**MOTION: I move that the Town vote to approve Article No. 3 as printed in the warrant.**

**ACTION: Adopted Unanimously**

<b><i>SPECIAL REVENUE FUND/Cable Franchise Fee Account</i></b>
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**ARTICLE NO. 4:**      To see if the Town will vote to transfer the sum of ***SEVENTY THOUSAND EIGHT HUNDRED FORTY AND 00/100 DOLLARS (\$70,840.00)*** from the Cable Franchise Fee account for the 2016 fiscal year for local cable television related purposes, including, but not limited to the general public purpose of supporting and promoting public access to the Brewster cable television system; training in the use of local access equipment and facilities; access to community, municipal and educational meeting coverage; use and development of an institutional network and/or municipal information facilities; contracting with local cable programming services providers and/or any other appropriate cable related purposes, or to take any other action relative thereto.

*(Majority Vote Required)*

*(Board of Selectmen)*

**MOTION: I move that the Town vote to approve Article No. 4 as printed in the warrant.**

**ACTION: Adopted Unanimously**

<b><i>FUEL ASSISTANCE FUNDING</i></b>
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**ARTICLE NO. 5:**      To see if the Town will vote to transfer from Free Cash the sum of ***TWELVE THOUSAND FIVE HUNDRED AND 00/100 DOLLARS (\$12,500.00)*** for the Lower Cape Outreach Council, Inc. and to authorize the Board of Selectmen to enter into contracts with this organization in order to provide fuel assistance services for residents of Brewster, or to take any other action relative thereto.

*(Majority Vote Required)*

*(Board of Selectmen)*

**MOTION: I move that the Town vote to approve Article No. 5 as printed in the warrant.**

**ACTION: Adopted Unanimously**

**COMMUNITY PRESERVATION ACT/  
Purchase of Conservation Restriction**

**ARTICLE NO. 6:** To see if the Town will vote to authorize the Board of Selectmen to acquire a perpetual conservation restriction under General Laws, Chapter 184, Sections 31 through 33, on two parcels of land designated on Brewster Assessors' Map 93 as Parcels 53 and 54, located at Long Pond Road, in (South) Brewster, Barnstable County, Massachusetts, consisting of 2.23 acres and 2.32 acres, respectively, and more accurately shown as Lots 4 and 3, respectively, on a plan of land entitled, "Plan of Land in Brewster, Mass., Prepared for Edward Campbell, Record Owner: M. Sophie Campbell, Moran Engineering Co., 941 Main Street, So. Harwich Mass. 02661, Scale: 1" = 60', Date: January 14, 1997," and recorded with the Barnstable Registry of Deeds in Plan Book 531 Page 2, a copy of which is on file with the Brewster Town Clerk; to acquire said conservation restriction for conservation and passive recreation purposes for the general public, consistent with the provisions of Mass. General Laws, Ch. 40, §8C, 310 C.M.R. 22.00, and Article 97 of the Amendments to the Constitution of the Commonwealth of Massachusetts; to transfer the sum of **One Hundred Thousand and 00/100 (\$100,000.00) Dollars** from the Fund Balance Reserved for Open Space to pay costs of this acquisition, and all other costs incidental and related thereto; to authorize the Conservation Commission to assume the monitoring and enforcement authority of the conservation restriction on the properties; and to authorize the Board of Selectmen and Conservation Commission to enter into all agreements and execute any and all instruments as may be necessary on behalf of the municipality to effect this purchase; or to take any other action relative thereto.

*(Two-thirds Vote Required)*

*(Community Preservation Committee)*

**MOTION:** I move that the Town vote to approve Article No. 6 as printed in the warrant.

**ACTION:** Adopted by a declare 2/3 vote

**MUTUAL EASEMENTS**

**Brewster Ladies' Library & Brewster Baptist Church**

**ARTICLE NO. 7:** To see if the Town will vote to authorize the Board of Selectmen to convey and acquire cross-easement rights pursuant to an Easement Agreement by and between the Town of Brewster and the Brewster Baptist Church, Inc., on and over two parcels of land known respectively as the Brewster Ladies Library and Brewster Baptist Church properties, and designated on Brewster Assessors' Map 57 as Parcels 38 and 39, and located at 1822 and 1848 Main Street, Brewster, Barnstable County, Massachusetts, consisting of .93 acres and 11.65 acres, respectively; the Easement Areas to be conveyed as part of the Easement Agreement are more accurately shown on a plan of land entitled, "Easement Sketch Plan Prepared for Town of Brewster and Brewster Baptist Church, Scale 1"=60', July 28, 2015, J.M. O'Reilly & Associates, Inc., Professional Engineering & Surveying Services, 1573 Main Street, P.O. Box 1773, Brewster, MA 02631," a copy of which is on file with the Brewster Town Clerk; to convey and acquire said cross-easements for the purpose of constructing and maintaining certain improvements to the parking lots and driveways on both properties, and for access, ingress and egress within the Easement Areas, all as shown on the Easement Sketch Plan, so as to provide for the passage of motor vehicles and pedestrians to and from the abutting parking areas, parking in the parking areas, and rights to install and maintain utilities, signage and drainage, if necessary; and to

authorize the Board of Selectmen to enter into all agreements and execute any and all instruments as may be necessary on behalf of the municipality to effect this Cross-Easement Agreement; or to take any other action relative thereto.

*(Two-thirds Vote Required)*

*(Board of Selectmen)*

**MOTION: I move that the Town vote to approve Article No. 7 as printed in the warrant.**

**ACTION: Adopted by a declared 2/3 vote**

### ***GRANT OF UTILITY EASEMENT***

#### ***Electricity to Well No. 3***

**ARTICLE NO. 8:** To see if the Town will vote to authorize the Board of Selectmen to grant to Eversource, for no consideration, an easement to install and maintain an underground electric transmission network over, on, and under Town property, identified on the Town's Assessors' Maps #119 and #120 as parcels # 4 and #2, respectively, and further identified by deed recorded at the Barnstable County Registry of Deeds in Book 1355, on Page 1046, in order to provide electrical service to the Town's Public Drinking Water Well #3, located off of Freemans Way, or to take any other action relative thereto.

*(Two-thirds Vote Required)*

*(Board of Selectmen)*

**MOTION: Moved under the consent calendar.**

**ACTION: Adopted under the consent calendar, by a declared 2/3 vote**

### ***CITIZENS' PETITION/ Enhancing Beach Access in Brewster Comprehensive Community-Based Planning***

**ARTICLE NO. 9:** To see if the Town will vote to direct the Board of Selectmen to implement the following measures:

Whereas

- Brewster is a premier Bay and beach destination with a strong sense of neighborhood community, based on its relaxed, rural, un-commercial character.
- Increasing demand from residents and visitors for beach parking seriously exceeds the capacity at Town landings on peak summer days.

- Parking spaces adjacent to beaches have been lost in recent years, and continue to be lost, due to climate forces outside the Town’s control.
- The intensity of beach traffic threatens public safety, rural character, and quality of life in many neighborhoods, while less accessible public locations offer large, underutilized areas of beachfront.
- The town's reactive and fragmented approach is not addressing aggregate needs, assessing the range of opportunities, and making the best use of scarce public funds to meet beach access and public safety priorities.
- Community-based planning, flexibility, and innovation are essential to meet rising demand for beach access and preserve the quality of beach neighborhoods, while addressing the uncertainties and threats relating to coastal erosion and climate change.

Therefore

An immediate moratorium shall be imposed on the execution of all Town projects that involve the removal, relocation, and/or creation of permitted parking spaces at Town landings or within 1 mile of existing landings or other publicly owned coastal properties. This moratorium shall apply to the Town’s proposed parking relocation at Breakwater Beach but not to other Town projects designed specifically to maintain and protect existing parking footprints at Town landings, or to solely resolve drainage, pollution, and/or safety priorities on beach roads and at car parks.

The moratorium shall be lifted only after a comprehensive Brewster Beach Access Plan—an overarching guide to Town projects as described above—has been developed, vetted, and approved. The Plan shall be designed to enhance Brewster’s reputation as a premier beach and living destination with a strong sense of community. Developed through an open and objective community-based process, the Plan shall establish the Town-wide framework of goals, priorities, and criteria required to evaluate future landing, beach access, and parking projects. The Plan shall address all types of beach access in all seasons, with the goal of safely meeting the needs and wants of beach-goers of all ages, inclinations, and physical capabilities, along with those of the neighborhoods involved.

Projects implemented under the Plan shall be designed to maintain and improve beach access across Town and to optimize access at individual Town landings based on site-specific conditions while increasing public safety and maintaining the character of designated “Scenic Roads.” All such projects shall require Town Meeting approval prior to execution. To foster public engagement, objective analysis, and consensus-building, the community-based process used to create the Brewster Beach Access Plan shall include these connected tasks:

1. **On-line surveys** and **targeted outreach** shall be conducted to gather opinions, needs, and preferences of all categories of Town landing users and public beach-goers, including year-round residents, seasonal residents, weekly renters, and day/weekend trippers; families, the elderly, and disabled individuals; recreational fishing and boating enthusiasts; dog and horse owners; the business community (particularly hospitality, shellfishing, and real estate); and abutters to, and neighborhoods hosting, Town beach access.



2. **A beach access study** shall be conducted to assess the types of access presently and potentially available at each Town landing and public beach, as well as the actual usage, both for peak season (July 1 - Labor Day) and over the entire year. This study shall address parking availability, linear feet of beach front, bike and pedestrian access, density and types of traffic on beach roads, parking permit sales, parking enforcement, visual and physical access from parking lots, boating and shellfishing accommodations and permit sales, public safety, coastal erosion, climate change, and other considerations.
3. **An options analysis study** shall be conducted to identify and assess the potential benefits and costs of projects to maintain and improve access and supplement parking near Town landings and State beaches during the peak season. This study shall address options including but not limited to satellite parking, beach shuttles of all kinds, and biking and walking trails.

Tasks 1-3 above shall be conducted in coordination with Brewster's Planning Board, Coastal Committee, Conservation Commission, All-Citizens Access Committee, and other entities as designated by the Brewster Board of Selectmen, jumpstarted using an initial and immediate funding allocation of \$20,000 by the Town. Funding shall be drawn first from any remaining funds under the May 2012 Town Meeting appropriation to study possible parking lots on State property between Crosby Lane and Linnell Landing Road, and then from other sources as designated by the Board of Selectmen in consultation with the Brewster Finance Committee.

These tasks—and the associated findings—shall be integrated within the public engagement and consensus-building activities specified in the Town's June 2015 grant application, "Developing a Coastal Resiliency Strategy for Brewster," if approved under the state's FY16 Coastal Community Resilience Grant Program. Alternatively, the Town shall consider an additional appropriation at the Fall Special Town Meeting supporting the development of the Brewster Beach Access Plan within the context of climate resiliency and adaptation.

Under the direction of the Brewster Planning Board, the Brewster Beach Access Plan shall be prepared for public review and comment. Final review and approval of the Plan shall occur through public hearing processes before Brewster's Planning Board, Coastal Committee, Conservation Commission, and All-Citizens Access Committee, then Brewster's Board of Selectmen. After affirmative votes by each board, the Plan shall be adopted and the moratorium imposed herein shall be lifted.

Town Code shall be amended as needed to reflect the provisions of this article.

*(Majority Vote Required)*

*(Citizen's Petition)*

**MOTION: I move that the Town vote to approve Article no. 9 as printed in the warrant.**

**Amendment on Main Motion: I move to amend Article no. 9 as follows:**

**Strike the entire contents of the article, as drafted, and substitute the following language:**



**“To see if the Town will vote to advise the Board of Selectmen to implement a collaborative, community based Process in order to foster public engagement, conduct focused inquiry, and develop a Comprehensive Brewster Beach Access Plan that addresses all types of coastal access in all seasons, with the goals of building climate resiliency, protecting natural resources, and managing peak summer demand for parking while safely meeting the needs and wants of beach goers of all ages, inclinations, and physical capabilities, along with those of the neighborhoods involved.”**

**Action on Amended Motion: Adopted Yes – 633 No – 98**

**Motion to “Move the Previous Question”: Adopted**

**ACTION: Voted to Adopt as Amended**

<b><i>TOWN LANDING AND BEACH IMPROVEMENT PROJECTS</i></b>
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**ARTICLE NO. 10:**

To see if the Town will vote to raise and appropriate, transfer from available funds and/or borrow a sum of money for the purpose of funding a series of planning activities and improvements to the parking, drainage and access facilities, as described at the locations listed in the summary attached hereto; to be undertaken during Fiscal Year 2016, including the payment of all costs incidental and related to the carrying out of these projects and their financing, as well as, any professional, design, and engineering service costs; to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow a sum of money pursuant to Chapter 44 of the General Laws and/or any other enabling authority and to issue bonds or notes of the Town therefore, provided that the amount of the notes or bonds issued hereunder shall be reduced by the amount of the sales proceeds, grant funds, and other money received before the sale of such notes or bonds; to transfer from available funds an additional sum of money for the purpose of paying for the preparation, issuance and marketing of bonds and notes issued hereunder and for paying interest on temporary notes issued in anticipation thereof; to authorize the Town Administrator to sell, trade, lease, exchange or otherwise dispose of, in the best interests of the town, old equipment or vehicles deemed available, the proceeds from any such disposition to be applied toward the cost of acquiring the following equipment or services; and to authorize the Town Administrator to solicit bids and/or proposals, enter into a contract or contracts, and expend the funds for the following purposes:

<u>Location:</u>		<u>Project Expense:</u>	
a	<b><u>Breakwater Beach:</u></b>	<u>Funding Sources:</u>	
	Project Estimate	\$268,350	State Grant \$155,000
			Prior Town Meeting Auth. from Comm. Pres. Grant \$59,675
			Prior Town Meeting Auth. for Construction Adm. \$10,000
			Beach Sand Article \$8,675
			<b>Free Cash</b> <b><u>\$35,000</u></b>
		Sub-total	\$268,350
b	<b><u>Ellis Landing:</u></b>	<u>Funding Source:</u>	
	Partial Roadway Paving -	\$39,833	State Chapter 90, Town Road Bond & Road/Drainage Account \$90,779
	Drainage Improvements -	\$30,000	<b>Free Cash Transfer -</b> <b><u>\$101,500</u></b>
	Parking Lot Paving -	\$10,046	
	Landing Ramp System -	\$101,500	
	Contingency	<u>\$10,900</u>	
	Sub-Total	\$192,279	Sub-Total \$192,279
c	<b><u>Linnell Landing:</u></b>	<u>Funding Source:</u>	
	Reclamation & Construction	\$25,800	State Chapter 90, Town Road Bond & Road/Drainage Account \$147,370
	Partial Roadway Paving -	\$48,000	<b>Free Cash Transfer -</b> <b><u>\$20,000</u></b>
	Drainage Improvements -	\$58,000	
	Parking Lot Paving -	\$20,000	
	Contingency -	<u>\$15,570</u>	
	Sub-Total	\$167,370	Sub-Total \$167,370
d	<b><u>Fisherman's Landing (Sheep Pond)</u></b>	<u>Funding Source:</u>	
	Partial Roadway Paving	\$15,000	State Chapter 90, Town Road Bond & Road/Drainage Account \$116,350
	Drainage Improvements	\$67,000	<b>Free Cash Transfer</b> <b><u>\$25,000</u></b>
	Parking Lot Paving -	\$16,500	
	Guard Rail/Curbing, etc	\$30,000	
	Contingency	<u>\$12,850</u>	
	Sub-Total	\$141,350	Sub-Total \$141,350
e	<b><u>Slough Pond Landing:</u></b>	<u>Funding Sources:</u>	
	Permitting -	\$2,000	<b>Free Cash -</b> <b><u>\$5,000</u></b>
	Construction Materials -	<u>\$3,000</u>	
	Sub-total	\$5,000	Sub-Total \$5,000
			Funding
f	<b><u>Long Pond Boat Ramp &amp; Landing:</u></b>	<u>Funding Sources:</u>	
	Permitting & Design	\$20,000	Prior Town Meeting Auth. \$10,000
			<b>Free Cash -</b> <b><u>\$10,000</u></b>
		Sub-Total	\$20,000
g	<b><u>Paine's Creek Foot Bridge:</u></b>	<u>Funding Sources:</u>	
	Permitting -	\$2,000	

Construction Materials -	<u>\$4,500</u>	<b>Free Cash</b>	-	<b><u>\$6,500</u></b>
Sub-total	\$6,500	Sub-Total		\$6,500
<b>h <u>DCR/Nickerson Park Beach Access Planning:</u></b>				
		<b>Funding Sources:</b>		
		<b>Free Cash</b>	-	<b><u>\$10,000</u></b>
Professional Services	\$10,000			
		Sub-Total		\$10,000
<b>i <u>DCR/Nickerson Park Beach Access Construction:</u></b>				
		<b>Funding Sources:</b>		
Site Grading	\$5,000	<b>Free Cash</b>	-	<b><u>\$30,000</u></b>
Paving	\$7,500			
Drainage	\$5,000	Sub-Total		\$30,000
Construction Materials	\$5,000			
Gates	\$5,000			
Contingency	<u>\$2,500</u>			
Sub-total	\$30,000			
<b>Total Transfer from Free Cash</b>		<b>Grand Total</b>		<b>\$243,000.00</b>

including the payment of costs incidental and related to carrying out these projects, as well as any professional, design and engineering service costs, and to authorize the Town Administrator to solicit bids and/or proposals, enter into a contract or contracts, and expend these funds for this purpose, or to take any further action relative thereto.

*(Majority Vote Required or Two-thirds Vote Required if borrowing is requested)*

*(Board of Selectmen)*

**MOTION:** I move that consideration of Article No. 10 be divided, so that Town Meeting votes on nine separate motions, one for each project.

**ACTION:** Adopted to separate Article No. 10 into nine votes.

**Motion on 10a:** I move that the Town vote to approve Article 10, item a, and to transfer the sum of \$35,000.00 from Free Cash for this purpose.

**Motion to “Move the Previous Question”:** Adopted

**Action on 10a:** Adopted Yes – 364 No – 325

**Motion on 10b:** I move that the Town vote to approve Article 10, item b, Ellis Landing and to transfer the sum of \$101,500.00 from Free Cash for this purpose.

**Action on 10b:** Adopted

**Motion on 10c:** I move that the Town vote to approve Article 10, item c, Linnell Landing and to transfer the sum of \$20,000.00 from Free Cash for this purpose.

**Action on 10c: Adopted Unanimously**

**Motion on 10d:** I move that the Town vote to approve Article 10, item d. Fisherman's Landing and to transfer the sum of \$25,000.00 from Free Cash for this purpose.

**Action on 10d: Adopted**

**Motion on 10e:** I move that the Town vote to approve Article 10, item e, Slough Pond Landing and to transfer the sum of \$5,000.00 from Free Cash for this purpose.

**Action on 10e: Adopted Unanimously**

**Motion on 10f:** I move that the Town vote to approve Article 10, item f, Long Pond Boat Ramp and Landing and to transfer the sum of \$10,000.00 from Free Cash for this purpose.

**Motion on 10f: Adopted**

**Motion on 10g:** I move that the Town vote to approve Article 10, item g, Paines Creek Foot Bridge and to transfer the sum of \$6,500.00 from Free Cash for this purpose.

**Action on 10g: Adopted**

**Motion on 10h:** I move that the Town vote to approve Article 10, item h, DCR/Nickerson Park Beach Assess Planning and to transfer the sum of \$10,000.00 from Free Cash for this purpose.

**Motion to "Move the Previous Question": Adopted**

**Action on 10h: Adopted**

**Motion on 10i:** I move that the Town vote to approve Article 10, item i, DCR/Nickerson Park Beach Access Construction and to transfer the sum of \$30,000.00 from Free Cash for this purpose.

**Motion to "Move the Previous Question": Adopted**

**Action on 10i: Adopted**

<b><i>AMENDMENT TO TOWN CODE/Town Meetings</i></b>
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**ARTICLE NO. 11:** To see if the Town will vote to amend Chapter 48, Article I, Section 48-1 of the Code of the Town of Brewster, Massachusetts, as follows (proposed changes are bolded and underlined):

Delete the current language:

The Town will hold two regularly scheduled Town Meetings. The Spring Annual Town Meeting for the transaction of all business for the town, other than matters to be determined by ballot, shall be held on the first Monday in May at 7:00 p.m. The Annual Election for the election of officers and such matters as are by law determined by ballot shall be held on the third Tuesday in May. Whenever the Annual Election for the election of

officers and such matters as are by law determined by ballot falls fewer than two weeks after the scheduled beginning of the Spring Annual Town Meeting then the Annual Election shall be held on the fourth Tuesday in May. The **Fall Yearly** Town Meeting will be held the third Monday in November to address the transactions of all business for the town. Whenever this schedule places it in the same week as Thanksgiving Day, the **Fall Yearly** Town Meeting shall be held instead on the second Monday in November.

And substitute the proposed language:

The Town will hold two regularly scheduled Town Meetings. The Spring Annual Town Meeting for the transaction of all business for the town, other than matters to be determined by ballot, shall be held on the first Monday in May at 7:00 p.m. The Annual Election for the election of officers and such matters as are by law determined by ballot shall be held on the third Tuesday in May. Whenever the Annual Election for the election of officers and such matters as are by law determined by ballot falls fewer than two weeks after the scheduled beginning of the Spring Annual Town Meeting then the Annual Election shall be held on the fourth Tuesday in May. The **Special** Town Meeting will be held the third Monday in November to address the transactions of all business for the town. Whenever this schedule places it in the same week as Thanksgiving Day, the **Special** Town Meeting shall be held instead on the second Monday in November.

or to take any other action relative thereto.

*(Majority Vote Required)*

*(Board of Selectmen)*

**MOTION:** Moved under the consent calendar.

**ACTION:** Adopted under the consent calendar

## ***ZONING BYLAW AMENDMENT***

### ***Definition: Affordable Accessory Single-Family Dwelling Unit***

**ARTICLE NO. 12:** To see if the Town will vote to amend Chapter 179 of the Brewster Town Code, Zoning, Article I, Section 179-2, Definitions, deleting the “S” in “AASDU” so that it reads:

AFFORDABLE ACCESSORY SINGLE-FAMILY DWELLING UNIT (AADU) - Affordable housing, either attached or detached, as an accessory use to a single-family dwelling. It shall have a maximum of two bedrooms and a maximum of 900 square feet of area. [Added 11-5-2007 FYTM, Art. 20]

or to take any other action relative thereto.

*(Two Thirds Majority Vote Required)*

*(Planning Board)*

**MOTION: Moved to indefinitely postpone.**

**ACTION: Indefinitely postponed**

<p style="text-align: center;"><b><i>ZONING BYLAW AMENDMENT</i></b> <b><i>Establishment of Districts</i></b></p>
--

**ARTICLE NO. 13:** To see if the Town will vote to amend Chapter 179 of the Brewster Town Code, Zoning, Article II, Section 179-3, Establishment of Districts, by deleting paragraph D, which includes the following text:

- D. The Corridor Overlay Protection District is a town-wide overlay protection district which is superimposed over all existing zoning districts. [Added 5-9-1994 ATM, Art. 25]

or to take any other action relative thereto.

*(Two Thirds Majority Vote Required)*

*(Planning Board)*

**MOTION: Moved to indefinitely postpone.**

**ACTION: Indefinitely postponed**

<p style="text-align: center;"><b><i>ZONING BYLAW AMENDMENT</i></b> <b><i>Signs</i></b></p>
---

**ARTICLE NO. 14:** To see if the Town will vote to amend Chapter 179 of the Brewster Town Code, Zoning, Article V, Section 179-21 (first mention), Enforcement; abandoned signs; appeals, by renumbering the section to 179-20.7, so that it reads:

**§ 179-20.7. Enforcement; abandoned signs; appeals.**

or to take any other action relative thereto.

*(Two Thirds Majority Vote Required)*

*(Planning Board)*

**MOTION: Moved to indefinitely postpone.**

**ACTION: Indefinitely postponed**

**ZONING BYLAW AMENDMENT**  
***Special Permits***

**ARTICLE NO. 15:** To see if the Town will vote to amend Chapter 179 of the Brewster Town Code, Zoning, Article X, Section 179-51, Special permits A. (5) Findings, by deleting the second occurrence of the word “Development” and replacing it with the word “Site,” so that it reads:

- (d) For developments subject to Chapter 83, Site Plan Review, it is recommended that applicants incorporate development standards specified under Chapter 83, as well as applicable development standards specified in this Zoning Bylaw (Chapter 179), to better coordinate permitting under both bylaws.

or to take any other action relative thereto.

(Two Thirds Majority Vote Required)

(Planning Board)

**MOTION: Moved to indefinitely postpone.**

**ACTION: Indefinitely postponed**

**ZONING BYLAW AMENDMENT**  
***Site Plan Review***

**ARTICLE NO. 16:** To see if the Town will vote to amend Chapter 179 of the Brewster Town Code, Zoning, Article XII, Section 179-67B, Severability, by deleting “67-B” from the numbering and renumbering the section “179-68, so that it reads:

**§ 179-68. Severability.**

or to take any other action relative thereto.

(Two Thirds Majority Vote Required)

(Planning Board)

**MOTION: Moved to indefinitely postpone.**

**ACTION: Indefinitely postponed**

<p style="text-align: center;"><b>ZONING BYLAW AMENDMENT</b> <b><i>Natural Resources Protection Design</i></b></p>
--

**ARTICLE NO. 17:** To see if the Town will vote to amend Chapter 179 of the Brewster Town Code, Zoning, Article XIII, Section 179-51.1, Permanent Preservation of Open Space Land, A., Ownership of Open Space Land, (1) (b) by deleting the numbers “4.6.2” and replacing them with “179-75.1B” so that it reads:

- (b) Conveyed to a nonprofit organization, the principal purpose of which is the conservation or preservation of open space, with a conservation restriction as specified in 179-75.1B below. Such organization shall be acceptable to the Board as a bona fide conservation organization; or

or to take any other action relative thereto.

(Two Thirds Majority Vote Required)

(Planning Board)

**MOTION: Moved to indefinitely postpone.**

**ACTION: Indefinitely postponed.**

<p style="text-align: center;"><b><i>ANY OTHER BUSINESS</i></b></p>
---

**ARTICLE NO. 18:** To act on any other business that may legally come before this meeting.

(Majority Vote Required)

(Board of Selectmen)

**Motion under Article 18 any other Business:**

**I move that the Town offer a vote of thanks to Charles Sumner, our Town Administrator of nearly three decades, and that we acknowledge his service, his leadership, and his love for our community.**

**ACTION: Adopted Unanimously with a standing ovation.**

**MOTION: I move that the Town vote to dissolve the 2015 Special Town Meeting.**

**ACTION: Adopted Unanimously**

The Special Town Meeting of September 2<sup>nd</sup>, 2015, was dissolved at 10:40 pm.

A True Copy Attest;  
Colette M. Williams  
CMC/CMMC  
Town Clerk  
Brewster, MA



# REPORT OF THE SPECIAL TOWN MEETING OF

## NOVEMBER 16, 2015

In accordance with the Warrant, the Special Town Meeting was held in the Stony Brook Elementary School Cafetorium on Monday, November 16<sup>th</sup>, 2015.

The meeting was called to order at 7:00pm by the Moderator, Stephen L. Doyle.

The tellers and checkers were Maureen Steinmann, Joan Scheffer, Mary Myers, Dorothy Leone, Pamela Smith, June Gallant, Cynthia Matheson, David Quinn, David Whitney, Edward Swiniarski. Francis Smith and Thaddeus Nabywaniec; Board of Registrars were in attendance. Jayanne Sci, Assistant Town Clerk was also present.

A quorum was present with 404 of 7660 voters. 6%

<p><b>PROPOSITION 2 ½ DEBT EXCLUSION OVERRIDE FOR THE DESIGN, ENGINEERING. PERMITTING &amp; CONSTRUCTION OF A NEW FIRE STATION FACILITY</b></p>
---

**ARTICLE NO. 1:** To see if the Town will vote, for the purpose of paying the costs for the planning, design, engineering, permitting and construction of a new Fire Station, including the payment of all other costs incidental and related to the carrying out of this project and its financing, to transfer from available funds and/or to authorize the Town Treasurer, with the approval of the Board of Selectmen, to borrow a sum of money pursuant to Chapter 44 of the General Laws and/or any other enabling authority and to issue bonds or notes of the Town therefor, provided that the amount of notes or bonds issued hereunder shall be reduced by the amount of the sales proceeds, grant funds, and other money received before the sale of such notes or bonds; and to transfer from available funds an additional sum of money for the purpose of paying for the preparation, issuance and marketing of bonds and notes issued hereunder and for paying interest on temporary notes issued in anticipation thereof; and to authorize the Town Administrator to solicit bids and/or proposals, enter into a contract or contracts, and expend these funds for this purpose; provided, however, that a favorable vote under this article shall have no effect unless the Town votes at a regular or special election to exempt the amounts required to pay bonds or notes and other related expenses from the limitations of Proposition 2½, so-called; or to take any other action relative thereto.

*(Two-thirds Vote Required)*

*(Board of Selectmen)*

**MOTION:** I move that the town vote to approve article no. 1 as printed in the warrant and to authorize the Town Treasurer, with the approval of the Selectmen, to borrow up to Thirteen Million Five Hundred Thousand Dollars (\$13,500,000.00), pursuant to Chapter 44 of the General Laws and/or any other enabling authority, and to issue bonds or notes of the Town sufficient to cover the costs to plan, design, engineer, permit and construct a new Fire Station, including the payment of all other costs incidental and related thereto, provided that the amount of notes or bonds issued hereunder shall be reduced by the amount of the sales proceeds, grant funds, and other money received before the sale of such notes or bonds; and to authorize the Town Administrator to solicit bids and/or proposals, enter into contract or contracts, and expend these funds for the purpose; provided however, that a favorable vote under this article shall have no effect unless the Town votes at a special election to exempt the amounts required to pay bonds and notes and other related expenses from the limitation of Proposition 2 1/2 , so-called.

**ACTION:** Adopted Yes-270 No-110

<p><b><i>CITIZENS' PETITION/BYLAW REGARDING BREWSTER'S INTEGRITY &amp; RESTRICTIONS ON USE OF DONATED PROPERTY</i></b></p>
--

**ARTICLE NO. 2:** To see if the Town will vote to establish a bylaw that states as follows:

The Town will honor any condition or restriction established by a donor of property to the Town regardless of whether the condition or restriction is included in the deed or other transfer document and will interpret the restriction in the broadest possible way so as to maintain the Town's reputation of integrity in soliciting and accepting donations from entities seeking to benefit the Town. A condition or restriction will be deemed to have been established if stated in any writing by either the donor or the Town. This bylaw will be effective for any donated property currently owned by the Town and for future donations of property so as to foster the reputation of the Town and enhance its ability to commit irrevocably to donors regarding the intended use of their donations. The Town will honor a condition or restriction notwithstanding a statute or common law that permits the Town to ignore it. A two-thirds vote by the Town will be required to amend or repeal this bylaw. Town Code shall be amended as needed to reflect the provisions of this article.

(Majority Vote Required)

(Citizens Petition)

**MOTION:** I move article 2 as printed in the warrant.

**AMMENDMENT ON MOTION:** Add the following language at the end of the last sentence:

**Within one year of the adoption of the article the Board of Selectmen shall submit an article to the next Annual Town Meeting to codify the intent of this article and consistent with state law.**

**ACTION ON AMMENDEED MOTION:** Adopted

**ACTION:** Defeated

<b><i>ANY OTHER BUSINESS</i></b>
----------------------------------

**ARTICLE NO. 3:** To act on any other business that may legally come before this meeting.

(Majority vote required)

(Board of Selectmen)

**MOTION:** I move that the town vote to dissolve the November 16<sup>th</sup>, 2015 Special Town Meeting.

**ACTION:** Adopted Unanimously

The Special Town Meeting of November 16<sup>th</sup>, 2015 dissolved at 9:12pm.

A True Copy Attest:

Colette M. Williams  
CMC/CMMC  
Town Clerk  
Brewster, MA

# REPORT OF THE SPECIAL TOWN ELECTION

## DECEMBER 1<sup>ST</sup>, 2015

In accordance with the Warrant, the inhabitants of Brewster, qualified to vote in the Special Town Election met at the Brewster Baptist Church, Tuesday, December 1<sup>st</sup>, 2015.

The polls were declared open at 7:00 a.m.

The elections workers duly sworn-in were; David Whitney, Warden; the Precinct Clerks were as follows; Dorothy Leone, Precinct One Clerk, Edward Swiniarski, Precinct Two Clerk; Cynthia Mathison, Precinct Three Clerk; the tellers and checkers were as follows; Barbara Bartolomei, Gloria Bowen, Patricia Busch, Susan Carr, Joan Carstanjen, Suzanne Clowry, Jackalyn Courchesne, Beth Finch, Myles Franklin, Robert Gaughran, Lisa Gerrish, Amy Harbeck, Terry Iaccheri, Peter Johnson, Eleanor Johnson, Linda Kaiser, Marilyn Lahive, Anne LeMaitre, Gerry Mannix, Terry Mannix, Tammi Mason, Mary Myers, Mary Jo Nabywaniec, Jane Nixon, Thomas Noering, Glenda Norman, Marge Oliver, David Quinn, Judy Rowe, Patricia Stanley, Curt Taylor, Elizabeth Taylor, Tom Thatcher, Elbert Uleshoeffer, William Wheeler, John Sullivan and Jayanne Sci, Assistant Town Clerk.

The polls were declared closed at 8:00 p.m. with the following results:

Total votes cast in Precinct 1: 536

Total votes cast in Precinct 2: 546

Total votes cast in Precinct 3: 388

**Total votes cast: 1470**

**Qualified Registered voters: 7654**

**20% voter participation.**

### Question 1

Shall the Town of Brewster be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bond issued in order to finance costs associated with planning, design, engineering, permitting and construction of a new Fire Station Building and other costs incidental and related to carrying out this project and its financing?

	<u>Precinct</u> <u>1</u>	<u>Precinct</u> <u>2</u>	<u>Precinct</u> <u>3</u>	<u>Total</u>
Blanks	0	0	0	0
Yes	264	266	218	<b>748</b>
No	272	280	170	722
<b><u>Total</u></b>	<b><u>536</u></b>	<b><u>546</u></b>	<b><u>388</u></b>	<b><u>1470</u></b>

A True Copy Attest:

Colette M. Williams  
CMC/CMMC  
Town Clerk  
Brewster, MA

# REPORT OF THE AGRICULTURE COMMISSION

The Brewster Agricultural Commission (Ag Com), established in 2005, has seven members and an alternate. To identify and serve the agricultural interests of Brewster, the following definitions of 'farming' and 'agriculture' are used, as per Mass General Law Chapter 128 Sec. 1A.

- Farming in all its branches, the cultivation and tillage of the soil
- Dairying
- Production, cultivation, growing, and harvesting of any agricultural, aquacultural, floricultural, viticultural or horticultural commodities
- Growing/harvesting of forest products on forest land, lumbering
- Raising livestock, including horses
- Keeping horses as a commercial enterprise
- Keeping, raising poultry, swine, cattle, ratites, camelids, other domesticated animals for food, Ag purposes, bees, fur animals.

## **FEDERAL:**

### **US Department of Agriculture (USDA):**

With the rapid aging of the American farmer (avg. age 58+), the USDA created a tech-based strategy to recruit farmers of the future; a web tool designed to connect them with programs and resources to help them get started.

### **Natural Resources Conservation Service**

**(NRCS):** has \$350 million to help landowners sell easements to protect/restore key farmlands, grasslands, wetlands. Contact NRCS at [www.ma.nrcs.usda.gov](http://www.ma.nrcs.usda.gov)

## **STATE:**

### **MA Department of Agriculture (MDAR):**

MA enacted fertilizer management laws in 2011. Farms must have nutrient management and record keeping plans in place prior to 2016 fertilizer applications.

**2015 Winter Moth Survey:** Winter Moths are back. *Operophtera brumata* caterpillars efficiently defoliate hardwood trees, stripping leaves down to lacy skeletons. The Elkinton Lab at UMass Amherst has a biological control program underway. Go to: <http://massnrc.org/pests/blog/?p=1748>.

### **MA Honey Bee Hive Survey - 2015:**

MDAR Apiary Program Honey Bee Hive Survey allows honey bee keepers to share data on 2015 hive losses. Program staff will analyze survey data and provide results this winter. The USDA is also surveying bee/honey operations. The UMass Cranberry Station is studying the Health and Conservation of Bees. Colony collapse disorder in honey bees, and bumble bee disease/parasites are cause for significant alarm. The study shows a 2nd year of disturbing bumble bee mortality after exposure to bloom sprays.

### **High Pathogenic Avian Influenza (HPAI):**

MDAR has an emergency response plan for HPAI, which devastated domestic poultry populations in 21 states in 2015. There is no HPAI in MA yet. It strikes suddenly, spreads fast to poultry and other birds by contact with infected birds or materials. Birds usually die within hours of being infected. For unexpected poultry deaths and other signs, call Animal Health (617-626-1795). Report unusual numbers of wild bird deaths to Fisheries & Wildlife (508-389-6300).

### **Massachusetts Animal Fund:**

a Division of Animal Health program to address animal homelessness, with animal spaying and neutering, training of Animal Control Officers. Donate online, by mail, or use Line 32F of MA Income Tax Form 1. For information, to help, visit <http://massanimalfund.com/>.

**State Agriculture Day:** Local farmers attended MA Ag Day March 31, 2015 in Boston, meeting officials on Ag issues. 2016 Ag Day- April 5th. Save the Date!

**BARNSTABLE COUNTY: Cape Cod Cooperative Extension Service:** 100 this year, the Extension focuses on agriculture, marine research, horticulture, aquaculture, natural resources, tick-borne disease, water quality, recycling, household hazardous waste, youth development, environmental education.

**Ticks:** Larry Dapsis, the County entomologist/Deer Tick Project coordinator, says we have a new arrival, the Lone Star Tick. Traveling three times as fast as a Deer Tick, it has eyes, will home in on you and run towards you in stinging swarms; like a nest of fire ants. They don't transmit Lyme, but they do have their own diseases. Bites have also been associated with an allergy to red meat. Use a 3-Pt. Protection Plan: Protect Yourself, Protect Your Yard, Protect Your Pet. "One bite can change your life, but tick-borne diseases are preventable."

**Other Pests:** 2015- Year of the caterpillar; Forest/Eastern Tent, cankerworms, loopers, Gypsy Moth, Winter Moth. "I've been here for four years, never seen Gypsy Moths this bad," says Dapsis. "Usually, Winter Moth caterpillars are first at the dinner table. This year, it was the Gypsy Moth; eating 12 Sq. In. of leaves a day, leaving vast tracts of hardwoods stripped of leaves." For more information contact: [ldapsis@barnstable-county.org](mailto:ldapsis@barnstable-county.org)

**New Mammals:** The Fisher (*Martes pennanti*), one of the largest of the Mustelid family (weasels, mink, otter, skunk), has a "weasel" shape; long, slender body, short legs, furred tail; coloration is brown to black. Males are 8-16 lbs, females 4-6 lbs. Well adapted for climbing, these are shy, elusive rarely seen animals.

The Bobcat (*Lynx rufus*), is a medium sized feline approximately twice house cat size. It has a short "bobbed" tail; face ruff and slightly tufted ears. Fur is yellowish-reddish brown, with black spots on flanks and white under parts, also with spots. Adult weigh 15-35 lbs; are 28-47 in. in length. They are also shy, solitary, generally elusive animals.

Last but not least, since we have already had one American Black Bear (*Ursus americanus*) on the Cape, it may be reasonable to expect more in the future.

**Meet Your Local Farmers:** March 2015 the Harwich Conservation Trust and Cape & Islands Farm Bureau sponsored local farmers to exhibit products, promote farms, kick-off the growing season. Remember in 2016: Saturday. April 2<sup>nd</sup> at the Harwich Community Center!

**Farmers Markets:** A few Brewster farmers remain involved with the Harwich Farmers Market, at the Brooks Academy Museum. No local business currently operates a Farmers Market in Brewster. Winter markets-Orleans and Chatham.

**Aquaculture: The Brewster Aquaculture Association:** There are 8 active sea farms with over 18 individuals continuing to produce that delectable bivalve the "Brewster Oyster" and distribute to local restaurants and seafood retailers.

Raised on the unique tidal flat environment of Cape Cod Bay, the distinct flavor of a Brewster Oyster (*Crassostrea virginica*), is due to these pristine waters, which give a definitive "bite". Oysters are filter feeders, using gills to filter plankton and other nutrients from the water. A healthy oyster can filter up to five liters of water per hour. Thanks to the largest tidal range this side of the Bay of Fundy, Brewster oysters enjoy two regular feedings of pristine, nutrient-rich water every day.

While there have probably always been a few native oysters in Brewster, there are few suitable habitats for optimum growth. Oysters like to attach themselves to things like rocks and other oysters, both of which are in limited quantity in Brewster waters. The local shorelines exposure to winter storms from the north presents an inhospitable environment for any creature that isn't dug in or in some way protected from being washed ashore. Farm oysters are grown in mesh bags, trays, and cages firmly anchored



against wind, wave and current, and protected from predators.

Brewster Oysters are hand selected by size and appearance for the raw bar market. Three years of sorting, sizing and transplanting produces an oyster for market. They are harvested larger, more robust than the state minimum. This size, plus a defined cup, sets the "Brewster Oyster" apart.

This year's harvest was 444,962 compared to 276,089 oysters in 2014, a 61% increase. Many growers have been increasing their seed purchases; which is reflected in the harvest numbers. And, there were problems: Biofouling was again an issue in 2015. Dominant sets of mussels and barnacles continued to plague the west end of Town, while seaweed and plant life are more prolific in the east end of Town. For more information go to the Brewster Oyster website: <http://www.brewsteroyster.com/>

**Cranberry Harvest:** UMASS Cranberry Research Station, East Wareham, an outreach/research center with publications, e.g. the "Neighbor-to-Neighbor" guide to educate residents/visitors. Contact: [cranberry@umass.edu](mailto:cranberry@umass.edu).

The Cape Cod Cranberry Growers Association (CCCCGA) assists with problems; works to ensure that cranberry farming can survive urbanization and preserve open space and clean water, vital to cranberry growing. [info@cranberries.org](mailto:info@cranberries.org)

Production was up, but 2015 had insects, fruit rot, scald, fruit splitting, irrigation issues; in-day cooling; weed and nutrient management issues. Winter Moth/Gypsy Moth populations were huge. Spring snow melt helped offset low spring/summer rain. Aug/Sept had higher temps; often too hot for fruit weight gain. Jul/Sept had low rainfall. Oct/Dec had cool nights needed for hardiness.

There are approx. 51 acres of cranberry bogs in Brewster. The 2015 crop yielded a statewide average of approx. 164 barrels per acre (440-540 cranberries = pound, 44,000-

54,000 cranberries=100 lb. barrel. State average production was up 8-13%. For more information, go to [www.cranberries.org](http://www.cranberries.org).

**Help with Ag Conflicts:** Ever found yourself in a conflict with local, regional, state, federal government or neighbors over your agricultural operation? The Ag Com will mediate conflicts and has an excellent track record solving issues on behalf of farmers. Contact us at: Ag Com 2198 Main St. Brewster, MA 02631

**Cape Cod & Islands Farm Bureau:** The Ag Com works closely with the Bureau. A grassroots organization for more than 70 years, it helps make farming more profitable and the community a better place to live; offering assistance to farmers, as well as the general public. [info@capecodfarms.com](mailto:info@capecodfarms.com).

Ag Com assists the Building Commissioner, Town Departments, Boards, Committees, residents with Ag issues. Interested in agriculture/ag issues, contact the Ag Com at 508-896-3701 x 1149 or at the above address

In 2015, David Carlson resigned. On Ag Com since the start, he contributed his time, expertise and guidance especially on aquaculture discussions. David Miller has also resigned, after moving to Dennis. He was our equestrian expert for horse issues. We wish to extend our thanks to them; both will be sorely missed. A welcome to Bob Speakman, a lifelong Brewster farmer.

On behalf of Brewster's agricultural heritage...the harvest goes on.....

Respectfully submitted,  
Peter Herrmann, Chair  
David Carlson, Vice Chairman  
Stephan Brown  
Rebecca Howes  
Lucas Dinwiddie  
Jack Latham, Jr.  
David Miller  
Bob Speakman  
Stefan Brown





## REPORT OF ALEWIFE COMMITTEE

I have been fortunate enough to live at or near the Herring Run all of my life and have never seen the number of fish using in our stream that we witnessed this year. Just as impressive were the number of juveniles returning to the Bay in the spring and fall. These juveniles will return as adults in three years. With luck, these numbers will continue.

This fall and early winter, we started and completed a large project in the bypass stream on the northside of the road. This project was made possible with Community Preservation Funds (Thank you Rollie Bassett). Once again, we used volunteer labor to accomplish this project. We started in the early fall with Americorps clearing brush. Then we used our own group of town volunteers to remove road run-off sand from the stream; build forms, pour concrete and and finally finish with the stone and masonry work. Thank you to all of the Americorps volunteer, some of who came Saturdays because they found the project to be interesting and over and above what we normally do. It always amazes me that so many people

will give up their Saturdays and give time to our projects; some who do not even live in Town.

I would like to give a special thanks to Charlie Sumner. Charlie has been one of our greatest volunteers; someone who can always be counted upon to show up no matter what the job.

We hope to install an electric fish counter in the future, but for now the Stony Brook Herring Run monitors have again been a dedicated group. Thank you all.

As you tell from reading this report, it is our volunteers that make our run the success that it is. Also, I would like to thanks all the Boards, Committees and Townspeople for their support.

Respectfully submitted:

Dana A. Condit, Chairman  
William LeMaitre  
William Todd



## REPORT OF ALL CITIZENS ACCESS COMMITTEE

The mission of the All Citizens Access Committee is to advise and guide the town of Brewster and the general public regarding issues of accessibility in accordance with the Americans with Disabilities Act. In keeping with its mission, the ACAC has been planning and working to improve accessibility in various areas with members of town departments and committees, especially with Patrick Ellis, Superintendent of Department of Public Works; Chris Miller, Director of Natural Resources; Mike Embury, Town Administrator, Mark O'Brien, Director of Operations of Captains Golf Course, John Dickson, Selectmen liaison and Jim O'Leary, Finance Committee liaison.

This past year the Town voted to support a project at Captains Golf Course for installation of handicap push button door openers

at the entrance to the pavilion and for the public rest rooms. This project will benefit the Town of Brewster making this facility fully accessible for public functions.

The Committee continues to work to improve accessibility in Brewster and we welcome any input from the community.

Respectfully submitted,

Claire Gradone, Chair  
Denise Rego, Secretary  
Joan Carstanjen  
Judy Miller  
Roberta Murphy



# REPORT OF THE INSPECTOR OF ANIMALS

To the Board of Health and the Citizens of Brewster:

As the appointed Animal Inspector of Barns it is my responsibility to conduct the Annual Animal Census for the Massachusetts Department of Agricultural Resources. I had the pleasure of visiting the 61 permitted locations in Town where animals are kept in order to tally the numbers and types of domestic animals and to observe the animal's environment and general well being. This information is critical to pinpointing locations of animals on computer-generated maps of towns and counties to assist in planning any disease control or natural disaster response. The Animal Census conducted this Fall revealed the following:

• Alpaca	13
• Cattle	9
• Chicken	781
• Donkey	7
• Goat	37
• Game Bird	72
• Horse	217
• Pigeon	26
• Pony	5
• Rabbit	12
• Sheep	24
• Swine	14

• Turkey	103
• Waterfowl	63

Thanks to the efforts of the USDA, the Cape Cod Rabies Task Force, and numerous volunteers the 2015 Spring Oral Rabies Vaccination Program was successfully completed in efforts to continue to protect our community against the raccoon rabies epidemic. I would like to thank James Gallagher, Conservation Administrator for helping me complete the baiting process. Raccoon-variant rabies has not been detected east of Yarmouth since 2008 or prior. As a result Oral Rabies Vaccination (ORV) treatment was shifted westward reflecting a decrease in rabies cases on the Mid-Cape and Outer Cape. This zone shift omitted Fall ORV Baiting in Brewster.

I would like to extend a special thanks to Lynda Brogden Burns, Animal Control Officer and the Brewster Police Department for their continued support.

Respectfully submitted,

Sherrie McCullough,  
Animal Inspector of Barns

## REPORT OF THE TOWN ARCHIVIST

Brewster's Archivist has taken on more research-and-writing projects related to town history than she is ever likely to complete, but she intends to focus this year on completing a book based on a journal kept by a Brewster ship captain who survived a shipwreck in 1859 and lived to tell the tale.

Ellen St. Sure

Archivist, Town of Brewster





# REPORT OF THE BGTV VIDEO SERVICES COORDINATOR

This is to outline accomplishments and progress in Brewster Government Television's (BGTV) development for the year 2015. Essentially my services to the Town of Brewster encompass the production, publishing, and distribution of video and photographic content to Brewster residents and nonresidents and staff via BGTV, the town's web site, social media sites, and other local and regional cable channels. A Cable franchise fund from the town's agreement with Comcast provides the funding of equipment and personnel to facilitate and operate BGTV.

## Special Acknowledgement

A special gesture of appreciation to retired Town Administrator, Charlie Sumner. Having worked for the town for over five years it has allowed me to get to know and love this honorable man and proud to have called him "Boss." I wish all the best to Charlie and his family. Who knows, you may see him on BGTV in the future.

As always I would like to acknowledge and commend the Board of Selectmen, Town Administration, Town Departments Heads, and the many other town boards, committees, volunteers and residents who submit themselves on a regular basis to being videotaped for the sake of broadcasting on cable TV to facilitate a transparent process of open government for the citizens of Brewster. BGTV and the additional access provided on the web for video content are a productive means in streamlining the legislative process for residents and seasonal residents alike.

All the following programming statistics are related to the time period Jan. 1<sup>st</sup>, 2015, to Dec. 31<sup>st</sup>, 2015.

The town paid JP Ludwig Consulting Services \$75,567.50 for 1493 hours of contract services for the calendar year in 2015. \$1760 was sub-contracted for production assistance.

The town produced 262 (compared to 253 in 2014) first-run programs (the programs J.P. Ludwig Consulting produced for the town) that aired 1829 times. Add that to the programs

produced elsewhere, the County, State, other towns, etc., and the grand total is 393 programs that aired 2427 times. Overall there was 3561 (compared to 3322 in 2015) hours of programming other than the Electronic Bulletin Board on BGTV in 2015.

Board of Selectmen - 34 first-run programs that aired 223 times

Finance Committee - 26 first-run programs that aired 106 times

Planning Board - 23 first-run programs that aired 113 times

Conservation Commission - 23 first-run programs that aired 111 times

Brewster School Committee - 13 first-run programs that aired 82 times

Town Meetings - 3 first-run programs that aired 45 times

Board of Health - 18 first-run programs that aired 82 times

Zoning Board of Appeals - 13 first-run programs that aired 58 times

Brewster Ladies Library - 22 first-run programs that aired 223 times

Stony Brook Elementary & Eddy School s - 5 first-run programs that aired 68 times

Specials and Events - 27 first-run programs that aired 380 times

Nauset Regional School Committee - 18 first-run programs that aired 104 times

Other Meetings - 33 first-run programs that aired 159 times

Barnstable County - 58 first-run programs that aired 261 times that included: Barnstable County Assembly of Delegates, County Commissioners, Cape Cod Commission, and a few others.

Programs downloaded from the Mass Gov server produced for the state - 3 first-run programs that aired 36 times.

Time Machine, which consists of government-produced archive programs downloaded from Archive.org 50 first-run programs that aired 250 times.

The numbers mentioned above do not include live broadcasts, or the numerous PSAs (Public Service Announcements) aired on BGTv. Also worth noting are the numerous announcements that are shown on the Electronic Bulletin Board (EBB) describing events in town going on at places like the Council on Aging, Ladies' Library, Town Hall, etc.

For those interested in seeing a more detailed report for 2015 BGTv programming including stats, pie charts, graphs, etc. they are available in great detail: Login to the BGTv user account for the BGTv Network. Go to: <http://10.200.201.230/FrontDoor/Main-Menu.aspx> user name: *cab*, PW: *town*

*Click /cablecast- click/reporting - click /all shows - in "event date range" go to "custom" enter "1/1/2015" to "12/31/2015" in "break-down" check boxes "total, category, producer" then click/go*

#### Earth Channel 2015 Statistics:

The Earth Channel platform on the town web site allows easier access through better organization and search abilities for on-demand programs and is compatible to all iOS devices, smart phones, PCs, iPad, iPhone, Droid, etc. It also has reporting abilities (analytics) so data can be gathered for analysis. Maintaining the Earth Channel system for the town is part of my job description. There were a total of 14,138 (compared to 9960 in 2014) on demand sessions that break down as follows with last year's numbers in parenthesis:

Selectmen – 3553 (2243)

Cons Com – 2472 (1512)

Planning – 1339 (1121)

Fin Com – 1664 (737)

Health – 698 (435)

NRSC – 249 (392)

Town Meeting – 410 (232)

School Committee – 624 (323)

ZBA – 394 (189)

Ladies Library – 120 (95)

School Events – 168 (118)

Community Events – 309 (466)

Other Government Meetings – 2195 (1827)

Some other 2015 highlights worth mentioning:

In December IT coordinator, Kathy Lambert, mentioned a specialized storage server that might serve as a more convenient way to store the vast archive of videos, photos, etc., generated by BGTv. We purchased this device and over the holiday break I managed to transfer all the archive that existed on several hard drives on to this one server which is now on the town network, an easily searchable and accessible database.

2015 field production programming included: Brewster in Bloom, 9/11 Commemoration, Memorial Day, events at Stony Brook & Eddy Elementary Schools, authors, lectures and concerts at Brewster Ladies Library, and special events and meetings at various locations in Brewster.

Brewster Whitecaps: Working in collaboration with BGTv, LCTV, Larry Greeley, Cape League Baseball, and the Brewster Whitecaps, we produced a pilot program for airing three games live on LCTV channel 99 via/and on the web. Using Larry Greeley's mobile production trailer and the old Sony Anycast unit that belongs to the town, all three games were broadcast live with volunteers operating three cameras and me acting as technical director for the production. The end result was a successful pilot program that proved there is a market and audience on the web for Cape League Baseball/Brewster Whitecaps video production. This collaboration, in which my paid participation as technical director was approved by town administration, is something that we will be looking to expand upon next year as it brings far-reaching attention to the town.

BGTv has an on line video file sharing folder, G Channel Cape Cod, that allows for distributing programs of broader local interest to other Outer Cape channels including Lower Cape TV Channel 99, NRSD Channel 22, and government cable Channel 18 in the towns of

Orleans, Eastham, Truro and Provincetown. Also the town is subscribing to MassMediaExchange and besides being able to download programs from the county I also upload programs for viewing regionally.

2015 continued with the entire in-house production of audio/video of Spring and Fall and SUMMER Town Meetings. Once again I was assisted in the productions with the exemplary skills of Gabriel Morton. Warrant articles were summarized in BGTV programs by Town Administrator Charlie Sumner, before the meetings took place and aired numerous times on BGTV and were available on the web before each meeting to better inform the citizenry of the issues to be debated.

The town's Facebook and Twitter feeds were continued to be used for live election coverage in 2015. Short video updates from the polls as well as photos and written posts kept residents informed about voter turnout and the unofficial results were shared as soon as they became available. Once the polls closed a live broadcast of the town clerk announcing the final official results aired on BGTV and then repeated late into the night. The town's social network followers have been steadily increasing.

Some technical notes: Tight Rope Media System (TRMS) finally released the long-awaited 6.0 version of its operating software. As part of our software assurance program with TRMS we received the upgrade at no additional cost. It has a great new interface and is very user-friendly. The town also purchased a new field camera for \$3000. A Canon XF105 which records directly to flash cards. The old camera is actually obsolete although it is being used to record the occasional meeting in Room C to DVD.

BGTV has its own Vimeo channel. HD video versions of special town and school events and programs produced for Brewster Ladies Library can be found at [www.vimeo.com/brewsterma](http://www.vimeo.com/brewsterma) BGTV is web streaming at <http://brewster-ma.gov/documents-a-archives/channel-18-livestream> available to the public 24/7. All programs that the town produces are available

at <http://brewsterma.gov/government-channel-18> and are also simultaneously posted on the town's official social media. Twitter: @brewstercapecod and Facebook: Town of Brewster Cape Cod

Looking to 2016

BGTV will continue to evolve and improve in 2016. I make it a point of keeping the town TV facility and equipment current with the most viable and available constantly evolving technology and software. I also invest in my own equipment and software at home for my own business and this is a benefit to the town as well, without additional capital expense to the town.

Perhaps people have noticed that I had a little more production assistance in 2015, for the most part it was because I can't be two places at once, but there are a lot of other things that I could devote some additional time to: like more advanced operations, in depth research on equipment and evolving technology, deeper dives into all of the software I am using in production, as well as the ability to produce more programs in the field. I am suggesting to the town administration that we look at additional funding for added personnel expenses into the budget for FY17. This would be funded from the cable franchise fee account. Additional personnel would subcontract from J.P. Ludwig Consulting and I would be responsible for their payment and performance in service to the Town of Brewster.

BGTV's electronic realm is an invaluable tool for those working within town government and provides the opportunity for residents to stay up to date on all the various endeavors of the citizenry and municipal government in the overall participation in our democracy.

Respectfully submitted,

James Paul Ludwig  
J.P. Ludwig Consulting (508) 896-3701  
x1200  
[Jludwig@brewster-ma.gov](mailto:Jludwig@brewster-ma.gov)  
Video & Media Services Coordinator  
Town of Brewster, MA

## REPORT OF BIKEWAYS COMMITTEE

\* A comprehensive strategy for the town was refined and prepared for presentation.

\* A 5,000 stipend was approved via town warrant.

\* An outdoor banner was designed and produced. This will be used for special outreach events.

\* Participated for a second year at Brewster's Conservation Day. Positive feedback received for pending 6A repaving plan.

\* Engaged Harwich Committee to complete directional sign loop to CCRT.

\* Recruited Dr. Greg Wright to committee. Dr Wright had a just published book on secondary bike routes on Cape Cod.

\*Conducted outreach to Ocean Edge attaching required lights to bikes. This resulted in discussions which may lead to a comprehensive

solution to 150 or so staff riding illegally equipped bikes on Brewster roads.

\*Consulted on road improvements such as crosswalk designs at CCRT intersects.

\* produced a map and other material for Brewster's sign kiosks on the CCRT.

The committee will continue to actively promote Brewster as a safe and enjoyable biking community.

Respectfully submitted

Jack Clarke, Chairman

Clarence Scott

Susan Riseman

Hal Minis

Dr. Gregory Wright

Eric Levy

Chief Richard Koch

Patrick Ellis, DPW Superintendent





## REPORT OF BOARD OF ASSESSORS

In 2015, the Interim Adjustment of values was completed, certifying that our system for determining property valuations met the standards of the Department of Revenue's Division of Local Services. This resulted in an increase of the total taxable value of the town of 2.81%, to \$3,474,653,670 and a tax rate of \$8.43 per thousand dollars of assessed valuation. The average value of a single family house in Brewster increased to \$469,200.

The office no longer accepts U. S. Passport applications due to a lack of demand for the service. Brewster residents can still go to the Brewster Post Office for application acceptances.

Fiscal Year 2017 will be our Triennial Certification, or Revaluation year, so much of 2016 will be spent working on this certification. As an important part of this effort, business owners will be asked to supply real estate income and expense information for use in determining real estate values. Data Collectors will also be measuring many of the properties in town. The cooperation of property owners in these efforts will be greatly appreciated, and will help us establish fair and equitable values.

Thank you to the Assessing Department staff, who continue their excellent service to the taxpayers of Brewster, real estate professionals and others who use the resources of the office. Thank you also to our consultant Paul Kapinos, and the data collectors and staff at pk Assessment Systems and pk Valuation Group, whose professionalism and skill help ensure the fairness and accuracy of our values. The cooperation and assistance of all of the other town departments, as well as the Board of Selectmen and the Finance Committee, is also greatly appreciated.

A special thank you goes out to Charles Sumner, the now-retired Town Administrator. Mr. Sumner was always supportive of our efforts and worked to make sure we had the resources to do the job.

Respectfully submitted,

Board of Assessors  
G. Howard Hayes, Chairman  
Diane Salomone  
Belinda Eyestone, MAA

# REPORT OF BUILDING COMMISSIONER

To the Honorable Board of Selectmen and the Citizens of the Town of Brewster

I hereby submit the report of activity in the Building Department for the year 2015.

<b><u>Number Of Permits</u></b>	<b><u>Description</u></b>	<b><u>Estimated Costs</u></b>
31	Residential Dwellings	\$14,086,500
1,078	Other Construction & Zoning Permits	\$28,390,840
21	Signs	\$ 445
11	Solid Fuel Stoves	\$ 275
<u>1,141</u>		<u>\$42,478,060</u>

## **Permits, Fees & Inspections**

	<b><u># Permits</u></b>	<b><u>\$ Fees Collected</u></b>	<b><u># Inspections</u></b>
<b>Building</b>	1,141	\$155,389	958
<b>Electrical</b>	945	\$83,977	1813
<b>Plumbing</b>	384	\$35,343	954
<b>Gas</b>	450	\$25,878	675

## **Building Permit & Estimated Cost Comparison with Previous Years**

<b><u>Year</u></b>	<b><u># Permits</u></b>	<b><u>Estimated Cost</u></b>
2008	717	\$26,851,817
2009	587	\$17,453,294
2010	685	\$22,445,682
2011	784	\$24,381,190
2012	1010	\$27,880,598
2013	1140	\$33,490,076
2014	1107	\$37,163,076*
2015	1141	\$42,478,060**

\*Does not include \$25,000,000 for Maplewood at Brewster Assisted Living Facility project

\*\*Does not include \$4,000,000 for the new church or \$3,100,000 for Latham Dormitory

Our entire Department continues to take pride in providing a top level of public safety service to the Brewster Community. Our inspectors maintain their licenses and certifications by taking advantage of appropriate training opportunities which also reflects in our aim to continually improve service and increase our level of expertise in the construction field and the ever evolving construction codes. As a part of our mission the Building Department Inspectors in collaboration with the professional trades people are committed to provide a safe and functional building environment for all occupants.

I am thankful for the support of the Board of Selectmen, Town Administrator, Town Departments, Boards and Committees. In particular I appreciate the people of Brewster for their continued support, cooperation and assistance.

I along with the Inspection Personnel are very grateful and recognize the personal talents, communication and organizational skills of Michelle Tero, Doreen Contrastano and newly hired Sara Provos in coordinating and organizing the enormous amount of information and material that flows through the Building Department. Doreen Contrastano retired in November 2015 after working for the Town of Brewster in both the Selectman's Office and for close to the last 5 years in the Building Department. We wish Doreen a happy and healthy retirement.

Respectfully submitted,

Victor E. Staley  
*Building Commissioner*

### **Office Staff**

Michelle M. Tero, *Senior Department Assistant*

Doreen E. Contrastano, *Department Assistant (retired November 2015)*

Sara E. Provos, *Department Assistant (hired November 2015)*

### **Inspectors**

Roland W. Bassett, Jr., *Electrical Inspector*

Scott VanRyswood, *Plumbing & Gas Inspector*

Jeffrey W. Spiegel, *Alternate Electrical Inspector*

Andrew Levesque, *Alternate Electrical Inspector*

Peter J. Deegan, *Alternate Plumbing & Gas Inspector*

Walter Swidrak, *Alternate Plumbing & Gas Inspector*

Richard Leibowitz, *Local Building Inspector*

Justin Post, *on call Local Building Inspector*

Thomas Wingard, *on call Building Commissioner*

Victor E. Staley, *Building Commissioner*

# REPORT OF THE CAPE COD COMMISSION

## KEEPING A SPECIAL PLACE SPECIAL

In 2015, the Cape Cod Commission celebrated the 25<sup>th</sup> anniversary of the county-wide vote that created it as the regional land use planning, economic development, and regulatory agency for Barnstable County, Massachusetts. The Commission works toward maintaining a healthy balance between economic progress and environmental vitality. "Keeping a special place special" describes the agency's mission to protect the region's unique qualities.

The 19-member appointed Cape Cod Commission board represents a wide spectrum of the region and provides oversight for a staff of 40 professionals.

I. SECTION 208 AREAWIDE WATER QUALITY MANAGEMENT PLAN UPDATE- Addressing Cape Cod's Coastal Nitrogen Issues: Staff developed/drafted the 208 Plan Update, a watershed-based approach to restore embayment water quality with strategies, regulatory reforms, a process to reduce/eliminate excess nitrogen. Update was sent to MA Dept. Environmental Protection (MassDEP), certified by Gov. Baker and approved by the U.S. Environmental Protection Agency in 2015: [www.capecodcommission.org/208](http://www.capecodcommission.org/208)

Staff developed innovative, decision support tools as part of the Plan. The WatershedMVP (multi-variant planner), the Scenario Assessment Model (SAM), a financial model, all make local discussions/decisions easier by processing complex data sets into usable options. [www.capecodcommission.org/blackbox](http://www.capecodcommission.org/blackbox).

II. REGIONAL POLICY PLAN UPDATE (RPP): For the required five-year update to the RPP the Commission is building on earlier reforms/goals:

- ease the Local Comprehensive Planning (LCP) process
- increase LCP consistency with regional goals
- simplify the regulatory process
- create a framework for regional capital planning

A series of on-line planning tools was developed to support the Update process /local decision making, e.g. Chronology Viewer, a Community Characteristics Viewer and Envision Tomorrow. Go to: [www.capecodcommission.org/blackbox](http://www.capecodcommission.org/blackbox)

III. STRATEGIC INFORMATION OFFICE (SIO): provided continued technical support/development of an electronic permit, license, inspection solution, known as ePermitting; now in Yarmouth, Harwich, Provincetown, Chatham.

The Commission continues to support the Regional Wide Area Network (RWAN), utilizing OpenCape broadband accessible throughout the Cape. Staff has connected 13 of the 15 Cape towns, with 1 Gbps shared Internet access and access to regional hosted services. Brewster was among the communities to sign on to the RWAN in 2014 with an access point at the Police Department. Brewster also participates in the SIO Governance Committee looking at other opportunities to utilize the network.

IV. PLANNING/COMMUNITY DESIGN: land use planning, zoning, natural resources, historic preservation, affordable housing; working to improve community function/character, manage growth/protect sensitive environment.

V. CAPE COD COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY (CEDs)/ ECONOMIC DEVELOPMENT: Staff maintains economic benchmarks, town-level data tables, maps by county for each town: [STATSCapeCod.org](http://STATSCapeCod.org). BART (Barnstable Area Regional Trends): is a quarterly publication to identify/examines regional economic trends: [www.capecodcommission.org/bart](http://www.capecodcommission.org/bart).

VI. HOUSING: Smarter Cape Conference: 5th Annual SmarterCape focused on housing challenges/opportunities; interactive planning tools, wage-sustainable housing. The Commission is a founding member of the SmarterCape Partnership, seeking to create a vibrant Cape community "that supports the evolution

of our economy from service-based to knowledge-based.”

LOCAL ACTIVITIES: Representation on the Commission allows Brewster to participate in setting regional policy, regulatory and funding priorities at Regional, State, and Federal levels and advocate for Town interests in land use planning. Brewster specific activities included:

Regional Coordination/Technical Assistance

Facilitation of the Regional Beach Access Committee, which advocates for awareness of regulations relative to the shoreline and local control on beach access issues.

CZM Coastal Community Resilience: Commission staff is working with Brewster to build consensus around Coastal Resource Management.

National Grid Ad-Hoc Advisory Committee helps communities such as Brewster, directly affected by the natural gas connection moratorium, expedite permitting process and facilitate communication.

Staff provided technical assistance/support to Brewster to update its existing Multi-Hazard Mitigation plan.

Open Space Priority Acquisition Analysis: Staff worked with the Town/Brewster Conservation Trust to design parcel ranking metrics for open space acquisition.

District Local Technical Assistance (DLTA) Grants Brewster received a \$25,000 DLTA grant to discuss how the four towns in the Pleasant Bay watershed (Brewster, Chatham, Harwich and Orleans) could work on a single project (in this case shellfish propagation) while sharing costs and benefits of the nitrogen reduction project. Brewster developed an Alternatives Analysis to address a portion of its required nitrogen reduction through shellfish propagation in Pleasant Bay. Since Brewster has no access or waterfront in Pleasant Bay, this would need to be accomplished through an arrangement with Orleans and possibly other towns in the watershed. The grant allowed Brewster to take a closer look at the logistics of a project involving multiple towns on property belonging to one town.

REGULATORY PROGRAM: Minor Modification Type 1: MP Renaissance-Maplewood, approved 6/4/15

AFFORDABLE HOUSING/HOME CONSORTIUM

Staff administered the U. S. Department of Housing and Urban Development (HUD)-funded HOME Program which provided direct technical assistance to Brewster via a DLTA grant (\$12,000) to work with the Community Development Partnership on an analysis of specific impediments to small-scale affordable year-round rental housing.

With retirement of Housing Specialist Paul Ruchinkas (from Brewster,) the HOME program was transferred to the County Human Services Dept.

The Commission’s Housing Specialist position will be filled in FY2016.

TRANSPORTATION: Transportation Staff provides technical expertise in transportation/traffic-related matters.

In FY2015, \$18.6 million+ in Federal/State infrastructure capital was secured for the Cape. The TIP is a list of transportation system projects to be funded; such as roadway/bicycle/pedestrian/transit improvements. The TIP includes four years of projects: [capecodcommission/transportation](http://capecodcommission.org/transportation)

Regional Transportation Plan Update: A draft of the 2016-2019 Regional Transportation Plan, prepared by Staff, was released for public comment June 2015. To track plan progress: ([www.capecodcommission.org/rtp](http://www.capecodcommission.org/rtp)).

Route 6A Repaving and Sidewalks Project: Technical assistance was provided to Brewster to incorporate bicycle and pedestrian improvements in the Mass DOT Route 6A repaving project. This construction began in the fall of 2015.

Cape-Wide Bicycle Network Plan: Through work with individual towns and development of 10 multi-modal plans, consensus was achieved among all 15 towns for cross-border bicycle connections.

Traffic Counting Program: Staff conducted annual summer traffic counts at the following

roads in 2015: Airline Road at the Dennis/Brewster Town Line (north end); Airline Road at the Dennis/ Brewster Town Line (south end); Freemans Way east of Industrial Park; Millstone Road south of Route 6A; and Underpass Road south of Route 6A: [www.capecodcommission.org/counts](http://www.capecodcommission.org/counts)

Critical Transportation Assets and Their Vulnerability to Sea Level Rise: The impact of sea level rise on the transportation network; examining public transportation assets in air, highway, sea, transit and rail to see if asset was critical to network/community and assess vulnerability to sea level rise.

WATER RESOURCES: Water Staff provides technical assistance on water resources projects; e.g. water supply, wastewater/stormwater management, fresh water ponds and marine waters.

Section 208 Plan Update: staff provided technical assistance to Brewster with its wastewater management plan. This Integrated Water Resource Management Plan is under review for consistency with the 208 Plan.

Staff coordinates PALS (Ponds and Lake Stewards) pond water quality sampling snapshot program: Blueberry, Cahoon, Canoe, Cliff, Cobbs, Elbow, Flax, Greenland, Griffiths, Higgins, Little Cliff, Mill, Myricks, Pine, Seymour, Schoolhouse, Sheep, Slough, Smalls, Sols, Upper Mill, Walkers

Brewster Ponds Coalition: Watershed Management Director gave a presentation/update on freshwater ponds program/current/next steps.

#### GEOGRAPHIC INFORMATION SYSTEM (GIS)

- Supported all of the above as necessary
- Updated Brewster Open Space data with the Compact
- Provided maps to the Open Space Committee
- Provided support for on-going pond studies

Brewster faces many challenges as we approach capacity. How we preserve and protect what we cherish -- the quiet rural beauty, historic character, wild-lands, the water supply, watershed areas and critically now...how we deal with our wastewater and stormwater, as well as climate change -- will determine the character and future of our community and the entire Cape region.

As your representative to the Cape Cod Commission, I thank you for the privilege of working on behalf of our community in order to maintain a strong voice for Brewster on these important local and Cape-wide issues.

Respectfully submitted,

Elizabeth Graham Taylor, Brewster Delegate



## REPORT OF CAPE COD PATHWAYS COMMITTEE

The Pathways Committee was created in January of 1998 to establish Brewster's section of the Cape Cod Pathway. Utilizing existing trails, ancient ways, cart paths, town roads and new trails, this pathway will eventually connect to walking trails in the towns of Dennis, Orleans and Harwich as part of a network of trails spanning the Cape. Its mission includes creating, coordinating and developing other walking trails in the Town.

The Committee continues its work refining proposed trail routes. The trail is now largely complete (except for some unmarked connecting sections in the middle of Brewster) to the State parking lot at the end of Underpass Road and Route 137. This seven mile section from the Dennis line to Route 137 at Underpass Road has been plotted using GPS and is being marked with trail signs. The existing trail is now one of the longest on the Cape.

The Cape Cod Pathways intention is to provide the walker with a variety of experiences unique to Cape Cod while avoiding heavily populated areas as much as possible. Since the center and eastern end of Brewster are more densely populated than the western parts of town, we are still trying to finish our connection to Nickerson Park from Underpass Road at Rte 137. The Committee has negotiated with several property owners and private associations but

so far has been unable to plot the trail along private property to connect open space parcels. We welcome suggestions from residents who enjoy walking on how to best connect our path.

In 2013 the Charge of the Brewster Pathways Committee was amended by the Brewster Selectmen to allow minimal use of the Cape Cod Rail Trail to help connect the Pathways Trail into Nickerson State Park. During 2015, members of the committee continued to lead walks as part of the Cape Cod Pathways Walking Weekend and Cape Walk programs. The Pathways Committee continues to coordinate with other Brewster Town Committees and work with the Brewster Conservation Trust to assist in our publicity and help establish and coordinate walking trails in the town. The Pathways Committee specifically works closely with the Director of Natural Resources and the Conservation Commission and we welcome all public participation at our meetings.

Respectfully submitted,

Gary Christen, Chair  
Douglas Erickson  
Beth Finch, Clerk  
James Gallagher  
Eric Levy  
Patricia Tammar  
George Thurber

# REPORT OF THE CAPE COD REGIONAL TRANSIT AUTHORITY

Dear Brewster Citizens –

The Cape Cod Regional Transit Authority (CCRTA) has provided 15,966 one-way passenger trips in Brewster from January 2015 through December 2015.

The Flex and H2O Bus service continues to provide a means for all citizens to have mobility. People (young and old) have learned to use the system to enjoy greater flexibility in their lives.

For those people living in South Brewster or working at the Peasant Bay Facilities the H2O line (Orleans to Hyannis) provides Flag Stop service on Route 39.

The schedules provide for great connections and convenience with the H2O (Orleans to Hyannis) and Provincetown shuttle. More people are finding that the bus is an efficient and enjoyable way to travel. The service provides a means for people without other transportation to lead normal lives.

Brewster ridership on the Flex route for this year from January to December 2015 was 6,487 people which are the total of riders who boarded the buses in Brewster; this does not include people arriving from other towns. Total Flex ridership for all seven towns was 84,836. The Flag Stop pick up in Brewster for either FLEX or H2O makes it very convenient to “catch a bus.” The use of the service by everyone also contributes to fewer cars on the road and a better atmosphere.

The DART (Dial-a-Ride Transportation) Service for Brewster people added up to 6,040 one way

trips. 177 people enjoyed the use of this service. The DART provides an excellent door to door way for anyone to get around as I can say from personal experience.

The Boston Hospital Transportation service provided 39 Brewster residents with 162 one-way trips.

The Cape Cod Regional Transit Authority provides the Brewster Council on Aging a Mobility Assistance Program (MAP) vehicle that provided 3,439 rides in 2015. This compares with 4,577 rides in 2014.

“Use the Third Bridge, Ride the Train” was again a total success for the CapeFLYER this past summer helping all riders avoid the traffic and have an enjoyable ride. A special Bicycle Car makes the bringing of bikes a lot easier. Starting Memorial Day weekend this year the CapeFLYER will ride the rails again. Watch for the exciting announcements.

Route maps, schedules, fares, Google Transit Trip Planner and the latest news about Cape Cod public transportation services are provided at [www.capecodrta.org](http://www.capecodrta.org), as well as links to many other transportation resources.

The citizens and Selectmen are to be thanked for their support and assistance.

Try riding the Flex, H2O, DART, AND ride the CapeFLYER!

Respectfully submitted,

Roy E. Jones, III

Cape Cod Regional Transit Authority



# REPORT OF CAPE COD REGIONAL TECHNICAL HIGH SCHOOL DISTRICT

Cape Cod Regional Technical High School will provide an opportunity to acquire high quality technical, academic, and social skills preparing our students for success in our changing world.

Cape Cod Regional Technical High School (CCRTHS) was established in 1973 as a public technical high school. The CCRTHS district draws students from 12 towns extending from Mashpee to Provincetown. For our school year 2014-2015, we had 647 students enrolled in 17 different technical programs with an operating budget of \$13,908,300.

The town of Brewster had 39 students enrolled at CCRTHS as of October 1, 2014. The assessment for Brewster in FY14 was \$734,873.

## **Highlights from Cape Cod Tech 2014-2015 School Year**

Cape Cod Regional Technical High School District celebrated its 40<sup>th</sup> Anniversary this year!

CCRTHS graduated 135 seniors in June 2015, 4 were from Brewster.

CCRTHS students must meet the same state academic standards the state requires of our sending schools.

CCRTHS improved public and community relations by servicing community members in our shops. This has allowed communities to realize significant savings in labor charges.

Forty-five students received John and Abigail Adams Scholarships for tuition to state colleges and universities; 4 recipients were from Brewster.

Fifty-two students were inducted to the National Technical Honor Society, 3 from Brewster.

At the SkillsUSA State level competition, twenty students won medals, and three students qualify for the National Skills and Leadership competition. Examples of medals won: Career Showcase Arts, Business Procedure, Occupational Health & Safety, Prepared

Speech, Marine Service Technology, Techspo, and a state officer candidate.

At the SkillsUSA District level competition of the 59 students who attended, 12 students medaled. Medals won: Marine Service Technology, Dental Assisting, Mechatronics, Photography, Teamworks in Carpentry, Electrical, Masonry, Plumbing, and Welding Sculpture.

At the Massachusetts 2015 FFA State Convention, five students won awards: Floriculture, Nursery Landscape, Quiz Bowl, Reporter's Scrapbook and Secretary's Book.

In Computer/21<sup>st</sup> Century Learning all seniors participated in Credit for Life Fair, a hands-on personal finance simulation. All students participated in the marketing efforts of the annual CCT Job Fair. Junior students assisted with marketing our 40<sup>th</sup> Anniversary event.

The English Department aligned all English classes to Common Core, piloted the PARCC exam for 9<sup>th</sup> grade, and offered Advanced Placement (AP) Language and AP Literature.

The Health classes continued to offer literacy strategies in the health curriculum to support Common Core and to align curriculum with Massachusetts Framework in Health.

The Library provides a website for teachers to align resources with their curriculums. There is a tremendous increase in student use and for professional development by teachers.

The Math Department strengthened the CP1 curriculum with focus on problem solving. This will increase college readiness.

Physical Education focused on maximizing student participation in personal skills development.

In Science, 2014 MCAS results show 72% of students achieved proficient or higher. Two students received awards for making the cafeteria significantly more environmentally friendly.

In Social Studies, 16 students completed the Advanced Placement in World History and the

department is now offering Challenges in Democracy as an honors level class.

The Spanish Department aligned the curriculum with Foreign Language Standards to increase accessibility to the program.

Special Education introduced Mindfulness through the Calmer Choice Program for 11<sup>th</sup> graders to increase achievement through emotional awareness and will expand the program next year.

Our School Counseling Department increased completion rates of Career Plan Portfolios and scholarship/toolship applications. Our Student Ambassadors are leaders for school functions.

The Art Department had student exhibits all through the Main Floor and The Cove Restaurant throughout the year. Fundraiser proceeds were used to buy frames for the displayed artwork.

In Auto Collision all 11<sup>th</sup> graders earned OSHA and CPR certifications. This shop also increased 12<sup>th</sup> grade CO-OP opportunities with local employers.

Auto Technology continued a 1:1 laptop program with their students and improved web based text book curriculum. Two students won 2nd place at the Mass Auto Dealers competition.

The Carpentry Department built a new snack shack at Skaket Beach in Orleans. All tenth, eleventh, and twelfth grade students completed the OSHA Training Program.

In Cosmetology, 8 seniors had Co-Op jobs and were certified in CPR. All who took the Cosmetology State Exam passed. Five juniors were certified in OSHA. They passed the Nail Technician State Exam and have summer jobs in their field.

Culinary Arts significantly increased their student enrollment. Students hosted and served at numerous events held by community groups in our restaurant, The Cove, which is open to the public.

Dental Assisting seniors participated in five weeks of internship and worked alongside staff in local dental offices. Three seniors achieved

MA Certification in Radiology. All students achieved CPR, First Aid, and OSHA training and assisted in The Ellen Jones Dental Program.

Early Childhood Education 11<sup>th</sup> and 12<sup>th</sup> grade students participated in teaching practicums. The CCT Preschool was awarded a Level 2 rating in a rigorous review by the state's QRIS program.

The Electrical Department did an extensive remodel of their workstation. At SkillUSA a bronze medal was won. This shop completed a major relighting project for the Charles Moore Arena.

Graphic Arts made a solid connection to Cape Cod Community College by paving the way for students to earn college credit through their high school level work.

The Engineering Technology Shop has completed three years of curriculum. A gold medal was won at SkillsUSA and three students won a merit award from the Society of Woman Engineers.

Graphic Arts students were recognized for a variety of design awards and SkillsUSA leadership achievements. This shop uses Work Force Ready System to test for technical competencies.

Health Tech introduced a Biomedical Program this year. Twelve students worked in internships or Co-Op placements including Cape Cod Hospital and Pavilion Nursing and Rehabilitation.

Horticulture students help build a playground in Dennis and other off-campus projects. This shop re-vamped and re-organized the scope and sequence of its curriculum for shop and theory. For the second year, they taught a Cape Cod Community College course to the junior class.

Roots and Roses floral shop continues to provide hands-on experiences for students.

HVAC students participated in hands-on learning opportunities within the school: installed AC units in classrooms, maintained refrigeration in Culinary, and serviced ductless split coils.

The Information Technology shop structured lessons with new Cisco curriculum and utilized hands-on opportunities within the school such as the Help Desk and infrastructure projects.

The Plumbing Department gained two female students during the year and can boast 100% participation in SkillsUSA, bringing home two 3<sup>rd</sup> place medals and one All Star student.

Welding students work with instructors from project design, through solutions, to outlining project steps, then writing an essay and reflection paper on the project. They also brought home two medals at SkillsUSA.

One hundred and seven (107) qualified students participated in placements for Cooperative Education, Internships and Student

Practicums for real-life work experience. Students must maintain grades of C or better in academic classes and B or better in shop and theory classes to be eligible for placement. The Co-Op Office joined with the Business classes to provide the second annual Student Job Fair for the entire student body which was a great success.

Please visit our website: [www.capetech.us](http://www.capetech.us) for more information.

Respectfully submitted,

Paul P. Sullivan, Chairperson

Stuart P. Fyfe

Brewster Representative to CCRTHS School Committee



# REPORT OF CAPE COD WATER PROTECTION COLLABORATIVE

Wastewater management continued to be the primary focus for the Collaborative this year. The discussions focused on the finalization of a regionalized approach to wastewater management and the potential savings offered by regional watershed based approach. The Collaborative continued to be a forum for towns to obtain information on best practices and guidance from the experiences of other towns throughout the region.

In January 2013, Barnstable County, acting through the Cape Cod Commission, was directed by the Commonwealth of Massachusetts to prepare an update to the 1978 Section 208 Area-Wide Water Quality Management Plan for Cape Cod. This plan is a comprehensive Cape-wide review of water quality issues facing the region, with a focus initially on nutrient management and water quality planning for Cape Cod's coastal embayments.

The Cape Cod Water Protection Collaborative Governing Board and Technical Advisory Committee (TAC) to provided input into the 208 Plan Update. The TAC was a key player in the review and shaping of the technologies matrix that formed the basis for the evaluation of appropriate management techniques. In addition, a Regulatory, Legal, and Institutional (RLI) Work Group, with representation from DEP, EPA, the Cape Cod Commission and the Collaborative addressed the potential need for regulatory reform and other challenges associated with planning and implementation. The Collaborative, through its Executive Director, was fully involved and engaged in this effort

The ongoing lawsuits between the Conservation Law Foundation, and the United State Environmental Protection Agency was settled

with the parties agreeing that the suit would be stayed as long as the County completed the 208 Plan, it was certified by the Governor by June 15, 2015 and approved by EPA by September 2015. Each of those milestones was met. Governor Baker certified the plan in June of 2015 and the EPA approved the plan in September of 2015. The completion of the 208 Plan has successfully shielded the Cape from further litigation as long as communities continue to make progress implementing nitrogen management measures. The Collaborative will continue to work with communities to ensure that implementation continues and that the stay of litigation remains in place.

The Collaborative successfully proposed that the County and the Commonwealth partner to ensure continuation of a long term record of water quality in the marine environment and to ensure transparent access for the public to the data. In response to the Collaborative's request, the Baker Administration has made a four year \$1 million commitment to match county funds to support monitoring of marine sentinel stations and to develop and maintain a robust web based interface to the underlying data. The County increased its commitment to monitoring by appropriating \$250,000 to match the Commonwealth's funding.

Lastly, the Collaborative has maintained its practice of supporting local planning and management efforts. The Collaborative has continued to provide third party consulting support in engineering and planning reviews and financial management to any town requesting such support. The majority of Cape towns have accessed this support and the budget to continue this program stayed intact.



# REPORT OF THE CAPE LIGHT COMPACT

Cape Light Compact is an award-winning energy services organization operated by the 21 towns and two counties on Cape Cod and Martha's Vineyard. The Compact's mission is to serve its 200,000 customers through the delivery of proven energy efficiency programs, effective consumer advocacy, competitive electricity supply and green power options. For more information, visit [www.capelight-compact.org](http://www.capelight-compact.org).

## *POWER SUPPLY – Stability, Security and Green Power Options*

Cape Light Compact offers stable and secure electric supply at competitive rates. Much depends on timing and market forces, but the Compact was proud to offer stable, competitive prices in 2015. As in previous years, electricity prices in 2015 were primarily driven by the price of natural gas. The winter of 2015 saw a lower wholesale electricity price spike from the 2014 winter, but retail electricity prices were still the highest in recent history. This is because of high forward market prices at the time when retail suppliers were procuring in advance for their expected loads. These high forward prices were set by expectations of the same high wholesale prices seen in the winter of 2014, which didn't come to fruition this year. While New England's natural gas delivery constraint was still the main contributing factor to high winter wholesale prices, it was mitigated by warmer temperatures in the beginning of the winter, increased liquefied natural gas (LNG) imports, implementation of an improved winter reliability program by the electricity grid operator, and low oil prices.

The past few years have seen many changes in how electricity is produced in New England. There is growing concern over how to meet both the reliability needs of the electric grid and our greenhouse gas reduction goals, all at a reasonable cost to electricity consumers. In the upcoming year, state elected officials and the Massachusetts Department of Public Utilities will be focusing on this issue. Topics to be deliberated include: (1) whether or not to

install new natural gas pipelines, and who should pay for this; electric customers or gas customers; (2) net metering cap for solar and other renewable generation projects; (3) smart grid, or grid modernization, technology, who will benefit and how will costs be allocated amongst electric customers. As we have done in the past the Cape Light Compact Governing Board will participate in these, and other, discussions on behalf of electric customers.

In 2015, Cape Light Compact provided energy to residents and businesses in accordance with two competitive electricity supply contracts negotiated by the Compact. The Compact's residential electricity supplier was ConEdison Solutions, and the commercial and industrial supplier was NextEra Energy. As of the most recent count, the Compact had approximately 5,690 total electric accounts within the Town of Brewster on its energy supply.

## *CONSUMER ADVOCACY – Committed to Consumer Interests*

Since 1997, Cape Light Compact has advocated for the ratepayers of Cape Cod and Martha's Vineyard at the local, state, and federal level. In 2015, the Compact focused much of its advocacy on consumer electricity disclosure labels, DPU's competitive supply website, and door-to-door marketing rules. These issues affect how electricity consumers interact with and take advantage of the competitive supply market. The Compact has provided input advocating for better disclosure methods of electricity sources, including renewable energy, which will better inform consumers about where the electricity they're purchasing comes from. The Compact is also continuing to provide DPU with input on their competitive supplier website in order to ensure it is easy for users to use and understand. The Compact, along with others, has also successfully lobbied for the implementation of door-to-door marketing rules that will help protect consumers from some of the unscrupulous marketing tactics that have been used on the Cape and Vineyard.

## ENERGY EFFICIENCY–Saving Energy and Money

Jan – Nov 2015	Number of Participants	Customer Savings	kWh Saved	Rebates/Incentives Paid to Customers
Low Income	34	\$13,336.60	66,683	\$112,779.03
Residential	726	\$265,512.00	1,327,560	\$1,043,315.85
Commercial	44	\$114,290.80	571,454	\$233,667.74
<b>Total</b>	<b>804</b>	<b>\$393,139.40</b>	<b>1,965,697</b>	<b>\$1,389,762.62</b>

*\*Please note that this data does not include activity that occurred in December 2015. Please visit [www.capelightcompact.org/reports](http://www.capelightcompact.org/reports) for complete information.\**

The Compact is also pleased to announce that the Department of Public Utilities issued a final order in May approving the Compact's revisions to its Aggregation Plan, which was submitted in April 2014. This order affirms the purposes, structure, and funding of the Compact, and has been used as a model for other municipalities seeking to form their own aggregations. While Cape Light Compact was the first municipal aggregator in the state, there are now 72 communities in Massachusetts with approved Aggregation Plans.

Funding for the energy efficiency programs (i.e. energy audits for homes and businesses, rebates on the purchase of energy efficient appliances and energy education in our schools) comes from a monthly customer "energy conservation" charge (\$0.0025 cents multiplied by the number of kilowatt hours used during the month) and a portion of the "distribution charge" (\$0.02349 for residential customers and \$0.01127 for commercial and industrial customers) that appears on each customer's electric bill.

Other Cape Light Compact efforts include:

2015 Municipal activity includes: \$7,300 towards a HVAC Variable Speed Drives (VSDs) at Eddy Elementary, \$5,700 towards VSDs at the Police Station, and Engineering Support Services for a proposed Chiller upgrade at the Brewster Ladies Library.

Again, Brewster saw an active year with the Compact's Energy Education Outreach Program as teacher, Mr. Rafe Torres, lead his 5th grade energizers from the Eddy School on an Energy Carnival tour that brought the world of energy efficiency, renewable energy and the science of energy to students in schools throughout the Cape.

# REPORT OF BREWSTER CHAMBER OF COMMERCE

During Fiscal Year 2015 the Brewster Chamber of Commerce continued its campaign promoting Brewster as Cape Cod's Ecotourism Destination – a unique community with the environmental and cultural assets to support the claim. The organization also completed a Route 6A Business Zoning Study at the encouragement of the Town Administrator's office and the Selectmen. During the present fiscal year, the Chamber will be working with Town Officials, department heads and committees to review the results of the study.

Also during FY15, the chamber continued to offer programs to businesses and the community in addition to running the town information center daily during June, July and August.

"Best of Brewster" magazine celebrated its 5<sup>th</sup> anniversary. This life style publication is mailed to all Brewster tax payers including part-time residents at their primary address. It features local businesses, stories about the town and is available at all of our inns, B&B's campgrounds, resorts, rental properties and advertising businesses.

The "Welcome New Owner" program was expanded to include new business owners who are greeted with a "Welcome to Brewster" certificate as well as our magazine "Best of Brewster" and a packet of information about the community. New private property owners continue to be an important part of this program.

"Best of Brewster" TV show celebrated its 3rd full year. It can be seen on local cable access channel 99. This talk show features guests that are involved in local government and also a Spotlight Business who is a member of the Brewster Chamber. Over 36 businesses have been interviewed over the 3 years the show has been running.

4th Annual Green Halloween, in collaboration with the CC Museum of Natural History and media sponsor 102.3 The Dunes moved to Saturday during regular museum hours to the delight of parents. This event provides a safe Halloween celebration for more than 200 children.

The chamber has now taken over all aspects of administration, marketing and fundraising for Brewster for the Holidays, the 3-day town-wide festival held the first weekend in December.

The "We Referred You" program has become very popular with chamber members looking forward to know that their business was referred by chamber staff. And only chamber members are referred!

BCC continues as a Viridian Associate offering members green energy alternatives. BCC and the four other Lower Cape Chambers present the 7th Annual Lower Cape EXPO with more than 85 vendors and 3,500 attendees

Brewster in Bloom breaks the craft show record again with 92 craft vendors; town-wide support for the festival continues. 2016 marks the 30<sup>th</sup> anniversary of this popular festival.

BCC presents "Dwayne the Storm Drain" during Brewster Conservation Day with an activity demonstrating the negative impact of non-point source pollution.

BCC continues as a partner of the five Lower Cape Chambers to market the region as "old Cape Cod" and with LC3 (Local Cape Chambers Collaborative) working on issues that impact businesses across Cape Cod.

**The Mission of the Brewster Chamber of Commerce (BCC) is to strengthen, promote and support the economic feasibility, cultural richness, environmental sensitivity and social needs of Brewster. The Chamber encourages the spirit of fair trade and good business practices.** This mission is met through a variety of programs and events undertaken by the Chamber including but not limited to the Member Advertising Program, Brewster in Bloom, and the Lower Cape Home & Garden EXPO. The two part-time year-round professional staffers facilitate the work plan of the Board of Directors and assist Chamber volunteers. Two seasonal part-time staffers work for 14 weeks in the summer to assist in providing visitor services.

# REPORT OF THE BREWSTER COASTAL COMMITTEE

The Brewster Coastal Committee (BCC) was established in 2014 and charged with the responsibility of developing a management plan for Brewster's coastal resources. This work involves conducting an assessment of the coastal processes, natural resources, existing uses and management practices on Brewster's Cape Cod Bay Shore. In the plan critical areas of the Bay Shore will be identified, including those that support important uses of the resource by humans or coastal species and those that are vulnerable to erosion or affected by upland development. The Brewster coastal management plan will identify a range of alternatives to address future management of the coastal resources of Brewster's Bay Shore, public access to the bay and research alternatives to onsite parking lots and rising sea levels and increases in storm, intensity, including retreat and relocation. This work has already begun and, in 2016, the BCC will be part of a facilitated process to develop a community-based adaptation strategy, funded by the Massachusetts Coastal Zone Management Program.

During 2015 the Coastal Committee participated in the planning and review of the Breakwater Landing Coastal Resiliency and Habitat

Restoration Project by reviewing initial and modified planning and voted in favor of the final design. The BCC welcomed Graham Giese to its February 18 meeting to make a presentation regarding Brewster's sediment budget analysis. Additional BCC work included researching all Cape Cod towns and their respective positions with regards to beach fires. The BCC followed this up by making recommendations to the Board of Selectmen regarding Brewster's policy for same. The BCC reviewed Brewster's Public Beach Access Permit Request and Brewster's Request for Private Use of Town Landings for Construction Access and in doing so made appropriate revisions to improve the process and submitted to the BOS for adoption.

Respectfully submitted,

Joseph Rinaldi, Chair  
Abigail Franklin, Secretary  
James Goodrich  
Chet Lay  
Steve McKenna  
Matt Cannon  
Ruth Courtnell





# REPORT OF COMMUNITY PRESERVATION COMMITTEE

Now in its eleventh year, the Brewster Community Preservation Committee (CPC) receives its funding from Brewster taxpayers through a 3% surcharge on local real estate taxes and a supplemental amount from State government as provided under the MA Community Preservation Act (CPA). The State government "match" comes from a small statewide fee on real estate transactions. From 2005-2007 the State provided a 100% match, which percentage has declined ever since. The 2015 match was 35.5%.

When Brewster Town Meeting approved the Community Preservation Bylaw it provided for expenditures in the following areas:

Open Space Acquisition - 50%

Historic Preservation -10%

Community Housing -10%

Historic, Housing, or Recreation -30%

The CPC reviews applications for funding and considers recommendations from the Open Space Committee, Recreation and Historic Commissions, the Housing Partnership and the CPC's own Housing Sub-Committee before submitting articles for consideration by Town Meeting voters.

Over its history, the CPC has recommended and Town Meeting has approved 23 Historic Preservation awards totaling over \$1.9 million; 10 Community Housing awards totaling just over \$2.1 million; 7 Recreation awards totaling over \$600,000; and 17 Open Space awards totaling just over \$6.8 million.

Six projects were approved at the May 4, 2015 Town Meeting:

Community Housing: \$118,000

The Harwich Ecumenical Council for the Homeless (HECH) – funding that created the Brewster Housing Emergency Loan Program (HELP), offering low/moderate income (80% of HUD area median or less) residents a 0% loan

of up to \$25,000 to secure their housing "envelope" by providing some of the following: new

roofs, windows, and siding; addressing health and safety code issues; upgrading failing systems to energy efficient systems; and ensuring decent, safe, warm and sanitary housing conditions. HECH program staff assists homeowners through the entire process. Up to \$100,000 is available as loans for the rehab work and up to \$18,000 will go to HECH for its program administration services.

Total Project Cost: \$118,000

CPC Funding: \$118,000

Historic Preservation: \$100,000

Brewster Historical Society (BHS) – Funding towards the preservation, renovation and rehabilitation of the Captain Elijah Cobb House which was purchased last year with partial CPC funding. The grant requires a Historic Preservation Restriction, approved by the Community Preservation Committee, Board of Selectmen and the MA Historical Commission and filed at the Registry of Deeds.

Total Project: \$359,763

CPC Funding \$100,000

Historical Preservation: \$86,350

Brewster Cemetery Association – Funding for critically needed repairs and restorations in the Brewster Cemetery on Lower Road, in the Old Kings Highway Historic District. This project is to perform a major number of critically needed repairs (313) and restorations (450) to historic tombstones and monuments in the cemetery and to restore the historically significant old temporary holding vault.

Total Project: \$113,350

CPC Funding \$86,350

4. Recreation: \$5,000

The Brewster Alewife Committee/Department of Natural Resources –

Funding for repair and restoration of bypass stream and dam on the Stony Brook Herring Run. This project re-works the bypass stream on the north side of Stony Brook. The main

stream has the fish passage and weirs. The bypass stream on the east side is used to maintain the right volume of water through those weirs (i.e., reducing flow) and allow draining the main stream weirs down for maintenance and repairs. This portion of the bypass stream had been leaking down through the hillside, causing the stonework to subside and fail. The labor for this project was provided by the active volunteer group.

Total Project Cost: \$22,000

CPC Funding: \$5,000

#### 5. Open Space: \$60,000

Santorello Property-this acquisition preserved 3.69 acres of contiguous forested upland adjoining the Town's main wellfield off Route 137 and located in Brewster's Zone II (zone of contribution). The total purchase price of this parcel was \$140,000. The Water Commissioners contributed \$60,000, the CPC contributed \$60,000 and the Brewster Conservation Trust (BCT) contributed \$20,000. The land has been placed under the custody and control of the Water Commissioners and further protected by a Conservation Restriction held by the BCT.

Total Project Cost: \$140,000

CPC Funding: \$60,000

#### 6. Open Space: \$25,000

Lalor Property- this acquisition preserved 0.6 acres of land located across West Gate Road from the Town's newest public well and protects water quality in the Punkhorn wellfields. The total purchase price was \$60,000. The Water Commissioners contributed \$25,000 and the BCT contributed \$10,000 towards this purchase. The land has been placed under the custody and control of the Conservation Commission and further protected by a Conservation Restriction held by the BCT.

Total Project Cost: \$60,000

CPC Funding: \$25,000

One project was approved at the September 2, 2015 Town Meeting:

#### 1. Open Space: \$100,000

Mill Pond Conservation Area- funding to acquire a perpetual Conservation Restriction on

two parcels of land on Long Pond Road, consisting of 2.23 acres and 2.32 acres. This article supports the Town's long partnership with the BCT, working together to preserve critical open space, in this case; 4.55 acres (two building lots) on Mill Pond at Route 137. The properties are within the Zone II to the main public water supply wellfield serving Brewster. A dilapidated house will be removed by BCT and the site will be restored at its expense. The BCT now owns the land subject to a permanent Conservation Restriction held by the Conservation Commission, guaranteeing public access to the site and pond. The BCT provided \$300,000.00 of the \$400,000.00 total purchase price.

Total Project Cost: \$400,000

CPC Funding: \$100,000

The CPC inherited an existing land purchase program enacted under prior state legislation providing for a Cape Cod Land Bank. In addition, the CPC inherited responsibility for a long term bond issued by Brewster to finance a prior purchase. The Town has issued additional bonds for three purchases since 2006, but the level of indebtedness on land purchases is relatively unchanged since the CPC was formed. Bond payments are from CPC funds.

As a part of acquiring open space parcels, the Town standardly applies for State Land Grants. Between 2006 and 2015 Brewster acquired sixteen open space properties totaling 187.49 acres with a total acquisition price of \$10,572,400. State LAND grants, as well as other funding was secured for these purchases resulting in a net cost of 54% or \$5,687,400, a final per acre cost of \$30,334. Less funding has been available in the last few years, making individual land grants harder to obtain. However, the Open Space Committee has worked closely with the BCT and the Compact of Cape Cod Conservation Trusts to foster partnerships with other conservation trusts, as well as neighboring towns to purchase a number of properties, resulting in reduced costs to Brewster, even without State LAND grants. In the Town's most recent conservation project the Town's final portion was 25% of the purchase price.

This year two members resigned, Elliot Carr, Citizen Member, and Dion Dugan, Housing Authority representative. We wish to thank both of them for the time and energy they devoted to the Committee. Joan Carstanjen has resigned from the Historic Commission, but will remain on the CPC Committee as a Citizen Member. A hearty welcome to Barbara Burgo, the new Housing Authority representative.

The Community Preservation Committee is dedicated to the important work of helping make Brewster a better place to live through support of appropriate projects in Historic Preservation, Community Housing, Recreation and Open Space Acquisition.

Paul Ruchinskas, Chairman  
Citizen Member

Jeanne Boehm, Vice Chairman  
Citizen Member

Elizabeth G. Taylor, Clerk  
Planning Board

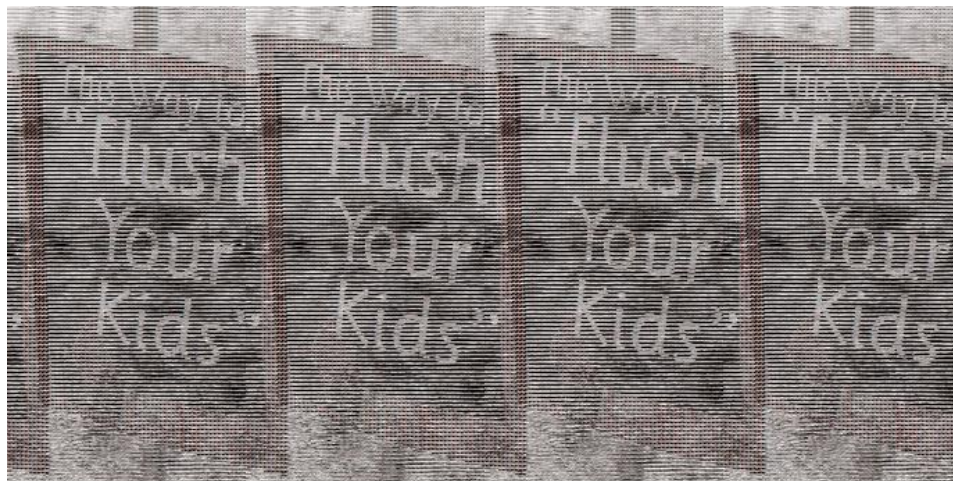
Roland W. Bassett, Jr.  
Recreation Commission

Barbara Burgo  
Housing Authority

Joan Carstanjen  
Citizen Member  
Historic Commission

Peter Johnson  
Citizen Member

William Klein  
Conservation Commission



# REPORT OF THE CONSERVATION COMMISSION

The Brewster Conservation Commission has the challenging task of protecting the interests and functions of its wetland and coastal resources, while respecting the rights and interests of Brewster's property owners. This is done through the implementation of both the Massachusetts Wetlands Protection Act (enacted in 1972) and the town's own Brewster Wetlands Protection By-law (enacted in 1984), which protects interests specific to Brewster's coastal and pond environments. Both of these instruments lay out a review process for any work proposed within 100 feet of wetland resources. They establish performance standards designed to protect the important interests of the various types of wetland resources. Projects must meet these established performance standards for the project to be approved.

Enforcement of our wetland regulations continues to be a priority and a challenge for the Commission. These cases require the Commission to spend significant time, energy and money to successfully enforce and resolve.

The Commission strives to work with property owners to resolve enforcement matters, and if necessary to restore environmentally sensitive resource areas. Sometimes this is not possible, and the MA Department of Environmental Protection and the Barnstable County and Orleans District Court Systems become involved. 2015 was no exception, but the Commission did resolve many cases with property owners.

Penalties are issued as a reminder to property owners that wetland laws are there to protect the natural resource areas.

Paul Wightman and Michael Tobin, respectively served as Chairman and Vice Chairman. As of July, 2015, Michael Tobin was elected Chairman and Hayley Winfield, Vice-Chairman.

The Conservation Commission experienced yet another busy year ever in 2015. The number of applications and filings submitted to the Conservation Commission equals that of 2014, and again, the Commission held numerous hearings and continuances due to the complex nature of the filings.

In 2014, the Brewster Coastal Committee was formed and Commissioner Stephen McKenna remains the Conservation Commission's representative to that committee. The Orleans Water Quality Advisory Panel was also formed in 2014 and new Commissioner (formerly Associate Member) Virginia Iannini continues as the Conservation Commission's liaison to the panel. Bruce Evans serves as the Conservation Commission representative on the Brewster Comprehensive Water Planning Committee. William Klein serves as the Conservation Commission representative on the Open Space Committee and the Community Preservation Committee. All committee members should be applauded for their commitment and hard work in this extremely busy year.

Gratitude should also be extended to James Gallagher our Conservation Administrator, and Carol Spade, our Administrative Assistant. They both worked tirelessly and always provided information for site visits, schedules and meetings precisely. James Gallagher left his position at the end of 2015. We wish him success in his new endeavors with the Town of Dennis.

Chris Miller, Natural Resources Director and Ryan Burch, his Assistant, are to be commended on their field work and managing of the extensive properties that fall under their command.



Respectfully submitted,  
Michael Tobin, Chairman  
Hayley Winfield, Vice Chairman  
Shana Brogan, Commissioner  
Bruce Evans, Commissioner  
Virginia Iannini, Commissioner  
William Klein, Commissioner  
Stephen McKenna, Commissioner

Conservation Department Figures for Town  
Report 2015  
January through December

Notices of Intent (continuances not tallied)	51
Requests for Amended Orders of Conditions	7
Abbreviated Notice of Resource Area Delinea- tion	1
Requests for Determination of Applicability	11
Requests for Certificates of Compliance	27
Requests for Extension Permits	7
Administrative Review Applications	53
<b>TOTAL</b>	<b>154</b>



# REPORT OF COUNCIL ON AGING

The mission of the Brewster Council on Aging is to enhance the dignity and well-being of our Brewster seniors. The COA provides social services, referral services, educational programming, transportation, and social and cultural activities to Brewster residents over the age of 60.

The Brewster Senior Center continues to be housed in a grand, historically significant building, now 141 years old. It continues to present problems and roadblocks to properly serve the growing population of seniors in our town.

Last year, monies were appropriated to conduct a needs assessment study for a new senior center/community center. In September, the Council on Aging initiated the first step in representing the Brewster seniors for this community project. This study will allow us to better understand the growth in our senior population, their changing social and service needs, their diversity of interests for programming, activities and events so that we can meet identified needs with appropriate staffing, funding and functional space.

Accomplishments to date:

\*Engaged consultant from the Center for Social and Demographic Research on Aging, Dept. of Gerontology, UMass Boston

\*Completed a Sample Survey of Brewster Residents age 45 and older

\*Completed Part-Year Resident Taxpayer Association Survey

\*Planned and conducted two Community Forums

\*Directed and engaged selected Community Leaders in a Focus Group

\*Facilitated Workshop for COA Board, COA Staff, and FOBE Board

\*Collected Peer Community Comparison Data

The results of these studies will be reported to the community in 2016.

In addition, the Council on Aging Board has met several times with the Board of Selectmen, The Finance Committee and the new Town Administrator to discuss making Brewster an age friendly community in the 21<sup>st</sup> century

## **Staffing:**

The COA has 3 full-time employees: director, senior department assistant and a bus driver. The COA has 4 part-time employees: one 15-hour per week senior clerk, two 19-hour per week outreach workers and one 8-hour per week bus driver. Through the Commonwealth of MA's Formula Grant, we have funding for a 21-hour program/volunteer coordinator, 4 additional hours for our senior clerk, as well as 8 additional hours for the part-time bus driver. For the past four years, a grant through the Elder Services Mature Workers Program has also provided us with a 16-hour receptionist to supplement the work of the 19-hour senior clerk, resulting in full time front office coverage. This grant expires in April 2016.

## **Programs/Services:**

The COA provides a wide selection of services in accordance with the needs of our seniors, such as: consumer and community education; exercise and wellness programs; recreation, health screening and social events; and daily lunches at the COA or via Meals on Wheels. We refer services for all types of needs of seniors, such as: emergency intervention for frail, house bound elders and those in crisis, along with information and referral for supportive medical and social services that are not available in town. In addition to on-going programs throughout the years, there are special events and seasonal social functions, many of which involve our local schools and other town departments.

For more information, please stop in to pick up a current newsletter, "Bayside Chatter" or check us out on the Town's website:

<http://www.town.brewster.ma.us/departments-mainmenu-26/council-on-aging-mainmenu-35>

### **Grants:**

In FY16, the Commonwealth of MA's Formula Grant provided us with \$33,912 to help fund staffing positions and necessary expenses that are not covered in our town budget. Elder Services' Title III funding helps us with mileage reimbursement for volunteer drivers. Other grants provide the opportunity for specific outings for homebound seniors as well as medical supplies to help seniors with mobility issues.

### **Volunteers:**

In 2015, 103 volunteers provided 5,494 hours of service.

These wonderful volunteers allow us to provide vital services to the COA: banking assistance, computer classes, financial planning, legal help, S.H.I.N.E. (Serving Health Insurance Needs of the Elderly) representatives, community garden cleanup crew, food distribution, kitchen help, medical equipment shed maintenance, Meals on Wheels delivery, medical appointment transportation, newsletter assembling, and the Sea Captains Thrift Shop, which is located behind the Senior Center.

### **Friends of Brewster Elders (F.O.B.E.):**

The COA is most grateful to the financial support given by the Friends of Brewster Elders. This organization supports many of our programs and subsidizes several "get together" lunches on various holidays, ice cream socials and dinner and game nights. They also provide entertainment events to our seniors throughout the year. This year, they donated \$10,000. to help us complete the purchase of a 2016 Ford Transit van. Every year, they donate to Elder Service's Meals on Wheels Program to ensure that no senior will go without a meal.

The Friends also manage our Sea Captains Thrift Shop. Your support of the Thrift Shop provides aid to some of the programs which otherwise could not be funded through the Town's budget. The Shop's hours are Tuesdays to Saturdays from 10:00am until 3:00pm, March through December.

### **Memorial/Honorary Donations:**

Donations to the Senior Center are used solely for the benefit of our Brewster seniors. Brewster artist Karen North Wells has painted a mural of Paine's Creek in the Senior Center and it is used to display memorial and honorary donations. Please stop in to see this beautiful mural and to obtain more information.

Respectfully submitted,

Robert Deloye, Chairman  
Ben deRuyter, Selectman's Liaison  
Jackie deRuyter  
Dennis Hanson, Finance Committee Liaison  
Andrea Nevins  
Cynthia O'Leary  
Denise Rego, Director  
Loretta Ruchinskaskas  
Karen Thurber  
Brenda Vazquez  
Timothy Whelan



## REPORT OF CROSBY MANSION ADVISORY COMMITTEE

This past year marked a mile stone for Crosby Mansion as we successfully paid our last payment due of \$32,500 for the septic system loan. The Friends of Crosby Mansion give a heartfelt “thank you” to the residence of Brewster for having the faith and trust in us by voting to approve that \$100,000 loan five years ago.

All of our open house series were very well received with attendance up from previous years. The first Open house tour kicked off during the Brewster in Bloom weekend, several more during the summer months, ending with Columbus Day weekend. Many visitors during the summer were delighted that we had a mansion volunteer stationed on Crosby Lane by our parking field entrance to help direct traffic and answer any questions. We also booked in several wedding receptions and other functions and new, this year, started reserving the Mansion for private group tours as well. All to generate much needed revenue.

We once again welcomed and held events that benefited Town and local organizations such as Friends of Brewster Elders annual cookout, Nauset Garden Clubs flower show and several senior living establishments. This year we also partnered for the first time with Brewster Historical Society for their annual “Jewels, Jangels and More” event. A quote “smashing success” by all.

Our 2015 cottage rental season was also up from previous year with both reserved starting second week of June and ending mid-September.

We continue to maintain, upgrade and purchase new items as needed on both cottages to keep them up to date and appealing for both returning and new renters.

Several of our volunteers took on the task of Mansion landscape maintenance, pruning back dead tree branches and removing invasive growth around the foundation where the art gallery once stood. Two new designated (ADA) gravel pathways were created off of the function room area.

We end with thanks to our small dedicated group of volunteers. The Friends tackle plastering, carpentry, painting, decorating, organizing, cleaning, etc. and are always at our open houses to tell visitors all the history of the Crosbys and of this remarkable building. The pride all of us take in our accomplishments to restore this irreplaceable part of our history, and the love we have restoring it to its grandeur, shows in all our remarkable volunteers.

Ginny Locke, Advisory Committee Chair

Brian Locke,  
Crosby Mansion Properties Manager





## REPORT OF CULTURAL COUNCIL

The Brewster Cultural Council, made up of volunteers appointed by the Brewster Board of Selectmen, makes decisions on how to award the money granted to it by the Massachusetts Cultural Council. The local council reviews two types of applications: standard LCC applications, which may include a broad range of cultural activities that will serve local cultural needs, and PASS applications, which are used to request money for K-12 students' field trips to cultural performances and institutions that appear on the PASS roster. There are currently 329 local cultural councils in Massachusetts that form an extensive grassroots system of public support for community cultural programs.

For 2014-15, the Brewster Cultural Council received \$4200 to award for cultural programs. The Council received 16 LCC applications and approved 14. Successful applicant projects included: Meeting House Chamber Music Festival's Summer Chamber Music Series, The Academy of Performing Arts, Cultural Center of Cape Cod RISE AND SHINE program, Broadside Press, Cotuit Center for the Arts, a Middle Eastern Film Festival, Cape Rep Theatre, Cape Cod Alzheimer's Services, Cape and Islands Community Development Project, Brewster Council on Aging program, and special childrens' programs at the Brewster Ladies Library.

In addition, the Council sponsored and organized the Eighth Annual Brewster "Literary

Evening," readings by Brewster writers in October, 2015, the Ninth Annual Art Exhibit of Brewster Artists in March, 2015, and in May, 2014 our third Musical program. All programs were at the Brewster Ladies' Library.

The Brewster Cultural Council generally holds its meetings on Mondays, 4:00 p.m. at the Brewster Ladies Library. Agendas are posted at Town Hall. We welcome future grant applications and input to improve the quality of life for all Brewster residents.

The Brewster Cultural Council wishes to thank the Board of Selectmen, the Town Administrator and staff, Brewster Ladies Library staff and the people of Brewster for their support. Under state law, members of the Council may serve for two consecutive terms of three years. The Council wishes to say "Thank You" to Sue Daly and Claire Gradone for their many years of service and for their valuable contributions to the work of the Council.

Respectfully submitted,

Ralph Marotti - Chairperson  
Joan Bernstein - Secretary  
Joan Swaluk- Treasurer  
Maureen Callahan  
Claire Gradone  
Benton Jones  
Sharon Leder  
Jo Ann Phillips  
Milton Teichman  
Monika Woods

# REPORT OF EMERGENCY MANAGEMENT DIRECTOR

In 2015, just as the prior year the Town of Brewster was significantly affected by several record setting winter snow storms that radically challenged the staff members assigned to the Local Emergency Planning Committee (LEPC) and other Town employees designated to provide field based emergency response and road plowing services to the community. These intense storms including winter storm Juno which paralyzed the community for three days beginning on January 26 forced the closing of schools, businesses, and Town Hall on several occasions, caused residents to seek refuge in regional storm shelters, and severely impacted the workforce and equipment of the involved departments. In addition, due to the length and intensity of these storms public safety, DPW, Water, and administrative staff personnel were recalled to duty on numerous occasions to ensure the proper level of public safety and road clearing services were delivered to the community. These efforts also included the activation and staffing of the Towns Emergency Operations Center and the repeated use of outside contractors to assist in the plowing of roads and removal of snow. Fortunately for the Town, the State of Massachusetts and the Federal government declared a State of Emergency for the Juno event which provided the Town an opportunity to seek reimbursement for documented storm related costs in the amount of \$112,000. Outside of these weather related responses and other public safety issues processed and managed on a daily basis Brewster fire and police officials and emergency management personnel also worked in unison with several outside agencies during two successful missing person searches that occurred throughout the year.

As in past years the Office of Emergency Management received an EMPG Grant from the

Commonwealth of Massachusetts which was utilized to fund our third annual Table Top training exercise that tested the Towns response to a release of hazardous materials at the Recycling Center. As in past years this dynamic training exercise was developed and administered by the Horsley-Witten Group. During the program attending LEPC members working in partnership with other emergency response personnel from surrounding communities and the Regional Emergency Planning Committee were challenged with developing and implementing a response plan and strategies designed to mitigate a variety of emergency scenarios that were presented in rapid succession and in a real-time environment to ensure the program matched the typical decision making processes applied at emergency incidents.

All Town employees who worked to ensure the safety of our residents and the continuance of government operations during an extremely challenging 2015 winter season should be applauded for the unwavering display of teamwork, operational competency, and dedicated effort they displayed during these events.

## Local Emergency Planning Committee

### Members

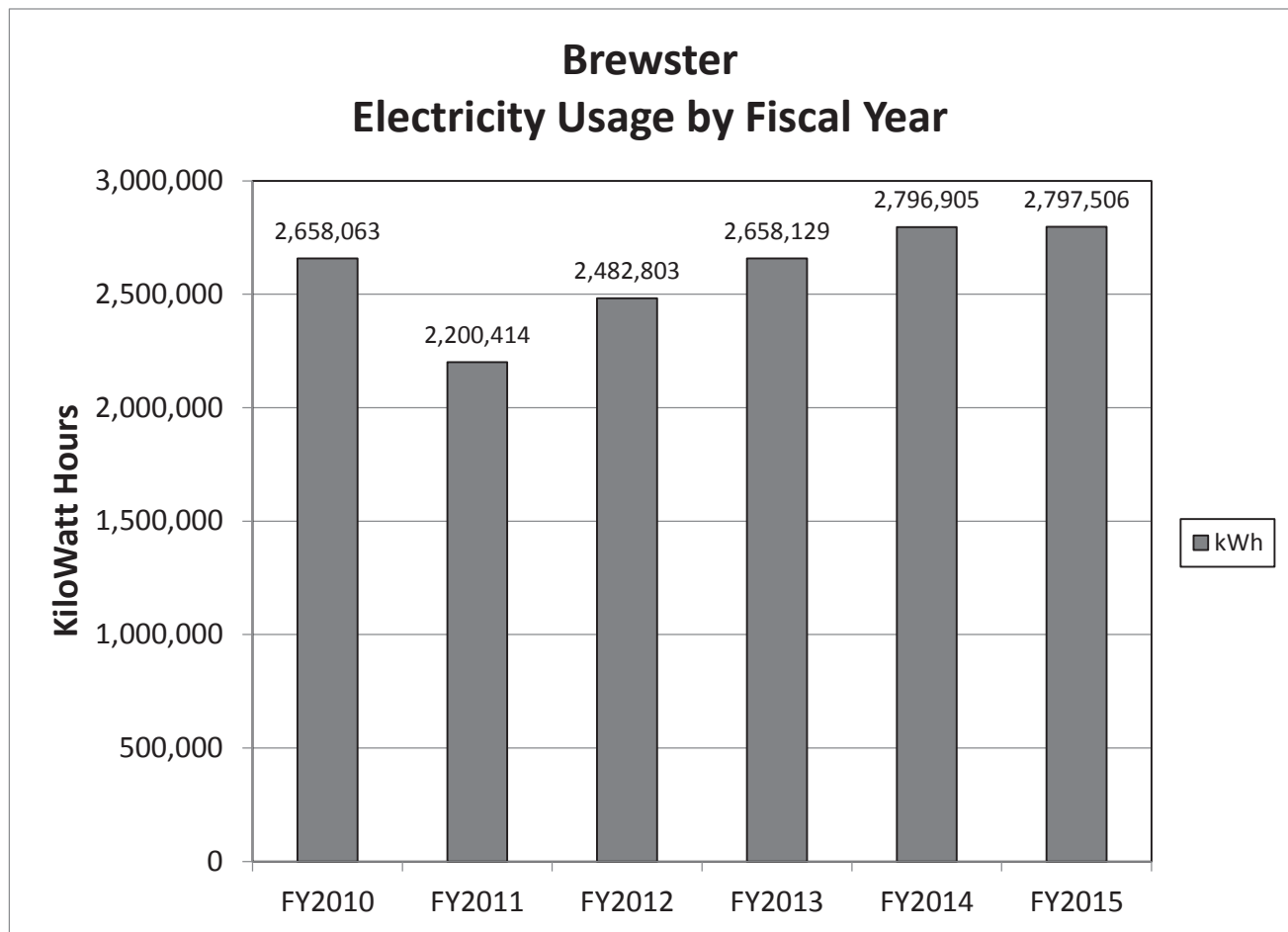
Michael Embury	Richard Koch
Robert Moran	Paul Anderson
Nancy Ice	Patrick Ellis
Denise Rego	Lisa Souve
Joseph Cox	Chris Miller
Kathy Cockcroft	Tom Thatcher
Sherrie McCullough	Victor Staley
Jillian Douglass	Donna Kalinick
Sue Broderick	Lisa Vitale
Heath Eldredge	Sue Leven
Kathy Lambert	Peter Rubel

## REPORT OF ENERGY COMMITTEE

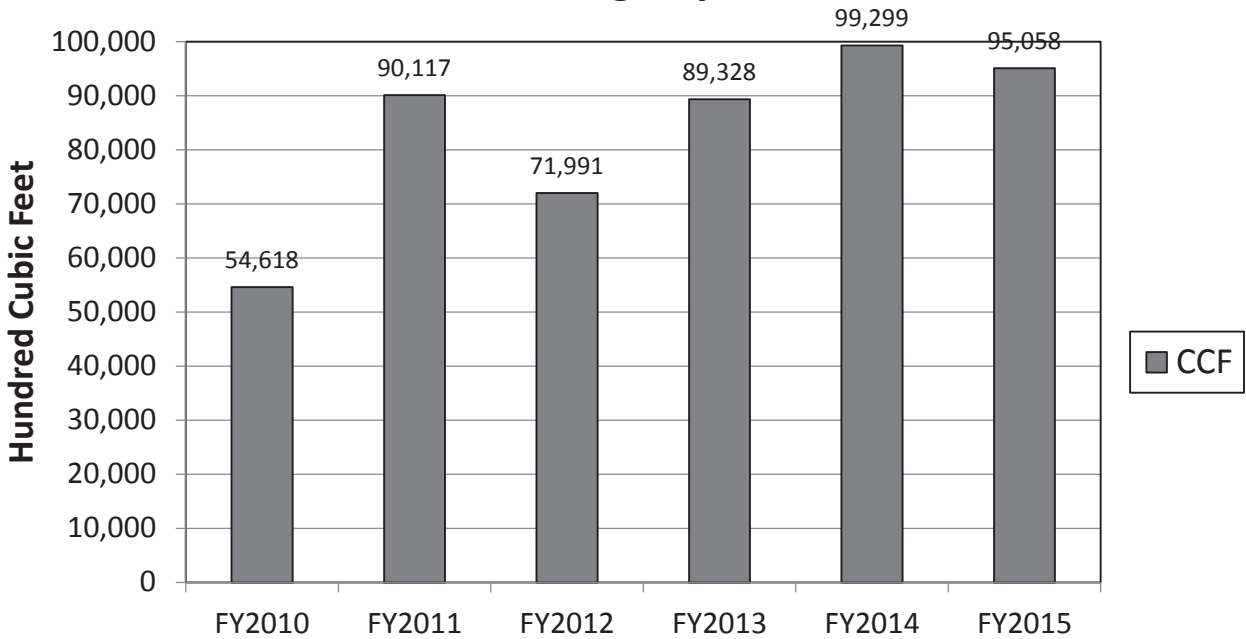
2015 was a year of good news for the Town from the Energy Committee. The solar panels on the capped landfill have performed above expectation. The panels on the two elementary schools had some problems, but have been corrected and producing the expected amount of electricity. As reported last year, the Town executed power purchase contract with Cape and Vineyard Electric Cooperative (CVEC) to purchase power for other green projects. We continue to work with CVEC to purchase excess power from CVEC and other green projects to enable the Town buildings to offset their power needs at favorable rates.

Future projects are under consideration, including the use of solar collection canopies at the golf course and other suitable locations to offset the needs of the buildings. Also the Committee will continue to work with the Building and Needs Committee, the Capital Planning Committee, the Schools, the Library and other Town departments as needed, to encourage and assist with efforts for Energy Efficiency and cost savings.

The following charts provide a comparison of Brewster's electric and natural gas annual consumption from year to year for the past 5 years.



## Brewster Natural Gas Usage by Fiscal Year



Accounting duties for net metering credits from CVEC Off-Taker projects have increased in complexity. In an effort to relieve the Town Accounting staff of this added burden, the Town hired Suintility Electric LLC, of Falmouth to provide auditing services of the Town's electrical accounts and bills. Savings from identified errors and omissions on utility bills is anticipated to cover the cost of the auditing contract.

Ongoing savings from earlier green production and energy conservation projects continue. The Committee thanks the Board of Selectmen, the Town Administrator, and especially Lisa Souve, the Town Finance Director

for their continued support and diligent work to ensure proper accounting of Net Metering and cash-out credits from the Town's participation in CVEC member projects and programs.

Respectfully Submitted,

Edward Swiniarski, Chairman  
 Richard Wolf, Vice Chair  
 Chuck Hanson, CVEC Representative  
 Dean Keuch, CLC Representative  
 Peter Soule  
 Jillian Douglass, Staff Liaison

## REPORT OF FINANCE COMMITTEE

The Finance Committee consists of nine members appointed by the Town Moderator. Each member serves a three year term and those terms are staggered so that only three members are appointed per year. The Finance Committee meets throughout the year usually weekly during the town's budget review process as well as the review of the Spring and Fall Town Meeting warrants.

The Finance Committee is independent of the elected and appointed administrators of the Town. The Finance Committee's responsibility is to review all business to come before Town Meeting and to recommend to the voting taxpayers the best guidance for their actions at Town Meeting.

Committee members also attend other town board's meetings as liaisons, and spend significant personal time reviewing and evaluating department budgets. The Finance Committee controls a reserve fund of \$103,800.00 for fiscal year 2016. The fund can be used as an emergency relief appropriation for any town department that may request funding from an unforeseen and unexpected shortfall in their operating budget.

Our membership takes analyzing all town governmental operations for the "cost/benefit" equation. Over the past few years funding town government the real estate tax portion, as a percentage of total income has carried an increasing burden. We are committed to continue our thorough assessment of all expenses and promote efficiencies and strict financial management. One example is to look at long term financing options in accordance with expended life expectancy and minimizing annual prop 2&1/2 tax increases.

In our continued review of the Captains Golf Course budget we see tremendous work on improving the overall financial operation. These efforts have reduced the use of their capital account to offset revenue shortfalls. From its inception the golf operation was to provide an income source to the town. The golf commission and golf staff have continued their

work to maximize the operation. We see it as our responsibility to continue close oversight for taxpayers as potential shortfalls will impact the annual tax rate.

At the May town meeting voters' approved a \$10,000,000.00 bond authorization for repairing town roads. The implementation will take over five years with a goal of bringing our roads to a satisfactory state. Additionally, a plan to maintain the improvements will follow. The committee sees this as a wise and prudent investment.

In the spring Charles Sumner informed the Board of Selectmen he would retire in November 2015. In the search for his replacement the Finance Committee played an active role. The committee chair participated in the interview process supported by questions submitted and reviewed by the entire committee. The committee appreciated the inclusion and considered the involvement an important benefit to the taxpayers.

The electronic system implemented in 2012 continues to provide efficiencies, timely updates of information and cost reductions for all committees involved in the review process. Again this past year town administration has expanded accessing information and technological applications. Additionally, our committee sees taxpayers having access to a "real time" budget via the town's web site provides them a better view of town finances.

In closing, our membership will continue to assess all financial aspects of the town in a cost/benefit measurement. The Finance Committee will also play an active and guiding role in evaluating the growing needs and additional services provided by the Council on Aging and Health and Human Services.

Respectfully submitted,

Michael Fitzgerald, Chairman

Greg Levasseur

Su Ballantine

Dan Guertin

James O'Leary

Dennis Hanson

Charles DeVito

Herb Montgomery

Madhavi Venkatesan

# REPORT OF FIRE & RESCUE DEPARTMENT

The Honorable Board of Selectmen and the residents of the Town of Brewster,

The members of our department would like to express our sincere gratitude to the Board of Selectmen, Finance Committee, Town Staff, and the residents of our community for the support provided to our department throughout 2015. We look forward to continuing to honor our mission of providing expert life safety services to our community through the effective and efficient delivery of professional EMS and fire services.

While our organization accomplished many operational and administrative goals during the year a significant amount of effort concentrated on collaboratively working with community stakeholders to develop and submit a mutually endorsed fire station design and construction proposal to Town residents for discussion and vote.

As a result of this work an affirmative vote from Town residents to move forward with the construction of a new facility was secured in December. Based on this outcome we will now turn our focus during 2016 to finalizing the design, engaging a construction firm, and commencing the project with an anticipated completion date of July of 2018.

In addition to managing this significant project we will continue to pay close attention to our role in the efficient governance of the Town as we evaluate and respond to the changing life safety needs of our residents keeping in mind future potential issues such as the continued growth of our customer base, changes in healthcare such as the initiation of community paramedicine programs, State takeover and control of ambulance use fees, and the constant insertion of unfunded State mandates into our EMS patient care protocols.

Between January 1, 2015 and December 31, 2015 the Brewster Fire & Rescue Department responded to a total of 2882 requests for assistance. Of this total 719 were fire related incidents and 2163 were EMS rescue responses.

Total property and content loss from the reported fire incidents is estimated at \$209,000. A general breakdown of fire related incidents is as follows:

**Fire** (Building, Brush, Vehicle, Chimney) 57

**Hazardous Condition** (Electrical, Gas leak, Power line down) 83

**Service Call** (Public assist, Police assist, Water leak) 114

**Good Intent Call** (Controlled burning, Smoke scare) 108

**Detector Activation** (Smoke/CO activation, Alarm malfunction) 324

**Severe Weather** (Lightning strike, Wind storm) 23

**Special Incident** (Walk in report of fire, Citizen complaint) 10

## **Fire Prevention & Inspection**

The Fire Prevention Bureau conducted a number of fire safety education programs during the year paying particular attention to ensure we reached each of the schools, the nursing and assisted living facilities in Town, and the Wells Court senior housing facility. We also initiated a free residential fire safety inspection program that includes a home visit and inspection by a member of the fire department who then makes recommendations to improve the level of fire safety in the home. Additionally, several fire safety education programs for local scout and community groups that included tours of our apparatus and facilities were completed during the year.

The office generated approximately \$35,000 in permit, inspection, and miscellaneous fees. The following breakdown identifies the various inspections completed and permits processed by the fire prevention bureau during 2015.

Oil Burner Permits/Inspections 55

Annual School Drills/Inspections 64



Residential Home Inspections	17
Lock Box Installs	32
Smoke Detector Permits/Inspections	256
Fire Prevention Inspections	108
Open Burning Permits Issued	503
Meetings/Plan Reviews	45

#### **Report of the Oil Spill Coordinator**

Between January 1, 2015 and December 31, 2015, the Brewster Fire & Rescue Department responded to 80 hazardous material incidents in the Town of Brewster. These responses included motor vehicle accidents, natural gas leaks, leaking vehicle tanks, chemical spills, refrigerant leaks, oil leaks, and a large propane tank leak requiring the response of the Massachusetts Hazardous Material Response Team.

#### **Report of the EMS Division**

Between January 1, 2015 and December 31, 2015 the Brewster Fire & Rescue Department responded to 2163 requests for EMS assistance. A general breakdown of EMS incidents is:

Request for EMS services	2163
Rescue, other incident	384
Medical assist, assist EMS crew	70
Motor vehicle accident w/injuries	47
Transport to Cape Cod Hospital	1409

In closing, our personnel would like to extend our appreciation to the Brewster Police Department, Department of Public Works, and all other Town departments for the invaluable daily assistance, cooperation, and support received by our organization throughout the year.

Respectfully submitted,

Chief of Department

Robert Moran





# BREWSTER FIRE & RESCUE DEPARTMENT

## PERSONNEL ROSTER

### Career

Robert Moran	Fire Chief/EMT
Anthony Dalmau	Captain/Paramedic
Jeff Sturtevant	Captain/Paramedic
Kevin Varley	Captain/Paramedic
Chris Flavell	Captain/Paramedic
Peter Rubel	Captain/EMT
Kirk Riker	FF/EMT
Glen Cefalo	FF/Paramedic
Kirk Rounseville	FF/Paramedic
Daniel Kimball	FF/EMT
Chad Foakes	FF/Paramedic
Joseph Cox	FF/Paramedic
Matthew Tucker	FF/Paramedic
Michael Gerlach	FF/Paramedic

Thomas Osborn	FF/Paramedic
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### Call

Cindy Coulter	Lt./EMT
Diane Romme	Lt./EMT
Arthur Romme	FF/EMT
John Kapolis	FF
William Romme	FF/EMT
Jeff Parker	FF/EMT
Kevin Moran	FF/EMT
Cheryl Esty	FF/EMT
Jen Napolitano	EMT
A. Rounseville	FF/EMT
Mark Lang	FF/EMT
Jared Hogg	FF/Medic
Scott Romer	FF/EMT
Gary Stobbart	FF/EMT

William Kraul	FF/EMT
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### Call

Michael Herrmann	FF/Medic
Paul Brazil	FF/EMT
Tim Druckenbrod	FF/EMT
William Schneeweiss	FF/EMT
Anthony Muniz	FF/EMT
Joseph Battista	FF/EMT

Ryan Avery	FF/EMT
Robert Hooper	FF/EMT
Dennis Hall	FF/EMT
Jeff Erving	FF/EMT
Jordan Shaw	FF/EMT
Bretten Johnson	FF/EMT

Amy Handel

Administrative Assistant

## REPORT OF GOLF DEPARTMENT/GOLF COMMISSION

The Captains Golf Course had the most successful golf season in regard to revenues since 2008. The total revenues generated for the 12-month period ending December 31, 2015 exceeded 2014 total revenues by \$230,000 and guest fee play was up by 5%. The major factor contributing to this success is the fantastic condition of the course thanks to our Golf Course Superintendent, Pete Ervin, and all of his staff. Their hard work and dedication went above and beyond and the feedback from our customers was extremely positive. Word of mouth is the most effective advertising in the golf industry and our conditions promoted a high percentage of return customers, as well as new customers to the Captains. In addition, our golf staff continued to provide outstanding service, our expanded marketing efforts have proven to be successful, and the weather was on our side (once we finally opened up in April after a very long winter).

In FY 2015 the Captains Golf Course achieved a gross profit of \$883,901 (Total revenues less wages, operating expenses, and fringe benefits) and a break-even position after debt service principal and interest, capital improvements and investment from the Golf Cart Receipts Reserved for Appropriation account. We are forecasting a break-even position through FY2020 at which point the \$10M golf course expansion bond will be paid off and we would once again expect to return a surplus to the Town.

In addition to contributing over \$5M to the Town's General Fund since the inception of the golf course in 1985, the Captains Golf Course continues to provide many valuable benefits to the Town of Brewster that are not easily quantified, but cannot be understated. These include: the positive draw for the Brewster real estate market and business community; the availability of affordable recreation provided to Brewster residents; the support provided to charitable endeavors; the employment opportunities provided to area residents that support local businesses; as well as being a good steward of the land and reducing development.

Over the years, the Captains Golf Course has been an active supporter of fundraising efforts

associated with the Lower Cape Outreach Council, Brewster Elementary Schools, Nauset Regional Schools, Brewster Police Relief Association, Brewster Ladies' Library, Cape Cod Regional Technical High School, Cape Cod Hospital, and many more. Over the past ten years the charitable events held at the Captains Golf Course have netted over \$1.5M for their respective organizations. We also provide free use of the course for both the boys and girls Nauset High School golf teams during their seasons and host a Junior Golf Day in August to promote junior golf.

In 2015, the golf department completed a \$400,000 course improvement project in which thirteen of our "sink-hole" areas were repaired, three tee boxes were renovated, and several cart paths were improved. These necessary improvements demonstrate the Town's commitment to maintaining this valuable asset to Brewster. Over the years, the Golf Department has taken many steps to improve the efficiency of the operation. Some of these have included: reduced part-time seasonal man-hours by about 17%; reduced a 40-week maintenance position to 25 weeks; hired a professional advertising agency to more effectively market and promote the Captains Golf Course; renegotiated our credit card processing contract; created an annual fee player tiered structure; utilized equipment leasing options as opposed to purchasing; participated in inter-municipal agreements with area towns to share equipment; and better utilized the food and beverage operation, promoting non-golf functions and "off the street" business.

The Captains Golf Course has always enjoyed the support of the Brewster Board of Selectmen and all of the Town departments and committees as well as the Brewster community as a whole. We feel it is important to take a long range view of the Captains Golf Course with all of the above factors in mind, so that we can continue to provide a best in class golf facility for the Town of Brewster.

Below are some statistics for the period January 1, 2015 through December 31, 2015:

**Annual Fee Pass holders:**

Resident Pass Holders	721
Charter Non-Res. Pass Holders	6
Non-Resident Pass Holders	231
Junior Pass Holders	<u>50</u>
<b>Total Pass Holders</b>	<b>1,008</b>

**Rounds Played:**

Annual Fee Pass Holders	37,665
Daily Fee Players	38,637
<b>Total Rounds Played</b>	<b>76,302</b>

Below is a recap of the Captains Golf Course financial performance for FY 2015:

**Revenues**

Annual Fee Passes	\$861,704	
Daily Green Fees	1,682,783	
Cart Rentals	603,474	
Driving Range	114,504	
Pro Shop Net	75,238	
Restaurant Rent	50,000	
Miscellaneous	3,292	
<b>Total Revenues:</b>		<b>\$ 3,390,995</b>

**Expenses**

Wages	\$1,217,694	
Fringe Benefits	389,669	
Operating Expense	843,171	
Prop. & Liab. Insurance	56,560	
<b>Total Expenses:</b>		<b>\$2,507,094</b>

**Gross Profit** **\$ 883,901**

**Capital Improvements** **\$ 164,149**

**Debt Service Interest** **\$ 189,200**

**NET PROFIT** **\$ 530,552**

In addition, there were debt service principal payments totaling \$595,000 in FY15 with the shortfall of \$64,448 covered by the Golf Cart Receipts Reserved for Appropriation account.

Respectfully submitted,

Mark T. O'Brien

Director of Operations

*Brewster Golf Commission:*

Anne O'Connell, Chair

Jeff Odell, Vice-Chair

Cindy Bingham

Carl Blanchard

Wyn Morton

Ed Pavlu

John Piemontese

Joe Shaw, Commissioner emeritus

# REPORT OF BOARD OF HEALTH

**The Role of the Board of Health:** The Brewster Board of Health is composed of five elected members who carry out duties related to Massachusetts health laws and regulations. The Board is represented in its daily activities by a full-time Health Director and an Assistant Health Director.

Local Boards of Health in Massachusetts are required by state statutes and regulations to perform important duties related to:

- Protection of public health
- Control of disease
- Promotion of sanitary living conditions, and
- Protection of the environment from damage and pollution

**Board Members:** Carmen Scherzo, DVM was elected to a three-year term and Joseph Ford was elected for one year to complete a term left vacant due to a resignation. The Board re-elected Lemuel Skidmore, MS, MPH to serve as Chair and elected Carmen Scherzo to serve as Vice Chair. Annie Dugan, RN and Mary Chaffee, PhD, RN, FAAN continued their terms as members.

**Board Meetings:** Board of Health meetings are generally held the first and third Tuesdays of each month. They are open to the public. Video archives and meeting minutes are available on the Town website.

**Member's Additional Duties:** The Board of Health has representatives or liaisons on the following Town committees:

- Water Quality Review Committee: Carmen Scherzo
- Comprehensive Water Planning Committee: Rotated among members
- Recycling Commission: Mary Chaffee. Board member Annie Dugan continues as a community member, appointed by the Board of Selectmen
- Dog Park Development Committee: Carmen Scherzo

## BOARD ACTIVITIES:

**Applications:** The Board of Health evaluated 13 applications for variances to local and state Title 5 septic system regulations, 10 applications for Food Service Permits, and other applications within its scope of responsibility

**Regulation Reviews:** In a multi-year effort to update and revise all Board of Health regulations, the Board reviewed eight regulations and made updates where necessary. Updated regulations include:

**Bedroom definition for sizing a septic system:** the Board changed the Brewster-specific definition to be more consistent with the Massachusetts DEP definition **Private well regulation:** added language to require notification of owners of abutting properties, and added manganese to the list of required test parameters **Regulation restricting the sale and use of tobacco products and nicotine delivery products:** raised the legal age to purchase tobacco products to 21 (enacted) and prohibited smoking on Town Beaches (pending Public Hearing and Town Counsel review) Updates are made after review by Town Counsel, and review at a public hearing

**Enforcement actions:** The Board resolved violations in areas including Operation and Maintenance contracts for Innovative/Alternative Septic Systems and the State Housing Code

**Brewster Public Health Nursing Contract:** The Board awarded the contract for fiscal year 2016 to the Visiting Nurses Association, the only respondent to the Town's Request for Proposals for Public Health Nursing

**Presentations and Updates:** The Board heard presentations on public health and environmental topics including:

**Innovative/Alternative Septic Systems:** A discussion on innovative/alternative septic treatment systems by Brian Baumgaertel, Environmental Project Assistant and George Heufelder, Director of the Barnstable County Department of Health and Environment

**Insect-borne diseases:** An update on disease and control efforts by Gabrielle Sakolsky, Assistant Superintendent and Entomologist, Cape Cod Mosquito Control Project

**Water Quality:** Several presentations by and consultations with Mark Nelson, Senior Hydrologist with the Horsley Witten Group and consultant to the Brewster Comprehensive Water Planning Committee, on the latest draft of a Board of Health regulation to enhance the protection of Brewster's ponds by limiting phosphorus in septic system effluent. The draft is pending action by the Board.

**Emergency Call-Down Drills:** The Chair, the Health Director, and the Assistant Health Director participate in call-down drills as part of the quarterly test of the Town's emergency response system

The Chair thanks the Board members for their thoughtful and conscientious service to the Town. The Chair also thanks, on behalf of the entire Board:

Joanne Hughes, who retired from the Board in 2015 after nine years as a member, including three terms as Chair. The Board benefited greatly from her wisdom and experience

Selectman James Foley, Board of Selectmen's liaison to the Board of Health, and Selectman Ben DeRuyter prior liaison

Animal Inspectors Lynda Brogden-Burns and Sherrie McCullough

Health Director Nancy Ellis Ice, Assistant Health Director Sherrie McCullough, and Senior Department Assistant Tammi Mason. Their efforts ensure the efficient operation of complex Health Department activities that protect and maintain the health and safety of all Brewster residents and visitors

Respectfully submitted,

Lemuel Skidmore, MS, MPH – Chair  
Carmen Scherzo, DVM - Vice Chair  
Mary Chaffee, PhD, RN, FAAN  
Annie Dugan, RN  
Joseph Ford



# REPORT OF THE HEALTH DEPARTMENT

The Health Director carries out the daily activities of the Brewster Board of Health and is responsible for a broad array of duties. During the period from January 1, 2015 – December 31, 2015, my staff and I continued many activities designed to protect the environment and promote public health. Many activities are coordinated with other Town departments, with Barnstable County Department of Health and Environment and with other outside agencies. Quarterly call down drills were conducted to be better prepared for an emergency. I attended monthly meetings of the Cape & Islands Health Agents Coalition to coordinate emergency planning with all the towns in the coalition. My staff and I completed numerous inspections and reports, budget reviews, health planning, and participated in reviewing existing regulations. We have enhanced information available on the Departments website.

## INSPECTIONS PERFORMED

Barns	61
Camps, Trailer Parks, Mobile Homes, Motels	19
Food Establishments	348
Housing	3
Percolation Tests, Soil Tests	144
Sewage Disposal	387
Swimming Pools	34
Tanning Establishments...	1

**Complaints Investigated** 26

**Review of Subsurface Disposal System Inspections** 307

Monthly activity reports are submitted to the Board of Health. Weekly water testing of the town's beaches and ponds during the summer season was conducted by personnel of the Natural Resource Department.

## Reportable Diseases

Under the authority of 105 CMR 300.100, communicable diseases are required to be reported by household members, physicians and laboratories to the Board of Health. The following diseases have been reported to the Board of Health:

Babesiosis	11 (1 suspect)
Campylobacteriosis	2
Hepatitis C (chronic)	9 (1 probable)
Human Granulocytic Anaplasmosis	5
Influenza	23
Lyme Disease	7 (23 probable, 59 suspect)
Rocky Mountain Spotted Fever	1
Salmonellosis	1
Varicella	4 probable (2 suspect)

**Anyone wishing to report a disease may do so by contacting the Health Department.**

The following licenses and permits were issued during January 1, 2015 – December 31, 2015:

	No. Permits	Total Fees
Barn	58	\$1640.00
Burial	184	\$850.00
Disposal Works Construction Permits	132	\$12420.00
Disposal Works Installer	53	\$5830.00
Food Service	100	\$12475.00
Private Well Installation	21	\$1260.00
Recreational Camps, Motels, Campgrounds & Mobile Homes	12	\$600.00
Remove, Transport & Dispose of Garbage	22	\$990.00
Septage Haulers	27	\$3630.00
Swimming Pools & Spas	24	\$2640.00
Tobacco Sales Permits	7	\$770.00
Variances	15	\$1275.00
Fines	2	\$189.00
Trench Permits	13	\$325.00

#### **Fees Collected by the Health Department**

Flu Clinics.....	\$17.00
Xeroxing.....	\$196.06
Soil & Percolation Tests.....	\$7820.00
Miscellaneous.....	\$7680.00
Total turned in to the Treasurer's Office	\$60,607.06



The Health Department sponsors programs, with the assistance of the Visiting Nurse Association, programs such as pre-school immunization clinics, adult counseling clinics, home visits, communicable disease monitoring and preventative control programs were offered. Influenza clinics were held in the fall of 2015 with a total of 160 immunizations.

As in previous years, I have continued to work towards better public health standards for the Town through involvement in meetings, seminars, sponsored by the Massachusetts Department of Public Health, Massachusetts Environmental Health Association and the Massachusetts Health Officers' Association. I also serve on the following committees: the Brewster Water Quality Review Committee, the Local Emergency Planning Committee, Cape & Islands Health Agent's Coalition, Staff Review and the Cape Cod Regional Tobacco Control Advisory Panel. My Assistant, Sherrie McCullough, attends meetings of the Cape Cod Rabies Task Force and the Cape Cod Hoarding Task Force.

I would also like to acknowledge the services of the Barnstable County Health and Environmental Department whose staff continues to provide technical expertise and extensive laboratory analyses at significant cost savings to the Town. In addition, they provided supplemental inspection services for the summer on, Senior Department Assistant and the Natural Resource Department. My appreciation is also extended to Town Counsel, Attorney Sarah Turano Flores, for her continued advice, guidance and support and Mary Devlin, RN, BSN the Public Health and Wellness Manager at the Visiting Nurses Association of Cape Cod, for all her assistance.

Respectfully Submitted,

Nancy Ellis Ice, MPH, CHO, RS  
Health Director



# REPORT OF HEALTH & HUMAN SERVICES COMMITTEE

The Health & Human Services Committee supports non-profits that serve to enhance the quality of life of all Brewster residents in accordance with the Town Code (clause 16.2). Each non-profit submits organizational information, strategic plans, financial data, service statistics and funding requests. The committee reviews their submissions and conducts site visits. Finally, the committee makes funding recommendations to the Board of Selectmen, the Finance Committee and, ultimately, the citizens of Brewster at the Town Meeting.

The committee worked this year to better understand the needs of Brewster residents and find agencies or non-profit groups that were providing significant support to our citizens. As a result of this effort, we are recommending that the town fund two additional organizations, the Nauset Youth Alliance and the Alzheimer's Family Caregiver Support Center, both in Brewster. As a result of these additional organizations, we recommended a 15.7% increase in funding from \$88,087 for FY 2016 to \$101,959 for FY 2017. The committee recommended essentially level funding for 14 non-profits and funding of \$14,000 to the two new organization. These agencies are:

**AIDS Support Group of Cape Cod (ASGCC)** provides care, support and housing in order to foster health, independence and dignity for people living with HIV/AIDs and Viral Hepatitis. In FY 2014, ASGCC served 4 Brewster residents living with HIV/AIDS. Recommendation: \$2,500

**Alzheimer's Family Caregiver Support Center** provides free supportive counseling, care consultation, education, support groups, caregiver interventions, telephone support and outreach services. In its first year of operations, this agency is supporting more than 30 Brewster individuals with dementia-related disorders and their families. Recommendation: \$7,000

**Cape Abilities** provides residential, social, therapeutic and employment support to individuals with disabilities so as to empower them to achieve meaningful and valued roles

in society. In FY 2015, Cape Abilities served 25 Brewster residents. Recommendation: \$7000

**Cape Cod Child Development (CCCD)** provides early childhood, early intervention, family support and Head Start services to over 3,000 children and their families on Cape Cod annually. In FY 2015, CCCD served 33 Brewster children and their families. Recommendation: \$5,020

**Cape Cod Children's Place (CCCP)** provides high-quality care, support and advocacy for families with young children, in order to sustain a healthy community for Cape Cod's future. In FY 2015, CCCP provided 27 Brewster families with childcare scholarship aid, 191 Brewster children and their families with free family programs, 43 children with outdoor spring programs, and 35 parents with free parent education. Recommendation: \$7000

The **Consumer Assistance Council (CAC)** provides consumer information and mediates consumer complaints. In FY 2015, the CAC saved Brewster consumers \$3960.00 and responded to 138 Brewster inquiries or complaints. Recommendation: \$500

**Elder Services of Cape Cod and the Islands (ESCCI)** provides essential services to older citizens in the 22 towns of Barnstable, Dukes and Nantucket counties. For example, in FY 2015, ESCCI provided 6,142 meals on wheels to 48 Brewster residents. Recommendation: \$8,500

**Gosnold on Cape Cod** provides addiction and mental health treatment, serves men, women and families affected by these illnesses, and promotes lasting recovery. In FY 2015, Gosnold provided 173 Brewster residents with individual counseling, diagnostic evaluation, medication management and group counseling. Furthermore, 41 Brewster residents required an inpatient stay at the detoxification/rehabilitation level of care—the average length of stay was eight days. Recommendation: \$10,000

The **Homeless Prevention Council (HPC)** combats and prevents homelessness in the

eight towns on the Lower Cape. In CY 2013, HPC served 303 Brewster residents. Recommendation: \$12,119

**Independence House** provides help to domestic violence and assault victims, survivors and their children through crisis intervention, advocacy, counseling, referral, prevention, outreach, education and inspiring change in our community. In FY 2105, Independence House served 282 Brewster residents. Recommendation: \$5,500

The **Lower Cape Outreach Council (LCOC)** provides emergency assistance of food, clothing and financial support to individuals and families in Brewster, Chatham, Eastham, Harwich, Orleans, Provincetown, Truro and Wellfleet which will lead to healthy, productive and self-sustaining lives as part of the Cape Cod community. In FY 2015, LCOC provided 313 Brewster residents with cash assistance. In addition, 899 Brewster residents received food from the pantries (401), free clothing (418) and free toys (80). The total value of goods and money received by Brewster residents was \$192,937. Recommendation: \$9,500

The **Nauset Together We Can Prevention Council (NTWC)** provides programs and activities that support, empower and the engage the youth of our community. In CY 2015 NTWC served 12 Brewster youth through their programs. Recommendation: \$2,500

**Nauset Youth Alliance (NYA)** provides after-school care, homework support, and activities as well as summer programs for Brewster children and working parents. In the past year, NYA provided care and programs for 120 children in the after-school program and 64 in their summer programs. Recommendation: \$7000

**Outer Cape Health Services (OCHS)** provides a full range of primary, specialty, and preventable health care and supportive social services

that promote the health and well-being of all who live in or visit the eight outermost towns of Cape Cod. In FY 2015, OCHS served 805 Brewster residents. Recommendation: \$12,500

**Sight Loss Services (SLS)** provides peer support, information and referral, education and awareness, outreach/home independence training, and adaptive aids to people who are learning to cope and function safely and independently with the loss of sight. In CY 2014, SLS served 76 Brewster residents. Recommendation: \$1,200

**South Coastal Counties Legal Services (SCCLS)** provides community based legal advocacy in order to achieve equal justice for the poor and disadvantaged. In FY 2015, SCCLS served 21 Brewster residents with an average case costing \$1,018. Recommendation: \$4,120

We continue to be humbled by the great work of these non-profits and the passionate, dedicated, knowledgeable, skilled individuals who work to support Brewster citizens. We are proud to represent a town with the enlightened self-interest and pure generosity to support their work and especially grateful to live in a community that will lend a hand in times of need. Thank you.

Respectfully submitted,

Lisa Perkins, Chairperson  
Sean Parker, Vice Chairperson  
Denise Rego, Secretary  
Deborah Blackman-Jacobs  
Vivian Cafarella  
Patricia Hess  
Anne O'Connell  
Jonathan O'Neil  
Tony Zeller

## REPORT OF OLD KING'S HIGHWAY HISTORIC DISTRICT COMMITTEE

Now in its 41<sup>st</sup> year the Old King's Highway Regional Historic District was established under Massachusetts General Laws, Chapter 470, Acts of 1973 as amended December 24, 1975. The Old King's Highway Regional Historic District Act is a uniquely formed regional preservation and architectural review law. The regional Historic District regulates the construction, alteration and/or demolition of all signs, buildings and structures protecting a distinctively historic and aesthetically important region of Cape Cod.

Historic District Committee meetings are generally held at 7:30 pm on the first and third Monday of each month. Applications and guidelines are available at the Historic District Committee's office located within the Building Department or at the Town of Brewster's website.

In 2015 the Committee received \$5,234 in fees and processed a total of 210 applications as described below:

<b>Applications</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>
Certificate of Appropriateness	64	60	79
Certificate of Exemption	106	119	87
Certificate of Amendment	22	32	23
Certificate of Demolition	6	8	6
Sign Certificate of Appropriateness	12	11	15
<b>Total</b>	<b>210</b>	<b>230</b>	<b>210</b>

The Committee reviewed 9 single family homes in 2015 and the new Latham Dormitory. As a proponent of alternative energy resources, the committee also approved 24 solar panels applications.

The Committee wishes to express its appreciation to the residents and merchants of the Town of Brewster for complying with the Historic District guidelines and thank the Building Department for their continued assistance.

Respectfully submitted,

John Halvorson, Chairman

Patricia Busch  
Larry Houghton  
Don Arthur  
Jim Trabulsie  
Tom Turcketta (Alternate)



# REPORT OF BREWSTER HISTORICAL COMMISSION

The Brewster Historical Commission (local representative of the Massachusetts Historical Commission) appraises historical preservation projects seeking Community Preservation Act grants.

> Members of the Brewster Historical Commission, appointed by the Brewster Board of Selectmen, currently include:

George H. Boyd, Chairman

Jeffrey Hayes

Patricia Busch-representative on the Historical District Committee

During the past year two long serving members of the committee resigned - Ellen St. Sure and Joan Carstanjen. The chairman would like to thank both for their tremendous contribution of time and talent to the work of the Brewster Historical Commission.

During 2015 the BHC considered requests for Community Preservation Act grants for funding by The Brewster Cemetery Association regarding repair of headstones and vault. The commission recommended approval to the CPC funding of \$86,350 for the cemetery repair. The committee also agreed on the requirement that approval of all future funding requests must meet the criteria mandated in the Department of Interior Guidelines. The commission continued to monitor the progress of the Crosby House restoration.

George H. Boyd, Chairman

Jeffrey Hayes

Patricia Busch-representative on the Historical District Committee



# REPORT OF BREWSTER HOUSING AUTHORITY

Fiscal Year 2015 was another very busy year for the BHA, filled with challenges, accomplishments, and changes. In addition to a slight increase in funding from the state, we adopted our five-year Capital Improvement Plan for formula funding from the Department of Housing and Community Development.

Capital Improvements in 2015 consisted of improvements to the playground at Huckleberry Lane, as well as security cameras throughout the site. A new ADA compliant automatic door was installed on the Community Building at Frederick Court and the parking lot was revamped with new lines and signs. Several new appliances at both sites were installed and some more kitchen upgrades were done at Huckleberry Lane.

We are in the process of having engineering done to upgrade all of the septic systems at Huckleberry Lane. Work is expected to take place in the next year to upgrade all systems.

In addition to Capital Improvements, we have focused on improving the appearance of our properties. New signs have been installed at Huckleberry Lane, including one announcing the new name of Sunny Pines.

The Authority continues in a management contract with Mashpee Housing Authority, led by Executive Director Leila Botsford, an arrangement which has proven to be very successful, cost effective, and professional.

Our biggest accomplishment this past year was finalizing and issuing the Request for Proposals for a developer for our Brewster Woods project. Proposals are due into the office by December 30, 2015 and the board will be reviewing them and selecting a developer by April 2016. We hope to work closely with the community to develop attractive, affordable, rental homes that Brewster residents to be proud of.

This year we welcomed Barbara Burgo as our newest Board Member. Barbara has graciously agreed to serve as our delegate on the Community Preservation Committee, as well.

The coming year will undoubtedly provide the BHA with new and even greater challenges but also with new opportunities to serve the residents of Brewster.

Once again, great appreciation is extended to all the members of the Brewster Housing Authority Board of Commissioners for their service to the Authority during the past year and to the members of the community who support our mission to provide decent, safe, and affordable housing to the residents of Brewster.

Respectfully submitted,

Robert Hooper, Chairman  
Brewster Housing Authority

Board of Commissioners:

Mary Haynes  
Brian Harrison  
Leonard Avery  
Dion Dugan

# REPORT OF BREWSTER HOUSING PARTNERSHIP

The Partnership welcomed new member Sarah Robinson serving as Secretary this year. Diane Pansire is now Chair. Members will rotate Chair and Secretary duties. We held regular monthly meetings on the 3<sup>rd</sup> Wednesday of the month at 6PM.

We assisted with the lottery for Cape View's Local Initiative Program (LIP) Chapter 40 B development on Underpass Road. The twenty-eight unit project includes seven 1-, 2- and 3-bedroom detached and semi-detached condo units which are deed-restricted for affordability.

The Partnership did a 'drive around' site review of all existing affordable homes and neighborhoods in Brewster.

The Partnership also reviewed and commented on applications HECH and the Home Emergency Loan Program (HELP). The loans have been used for heating system replacement, new roofing, window replacement, and repair of rotted sills.

The Partnership supported the Habitat for Humanity development on Tubman Road.

We continue to work with Town Counsel to clear title and access for the six (6) lots that were allocated by Town meeting in 2006 for development for affordable housing.

Our goals have continued to be: 1.) to ensure that projects and programs which have been initiated are not defeated or abandoned; 2.) to advocate for simple, appropriate-scale development, utilizing local talent and labor; 3.) to investigate new programs and development potentials which will increase Brewster's inventory of housing which is affordable to households earning no more than 80% of median income. 4.) acknowledge the Town of Brewster is currently at about half the state mandated 10% affordable units, and make responsible progress toward that goal.

In 2016 we will work to increase our Committee's membership, participate in the 'Brewster Big Fix' sponsored by HAC, and support a new housing production plan and the monitoring of existing affordable units.

Thank you to the many community members who have supported our efforts. Family by family, home by home, with you we can encourage affordable housing that allow us all to live together with greater peace, dignity and mutual respect.

Respectfully submitted,

Jillian Douglass, Cognoscente  
Diane Pansire, Current Chair  
Ralph Marotti  
Sarah Robinson, Current Secretary



# REPORT OF BARNSTABLE

## HUMAN RIGHTS COMMISSION

I was appointed to this position in August of this fiscal year. My time has been spent attending meetings of the Human Rights Commission and becoming acquainted with the responsibilities of the Commission and the town representative.

In November, I participated in the annual Human Rights Academy, an event sponsored by the HRC to engage middle and high school students in learning about human rights and developing projects to foster human rights on Cape Cod. Several students from Brewster participated in this event. A follow up will occur in the Spring.



In addition, I am a member of a subcommittee of the HRC working on a forum with police departments from the Mid Cape to improve relations with diverse communities. A similar forum occurred in June on the Lower Cape sponsored by the faith community which I helped to plan.

Plans for the next six months include meeting with town officials, sharing information with local community groups and providing information to diverse communities in the Town of Brewster.

Respectfully Submitted by

Margaret T. Shea, LICSW

## REPORT OF BREWSTER LADIES' LIBRARY

The Brewster Ladies' Library had another busy year as the unofficial "community center" of Brewster. The library offers a variety of services to the community including free conference rooms, Story Time, a summer reading program, Friday foreign films, book discussion groups, Sunday concerts, museum passes, and the book sale that has been expanded to include Sundays from November through March.

The library sponsored 318 programs which were attended by 8,769 people. The most popular programs were a mix of author talks, concerts, and foreign films. The best attended program was the book discussion by Michael Tougias, author of *The Finest Hours*. This was the first in a series of events scheduled for the "One Book, One Community" program, which entails everyone in the community reading the same book selected by the library staff. Another well attended program was Cape resident and author, Joan Anderson, who discussed her latest book. Sunday concerts remain popular and include various musical genres.

The Brewster Ladies' Library Association sponsored the annual Nickerson Lecture Series on October 3 at the Brewster Baptist Church. The featured speaker was William Kamkwamba, author of *The Boy Who Harnessed the Wind*, who spoke to a capacity crowd. Mr. Kamkwamba was born in a rural village in Malawi, a small African country that had no electricity and an inadequate water supply. With only an eight-grade education he built a windmill that provided electricity to his home and village while relying exclusively on library books and refuse from a scrap yard.

In 2015, the Brewster Ladies' Library served over 120,000 patrons and the summer continued to be its busiest period. This year the library circulated 181,428 items including e-books, which have increased steadily from previous years. It sold 158 copies of the *Caro Dugan Diary* which it published last year.

Voters at the May town meeting approved plans to alter and expand the library parking lot. The Brewster Baptist Church has generously provided an easement that will allow the library to use part of the Church's parking lot. The work will be done in Spring of 2016. Also, new boilers were installed in the library in the fall. The town renewed the library's lease for another ten years. We are grateful for the town's support which provides 75% of the library's budget. The Brewster Ladies' Library Association and the book sale provides the remaining 25%.

The library received a state grant to create a design plan and building program for its renovation. The building committee hired Pomroy Associates as the Owner's Project Manager and the architectural firm of Johnson Roberts Associates to develop the designs. Once the designs are completed, they will be submitted to the state, and the library will apply for a construction grant from the Massachusetts Board of Library Commissioners. The library will continue to seek the public's input as the project proceeds.

Library volunteers provided another year of valuable service providing 5,108 hours of work including, among numerous services, shelving and repairing books, and conducting the annual book sale. The library staff and directors deeply appreciate their contribution.

Ellen (Nic) Willcox will be leaving the library at the end of January 2016. Nic served as the Teen librarian and was responsible for the library's public relations. Her creativity will be hard to replace.

Finally, we mourn the loss of Denise Fitsch from a sudden and unexpected death. Denise was a valuable member of the library staff for 15 years and will be deeply missed.

Respectfully submitted,

Joan Cassidy, President, Board of Directors  
Brewster Ladies' Library Board of Directors

Joan Cassidy, President

Ann Leighton, Vice President

Lisa Gerrish, Treasurer

Mike Gradone, Secretary

Cynthia Mathison, Corresponding Secretary

C. Bradford Bevers

Ed Ducharme

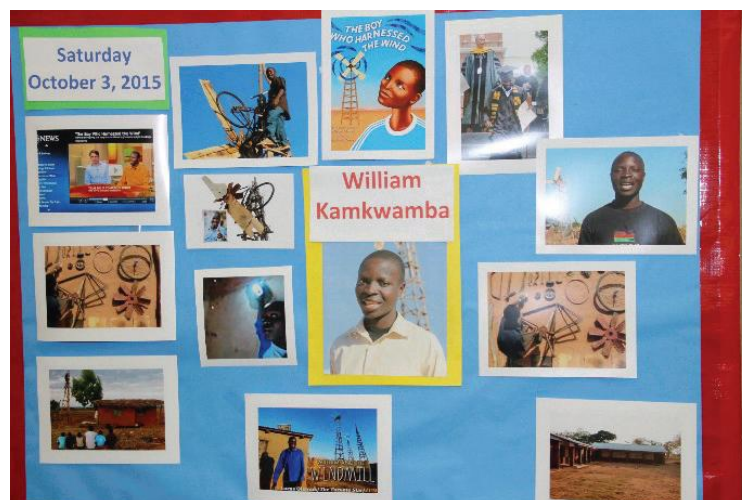
Ross Gorman

Sarah Hewitt

Lawrence Houghton

Glenn Lowery

Robert Mauterstock





## REPORT OF STONY BROOK MILLSITES COMMITTEE

This past year was a busy one at the Stony Brook Grist Mill in terms of visitors to the mill room and the upstairs museum. The Grist Mill was open on Saturday, May 2, as part of the Brewster in Bloom festivities. We also hosted Brewster Elementary school third and fourth graders for spring field trips. The mill was open every Saturday beginning June 27 through August 31. We sold almost 1,000 bags of freshly ground organic cornmeal and hosted several thousand visitors during the summer season.

In the autumn, the exterior envelope of the mill structure was rehabilitated with new shingles, building sills, trim boards, and repaired window frames. Volunteers rebuilt the upper bypass stream on the north side of Stony Brook Road so we can better regulate the amount of water in the herring run to assist the herring migration to the upper ponds.



Visitors to the Stony Brook Grist Mill get to see the water wheel in motion, the millstones grinding corn, the miller and assistant miller operating the millworks, try out weaving on the antique barn loom with expert guidance from the Weaver, learn about Factory Village, operate 19<sup>th</sup> Century kitchen tools, and much more. All of these experiences are possible because of the donations of time and expertise from dedicated volunteers. It is thanks to their generosity that the Stony Brook Grist Mill can be open to visitors on a regular schedule. Two volunteers, in particular, have donated many hours of their time this past year. Bill Barnstead volunteered every week as the Assistant Miller. Pat Stark set up the barn loom in the spring and provided hands-on weaving demonstrations for Brewster in Bloom weekend, spring field trip visitors, and summer visitors. Other volunteers help out with spring and fall clean-up projects at the mill property, summer festival support, and work as museum docents. The committee is always looking for volunteers so that we can continue to make a visit to the Grist Mill family-friendly, fun, and interesting. Please leave a message at Town Hall or contact a committee member, if you are interested in volunteering.

Dana A. Condit  
Faythe Ellis  
Roger V. O'Day  
Sandra Godwin  
Doug Erickson, Chairman  
Emily Sumner  
Peter Ogozalek

# REPORT OF NATURAL RESOURCES DEPARTMENT

The Natural Resources Department's responsibilities include water quality, shellfish propagation/enforcement, land management, mooring permits and administration of the Wetlands Protection Act.

With record snow fall covering Brewster's upland area and storms battering its shorelines, 2015 created challenging scenarios for Brewster's natural resources.

With the continued support from various Town Departments, a strong working relationship and collaboration with Brewster Conservation Trust, Pleasant Bay Alliance, Brewster Coastal Committee, AmeriCorps, Brewster Conservation Commission, Comprehensive Water Quality Planning, Water Quality Review Committee, and a dedicated corps of volunteers, the Natural Resource Department accomplished its forecasted goals for 2015.

Looking back, here are the highlights for 2015.

## **Water Quality Monitoring**

We continue to monitor 29 ponds in Town, utilizing the Pond and Lake Stewards (PALS) volunteers for a majority of the testing. Bill Wood continued coordination responsibilities for the Spring, while Dave & Diane Carlson took the reins in the Fall. PALS volunteers gathered invaluable data used to monitor trends in dissolved oxygen, temperature, clarity & algal growth for specific ponds.

In addition, we continued monthly monitoring on Long Pond from April-November to evaluate the effectiveness of the 2007 alum treatment program.

We continued to support the Brewster Ponds Coalition <http://www.BrewsterPonds.org> with historic pond data and AmeriCorps personal for special projects.

With guidance from the Comprehensive Water Quality Review and technical support from Lynn Mulkeen Perry of Barnstable County

Health & Environment, we continued the revised groundwater monitoring protocol for Captain's Golf Course.

We continued State mandated weekly bacterial monitoring from Memorial Day to Labor Day at both fresh and saltwater bathing beaches. Results can be found at:

<http://www.barnstablecountyhealth.org/programs-and-services/bathing-beach-water-quality/beach-sample-results>

## **Volunteers**

The Brewster FLATS (Friends of Lands, Aquatics, Trails & Shellfish) continued to support the Department's expanding responsibilities in the areas of water quality monitoring, shellfish enhancement, public access, resource preservation & trail maintenance. The grass roots, community based group has expanded its membership from 150 in 2013 to 198 in 2014 and 2017 in 2015

Summer Interns The DNR's summer volunteer program received numerous applications and awarded 6 positions to Bruce Johnson, Liam Hanley, Luke Steinmetz, Camden Moore, Aidan Biondi and James O'Reilly. The Nauset Regional High school students compiled 174 community service hours while gaining valuable life skills.

## **AmeriCorps**

2015 welcomed AmeriCorps members, Teikyo Mowchan (Oct. 14'-July 15') and Aaron Berisley (Oct. 15'-July 16'). The organization contributed 2,196 volunteer hours to our community in projects that ranged from improved access to town amenities, shellfish propagation, environmental education, community events (Beautify Brewster, Brewster Conservation Day, Coast Sweep), habitat restoration, fire safety and waste reduction. Some of the major AmeriCorps projects include:

2015 Group Service Days ~ Project List. With guidance from the DNR, AmeriCorps assisted with the following projects:

- Punkhorn Trail Maintenance
- Wing Island habitat restoration
- Kingsbury/Mathews Conservation Areas invasive species removal
- Hawks Nest Farm Conservation Area habitat restoration
- Mother's Bog Conservation Area habitat restoration
- Herring Run work between Walkers and Slough Ponds
- Quivet Marsh Vista invasive species removal
- Stony Brook Grist Mill invasive species removal
- Oyster & quahog propagation projects
- Erosion control fencing at Mants Landing

2015 Beautify Brewster. The 4<sup>th</sup> annual Town wide clean-up was a huge success, with 8 AmeriCorps members, over 150 community volunteers, 12 Town Departments and committees, all working together to remove 2,260 lbs. from our streets.

2015 Brewster Conservation Day. Saturday, July 11<sup>th</sup> at Drummer Boy Park was another great success. A collaborative effort between the Town of Brewster, Brewster Conservation Trust, The Mill Site Committee and Brewster Historic Society. The event engaged over 700 visitors with educational and interactive exhibits focusing on protecting our natural resources. AmeriCorps members participated by hosting 2 exhibits and assisted with the set-up and break down.

2015 Coast Sweep. The 4<sup>th</sup> annual Coast Sweep brought together 36 volunteers to help remove 520 lbs. of trash from 5 miles of shoreline.

### **Public Outreach**

Reduce, Reuse, Recycle We worked with AmeriCorps to bring the message of reduce, reuse, recycle to 1 local elementary school in Brewster through the Green Ribbon Recycle Puppet Show.

Trash to Treasure The DNR continued to collect shells from local restaurants to recycle old shells for habitat restoration projects in Cape Cod Bay. The goal is to create new habitat for shellfish to grow.

Learn to Shellfish Program Keeping on pace from years past, the DNR continued to support the efforts of other Town Departments. For the 7<sup>th</sup> year in a row we collaborated with the Brewster Recreation Dept. to offer a Learn To Shellfish program, which provides children the opportunity to discover Brewster's FLATS and what lives within them.

### **Land Management**

Land management efforts continued in 2015, as we maintained our aggressive approach at invasive species removal at various properties throughout Town. With the continued support of AmeriCorps, a healthy relationship with the Department of Public Works and support from FLATS volunteers, we worked vigorously at maintaining a diversified habitat, able to support a wide range of wildlife species and to promote native vegetation. Focus areas included: Baker's Pond, Kingsbury / Mathews property, Mother's Bog, Hawks Nest Farm, Wings Island, Punkhorn Park Lands, and Quivett Marsh Vista.

We utilized the skills and knowledge of AmeriCorps' Fire Corps to continue efforts (7<sup>th</sup> consecutive year) of field habitat restoration on Wings Island. Under DNR supervision, the Corps cut and piled woody material in preparation for a prescribed burn.

Wildfire Prevention For the 8<sup>th</sup> consecutive year the Department used grant funding from the Barnstable County Cooperative Extension to continue its efforts at reducing wildfire risk in the Punkhorn Parklands. The grant emphasized fuel source reduction through mechanical cutting. AmeriCorps' Fire Crew along with DPW was instrumental at trimming intersections and roadside vegetation in accordance with the Wildfire Management Plan. This year grant funds paid for an independent contractor to selectively cut safety zones outlined in the Wildfire Management Plan.



## **Coastal Issues and Grants**

Stormwater The Department continues to work with the Comprehensive Water Quality Review Committee, the Department of Public Works and others on stormwater improvements across town. Engineering design for stormwater and erosion control at Ellis Landing, Slough Landing and Fisherman Landing were completed, which we hope to implement in 2016.

Coastal Resilience Planning The Department received a grant for \$200,000 from the Massachusetts Division of Coastal Zone Management to evaluate the changing shoreline, including resilient designs for three landings, sand movement on the flats, erosion rates, and nourishment permits at each of our coastal landings. This grant was completed in June 2015.

Coastal Resilience Retreat at Breakwater Beach The Department received a \$165,000 grant from the Massachusetts Division of Coastal Zone Management for a resilient design for Breakwater Beach. We received a second construction grant to implement the design. The work is generally complete except for plantings which will be completed in spring 2016.

Coastal Community Resilience Grant The Department received a \$160,000 grant from the Massachusetts Division of Coastal Zone Management to develop a Coastal Adaptation Strategy for our Brewster public properties along the coastline. We established the Brewster Coastal Advisory Group who will evaluate scientific data on climate change and risk from sea level rise and provide public input on our long-term strategy for our coastal access points and beaches.

## **Harbormaster**

Kayak and Canoe Racks We continued to manage over 75 kayak & canoe racks at Paines Creek, Mant's Landing & Upper Mill Pond. The goal of this hugely popular service is to promote access to our waterways and increase recreational boating for our residents & visitors. Selection is done by lottery with applications due before March 1<sup>st</sup>. There is a \$25 annual or bi-weekly fee due with the application. For more information please visit the Town's

website under Natural Resource – Shellfish & Mooring regulations.

Boat Moorings The Brewster flats and fresh water ponds continued to be a popular boat mooring destination. With over 300 moorings in Brewster, strong efforts are being made to maintain a safe environment for recreational boaters and protect personal property. Along with patrolling for current mooring stickers, we continued efforts at removing dangerous and unclaimed mooring tackle from the flats.

Maintaining safe waterways on Long Pond was accomplished through the seasonal installation of 32 NO WAKE buoys and designating one area as a SAFE SWIM ZONE.

## **Strandings**

We continue our work with the International Fund for Animal Welfare (IFAW) in responding to stranded or dead marine mammals. Each year we have multiple strandings on Brewster beaches, and our department functions as the trained local first responders. We also work with several other local groups in responding to wildlife issues through out the town. In the last several years we have been very successful in saving many dolphins, seals and sea turtles that otherwise would have perished.

## **Shellfish**

Our Department purchased oyster & quahog seed through a program connected with Barnstable County's Cooperative Extension and was supplemented by funds raised from our rent a rake program, donations, and sales of Brewster Oyster gear. Our municipal shellfish propagation program continues to flourish with help from our shellfish volunteers. Bud Johnson heads up our dedicated group, who provides assistance in propagation, distribution and grow out. This year we saw another record number of people take advantage of summer quahogging program at Saint's Landing, Oyster Sundays at Ellis, & Little Neck weeks also at Ellis. We would not provide the level of service to Brewster without their valuable assistance.

## **Local Support**

We wish to thank Brewster for its continuing dedication to open space preservation and protection of its natural resources.



Gifts and Donations We received a tremendous amount of support from our local business community through food and drink donations for a majority of our events. We wish to thank Laurino's Restaurant, Ocean Edge Golf Club & Resort, Brewster Pizza, TD Bank, Cape Cod 5, Brewster True Value, Agway & Dunkin Donuts.

I wish to thank the staff, including Ryan Burch, Natural Resources Assistant; James Gallagher, Conservation Administrator/Natural Resources Assistant; Carol Spade, Senior Department Assistant, Frank Borek, Shellfish and Alewife Warden, John Sullivan, Assistant

Shellfish Warden, and Sam McGee, Assistant Shellfish Warden.

As 2015 comes to an end, we would like to Thank our Conservation Administrator, James Gallagher for his 7 years of dedicated service to the Town of Brewster and wish him all the best in his future ventures.

Respectfully submitted,

Chris Miller, Natural Resources Director

Ryan Burch, Natural Resources Assistant

James Gallagher, Conservation Administrator



## REPORT OF NAUSET REGIONAL SCHOOL

Thanks to the continued support of our communities, Nauset was able to provide students in Grades 9-12 an iPad to enhance their learning opportunities. The benefits of the 1:1 technology includes; increasing student engagement and motivation, improved access to information and resources, blended learning and flipped classroom opportunities, collaboration for group projects and accommodations for learners. We continue to look toward the future in supporting our students with the tools and the education to ensure success as 21<sup>st</sup> century thinkers and learners.

Nauset High School is a Level 1 school that continues to attract students from all over the Cape. The Middle School and the High School ELA, Mathematics and Science and Technology Engineering scores are well above the state average. Our highly qualified, well-educated, and dedicated faculty and staff continue to inspire students to reach their potential. Our varied Program of Studies offers something for everyone. The future inclusion of an International Baccalaureate Diploma Programme in Grades 11 and 12 will only enhance the educational possibilities at Nauset Regional High School. We will also continue to expand the number of foreign exchange students through the Educatus International Program.

The Capital Asset Subcommittee, together with the Business Office, continues to do an outstanding job in completing many capital projects and identifying priority items for future consideration. A Statement of Interest (SOI) was submitted to the Massachusetts School Building Authority to consider a major renovation at the High School. We anticipate hearing in mid-January if Nauset High School is accepted into their program. These repairs and renovations will extend the life of the school and allow us to meet the educational requirements of a modern curriculum for our students.

The Administration and the Police Chiefs continue to work on security plans across the District and we thank them for all their efforts in keeping our students safe. A new app called CrisisGo, will become part of our ongoing security drills. Parents and School Committee members will receive notifications in the event of any emergency or crisis situation.

Our new Superintendent, Tom Conrad, is working diligently to continue excellence in all our schools. He has been out in the community holding "Superintendent Chats" to engage parents and staff members in sharing ideas and concerns with him. The "Superintendent's Spotlight" TV show has been highlighting Central Office personnel and their important role in the District. He has plans to hold parent forums on various topics to gather invaluable feedback from stakeholders. Communication and collaboration is flourishing throughout the District.

Our many musicians, athletes and performers meet with success in their various competitions time and again. Nauset students are consistently recognized for their outstanding talents and achievements in athletics and also for fine and applied arts.

The Greenhouse Learning Lab at Nauset Middle School is in full swing with students experimenting with seed germination in different types of soil. A very successful sale of geraniums in May showcased student's green thumbs! Math, Science, Art, and English have been incorporated into the Greenhouse curriculum for students in all Grade levels. Stop by the Orleans Winter Farmers' Market and check out the student table with items for sale.

Nauset continues to remain focused on the success of each student and committed to the motto, "Every Child Matters."

Nauset Regional School Committee, John O'Reilly, Chair  
Other members: Chris Easely, Vice Chair, Deborah Beal, Sarah Blackwell, Ed Brookshire,  
Chris Galazzi, Ed Lewis, Tim Linkkila, Sue Skidmore and Tracy Vanderschmidt



# REPORT OF OPEN SPACE COMMITTEE

The Open Space Committee, established in 1998 to carry out the purposes of and receive funding through the Cape Cod Open Space Acquisition Program (The Cape Cod Land Bank), now receives funding through the Community Preservation Committee.

Priorities for the Open Space Committee remain the same, although objectives and funding are now more flexible with Community Preservation funds:

1. Protection of water resources: drinking water supply, ponds, marine watersheds
2. Protection of the rural character of the Town, including historic scenic vistas
3. Provision of Open Space for passive recreation, creation of pocket parks
4. Special purposes: preservation of agricultural areas, wildlife/plant habitats, threatened resources/linkage to existing conservation areas

With a total area of 16,335 acres, Brewster is more than 40% developed; with 15% “undevelopable” wetlands; about 33% protected land; and less than 12% of its land left to be developed or preserved. Since 1999 the Town has purchased \$15.8 (\$10.1 Town cost) million in open space. The assessed value of these purchases is approximately 4/10 of one percent of the \$3.3 billion of the Town’s assessed property value. No real estate taxes are lost, since the taxes that would have been realized from the open space parcels are equally distributed to all Town taxpayers.

Town officials have said that the tens of millions that Brewster has spent to preserve open space and protect water supplies have greatly reduced our nitrogen loads to Pleasant Bay and the Herring River. This enables us to avoid many of the massive remediation expenses that other towns are facing with wastewater treatment/sewering costs.

Since the approval of the Community Preservation Act (CPA) in 2005, Town Meeting has approved \$10,572,400 for the purchase of 187.49 acres of land. The Town received \$4,885,000 in grants and other monies, with a net cost to the Town of \$5,687,400. The net cost per acre was \$30,334.

Two land purchases were approved at the May 2015 Town Meeting:

Santorello Property-this acquisition preserved 3.69 acres of contiguous forested upland adjoining the Town’s main wellfield off Route 137 and located in Brewster’s Zone II (zone of contribution). The total purchase price of this parcel was \$140,000. The Water Commissioners contributed \$60,000, the CPC contributed \$60,000 and the Brewster Conservation Trust (BCT) contributed \$20,000. The land has been placed under the custody and control of the Water Commissioners and further protected by a Conservation Restriction held by the BCT.

Total Project Cost: \$140,000  
Town Funding: \$120,000

Lalor Property- this acquisition preserved 0.6 acres of land located across West Gate Road from the Town’s newest public well and protects water quality in the Punkhorn well fields. The total purchase price was \$60,000. The Water Commissioners contributed \$25,000 and the BCT contributed \$10,000 towards this purchase. The land has been placed under the custody and control of the Town Conservation Commission and further protected by a Conservation Restriction to be held by the BCT.

Total Project Cost: \$60,000  
Town Funding: \$50,000

One project was approved at the September 2, 2015 Town Meeting:

Mill Pond Conservation Area- funding to acquire a perpetual Conservation



Restriction on two parcels of land on Long Pond Road, consisting of 2.23 acres and 2.32 acres. This article supports the Town's long partnership with the BCT, working together to preserve critical open space, in this case; 4.55 acres (two building lots) on Mill Pond at Route 137. The properties are within the Zone II to the main public water supply well-field serving Brewster. The dilapidated house will be removed by BCT and the site restored at its expense. The BCT now owns the land subject to the permanent Conservation Restriction held by the Town's Conservation Commission, guaranteeing public access to the site and the pond. The BCT provided \$300,000.00 of the \$400,000.00 total purchase price.

Total Project Cost: \$400,000  
Town Funding: \$100,000

The Committee contracts with Mark Robinson, Executive Director of the Compact of Cape Cod Conservation Trusts (Compact), to coordinate, outreach and negotiate the acquisition of various parcels for open space. The Committee had identified a number of parcels based on specific criteria. The Santorello, Lalor and Mill Pond conservation areas were a result of this outreach. Mill Pond also represents the first time the Town has contributed monies to hold a Conservation Restriction on property. This represents a much less expensive way for the Town to participate in open space preservation.

The Open Space Committee continues to work with the Community Preservation Committee, jointly evaluating parcels as they become available. Some parcels are prioritized to prevent development within a drinking water Zone II, to preserve marine watershed recharge areas, or for habitat/wildlife corridor/wetland protection; other parcels are better suited for Community Housing, Historic Preservation and/or Recreation.

This Committee works closely with the BCT and the Compact, which have been of inestimable assistance in locating/ negotiating/ purchasing lands. It must be noted that over the last fourteen years, BCT now owns over

489 acres of land and holds Conservation Restrictions on over 448 acres (Town and private land), totaling over 900 acres of protected land.

The Open Space Committee also works with the Water Department and Water Commissioners. They have begun to set aside a portion of the revenue collected from water rates in order to contribute monies towards future land purchases within wellfield protection areas. We thank them for their contributions towards a number of the Town's recent land purchases.

The Committee will continue to pursue ways to supplement open space funds through collaborations, contributions, joint purchases, or bargain sales from owners who wish to assist conservation. Land can be protected in many ways: direct purchase, reserved life estate, bargain sale, gift, will, easement or agricultural preservation restriction, all with attractive tax incentives. People can also give land to the Town for Open Space, Community Housing, Recreation or Historic/Agricultural Preservation and generate tax savings.

We thank all Departments for their assistance, as well as the Board of Selectmen and the citizens of Brewster for their support of Open Space objectives.

Respectfully submitted,

Elizabeth Taylor/Planning Board  
Rep., Chair

Gary Christen/Pathways Rep., Vice-Chair

Jeanne Boehm/Citizen-at-Large

Peter Herrmann/Citizen-at-Large

Keith Johnson/Citizen-at-Large

Don Keeran/Citizen-at-Large

William Klein/Conservation Rep.

Tom Kowalski/Citizen-at-Large

Andy Perkins/Citizen-at-Large

Peter Norton/Selectman's Representative

# REPORT OF THE PLANNING BOARD

The Planning Board is made up of seven elected members who serve staggered five year terms. The Board meets on the second and fourth Wednesdays of each month at 6:30 pm in Town Hall. The Board holds work session meetings when necessary for planning and by-law discussion. Public hearings are advertised in the *Cape Codder* newspaper. Agendas are posted in Town Hall, outside of Town Hall, and on the Town's Web site. The public is always welcome to attend Planning Board meetings. Meetings are recorded and available for viewing on the Town Web site or Local Cable Channel 18. The Zoning By-law (Chapter 179 of the Town Code) can be found on the Town Web site under Planning Department or Planning Board.

## **Statutory Authority**

The Planning Board operates within the statutory authority conferred by Massachusetts General Laws (MGL), Chapters 40A and 41. These laws set the direction and scope of Planning Board review as it relates to land division, long and short term planning.

## **Planning Board reviews generally fall within the following categories:**

Site Plan Review

Use Special Permits pursuant to Article IV Table 1 of the Zoning By-law

Land Division through subdivision under MGL Chapter 41

Approval Not Required (ANR) under MGL Chapter 41

Scenic Road Act MGL Chapter 40 §15C & Public Shade Tree Act

(MGL Chapter 87 §8).

The Board hears requests and grants or denies applications for certain types of special permits. The Board guides the process of

zoning amendments which have to be approved by Town Meeting and the Attorney General's office. Brewster has a provision of the Zoning By-law known as Site Plan Review, which requires the Planning Board to examine every new building (except single and two-family residences) and every new use or change of use to assure that traffic congestion does not occur and that the character and appearance of Brewster is maintained.

## **Planning Board Members**

Planning Board member Elizabeth Taylor has served consecutive terms since 1999. John Leaning and Scott Collum joined the Planning Board in 2010. Rick Judd and William Hoag joined the Board in 2012. Jason Klump joined the Planning Board in 2013. Nicholas deRuyter was elected to the board in 2014.

Kari Hoffman was elected to the Board in 2015

John Leaning decided not to run for another term. We wish to thank him for his time, energy and many contributions while he was on the Board. The Board welcomed Kari Hoffmann, who ran for Mr. Leaning's vacant seat. Jason Klump and Nicholas DeRuyter resigned from the Board this year, and we thank them for their time as well. At a joint meeting of the Board of Selectmen and Planning Board, prospective Board members were interviewed and Joseph Rinaldi was appointed to fill Mr. Klump's vacancy. The Board has not yet filled the open seat left by Mr. De Ruyter's resignation.

## **Planning Board Town Staff**

Susan Leven, Town Planner, provides support in drafting by-laws, expertise in Town, State and regional planning, zoning laws, and is present for meetings.

Kelly Moore, Senior Department Assistant provides the Board administrative support, assists applicants with the application process, fields calls from residents and supports the work of the Town Planner.

Much of the work of the Planning Board is complex, demanding, and requires understanding of applicable State statutes, Town by-laws, case law decisions and subdivision regulations. The Planning Board managed 28 applications in 2015. The Board held 22 meetings.

#### **Summary of 2015 Permits:**

7- ANR (Approval Not Required) applications, 5- Informal Discussions, 3-Special Permits, 2- Modification Special Permits, 3 -Definitive Subdivisions, 1-Covenant Release, 3- Road Betterment, 5-Site Plan Review and 4-Waiver Site Plan Review, 1- Tree Removal Notice, 1-Meeting with Eversource to review Tree Cutting, Trimming and removal Plan

#### **Town Meeting Action**

**Annual Spring and Fall Town Meetings 2015:** The Planning Board presented no Articles this year.

The Board has drafted a Stormwater Bylaw which it intends to bring to Town Meeting Spring 2016. The Board is still working on the accompanying Stormwater Regulations.

#### **Board Member Activities:**

Nicholas DeRuyter: Zoning Board of Appeals

Elizabeth Taylor: Cape Cod Commission Delegate, Open Space Committee, Community Preservation Committee, Comprehensive Water Planning Committee, Water Quality Review Committee Alternate

#### **The Future**

The Planning Board continues to act as the Town's "Local Planning Committee" under the Cape Cod Commission Act and has been working on the form and process for a new Local Comprehensive Plan. The Board is looking at options to encourage and collect public input such as visioning workshops and surveys. **Residents who are interested in serving on this committee are encouraged to contact the Town Planner at [brew-plan@brewster-ma.gov](mailto:brew-plan@brewster-ma.gov)**

The Planning Board wishes to thank the members of all Town Departments, Committees and Agencies who contributed their time and efforts to the Board's endeavors. The Board also thanks their staff for their valuable assistance throughout the year.

*Richard Judd, Chairman*

*Scott Collum, Vice Chairman*

*Joseph Rinaldi, Clerk (from August 2015)*

*William Hoag*

*Kari Hoffman (from May 2015)*

*Elizabeth G. Taylor*

*John Leaning (to May 2015)*

*Jason Klump (to June 2015)*

*Nicholas de Ruyter (to December 2015)*



# REPORT OF PLANNING DEPARTMENT

The Planning Department provides staff support to the Planning Board, Board of Appeals, and Comprehensive Water Planning Committee. The Department also provides assistance and information to the general public, and anyone else who asks.

The Department also assists other departments and committees, as time and staffing allow. The Town Planner represents the Town on the Pleasant Bay Alliance, the Cape Cod Water Protection Collaborative, the Orleans Water Quality Advisory Panel and several other groups. This year, the Town Planner also served on the working group that developed the Beach Access Survey (set to be released in January of 2016)

**Local Comprehensive Plan Update** In 2015, we began working with the Planning Board to develop an outline of the process for the update of the Local Comprehensive Plan for the Town of Brewster. Funding was appropriated in September to begin the process of gaining public input. We encourage anyone interested in being a part of this process to contact the Planning Department.

**Zoning and General By-Law Amendments** This was a quiet year for by-law changes. The Planning Board has been working on a Stormwater Management by-law that will go to Town Meeting in May 2016. The proposed by-law is supported by a set of regulations that the Planning Board is also reviewing and will vote on them following Town Meeting.

The Department worked with AECOM to digitize and provide an up to date and correct version of the Town's Zoning Map. The prior map was hand drawn and did not include several updates. A

copy of the current version hangs outside the Building Department in Town Hall.

**Integrated Water Resource Management Plan** – The Comprehensive Water Planning Committee (CWPC) submitted the Town's Integrated Water Resource Management Plan (IWRMP) to the Cape Cod Commission and the MA Department of Environmental Protection (DEP) in June. The CWPC, which is supported by the Planning Department, is currently on hiatus while waiting for comment from the Commission and DEP.

The Planning Department has also been working with the Horsley Witten Group on implementing the recommendations in the plan, including the Stormwater Management By-law mentioned above, and proposed remediation projects for impaired ponds such as Walkers and Upper Mill ponds. There has also been a great deal of work on public outreach, including the coordination and publicity for community meetings/ workshops and the maintenance of the Brewster Ponds Facebook page. The CWPC annual report will have more information on the project and other work of the Committee.

**Staff Review and Development Review** Under Staff Review, a prospective applicant can meet with Town department heads to discuss a project before entering the permitting process. This process is free and confidential. The Planning Department circulates information to other departments, sets up meetings, and provides information and follow-up to those who have projects going through the process. In 2015, 12 proposed projects went to Staff Review.

The Department also provided support with the Planning Board and Board of Appeals' review of development applications. This involved helping applicants throughout the application and review process, file management, and correspondence, as well as review of decisions. The Department also meets with potential applicants prior to their submitting application to the boards to assist them in preparing the applications and understanding and addressing zoning requirements.

**Developments of Regional Impact (DRI)** – There were no DRI's before the Planning Board in 2015.

**Public Service** – The Planning Department continues to create brochures and other public information pieces to assist the public in navigating the permitting process and to keep the public informed of community meetings. Brochures are available for Staff Review as well as Site Plan Review, and posters and flyers have been designed and produced for community meetings associated with the integrated water management planning process.

Permitting software has been in use by the department for several years and allows for better management of data, tracking of permits and the provision of timely and accurate information to the public.

The Planning Department is committed to providing information to the general public, as well as other local, regional, state or federal agencies. We encourage anyone who is interested in planning and anyone who has questions about planning to stop by the office or call and make an appointment. The planning process is much more interesting and effective when residents and property owners are informed and involved.

Thank you to the people who supported the work of the Planning Department this year, including everyone who works for the Town, and the many committee members, residents and visitors who provided guidance and support. Thanks also to Ana Brady (who joined the Department in June) and Marilyn Mooers for their support, hard work and commitment. Thanks also to Kelly Moore who left in April to pursue new challenges.

Respectfully submitted,

Susan M. Leven AICP  
*Town Planner*

Ana Brady, *Senior Department Assistant,  
Planning Board (from June 2015)*

Marilyn Mooers, *Senior Department Assistant,  
Board of Appeals*

Kelly Moore, *Senior Department Assistant,  
Planning Board (to April 2015)*

# REPORT OF PLEASANT BAY ALLIANCE

The Pleasant Bay Alliance ([www.pleasant-bay.org](http://www.pleasant-bay.org)) is an organization of the Towns of Chatham, Orleans, Harwich, and Brewster charged with implementing the Pleasant Bay Resource Management Plan. The plan incorporates the Pleasant Bay Area of Critical Environmental Concern (ACEC) and the 21,600-acre Pleasant Bay watershed. The Alliance develops public policy recommendations, technical studies and public education tools to support the Bay's natural resources and safe public enjoyment of the Bay. Highlights from 2015 are listed below:

The Pleasant Bay Citizen Water Quality Monitoring Program completed its 16th monitoring season. Trained volunteers collected samples at 24 bay-wide sites. Data from the monitoring program are used to guide local and regional nutrient management planning. The Alliance selected the Cadmus Group to conduct a statistical trend analysis of multi-year water quality data, and this analysis was presented at a forum in July.

The Alliance continued to spearhead a watershed approach to nutrient management. Wright-Pierce was selected by the Alliance to assess the watershed-wide effects associated with all four town's nutrient management plans, and to coordinate this information with the regional 208 Plan Update. When completed, this effort is expected to identify opportunities to increase cost effectiveness and foster regional cooperation among efforts to reduce nutrient loads in Pleasant Bay.

The Alliance continued development of guidelines for managing shoreline erosion, with the release of draft guidelines expected in 2016. The Alliance also continued tide level monitoring in concert with the Center for Coastal Studies, and issued a report analyzing multi-year tide

data. Late this year a Request for Proposals was released to assess the effects of Sea Level Rise on the barrier beach and inner shoreline of Pleasant Bay. This project will be undertaken in 2016. Also in 2016, the Alliance also is planning the placement of an acoustic receiver to monitor tagged shark activity.

At the request of local officials, the Alliance also provided comment on a range of projects concerning consistency with the Resource Management Plan, including the Muddy Creek Restoration Bridge, Pleasant Bay Dredging, and Ryder's Cove Landing access plans, as well as private projects,

The Alliance wishes to thank the citizens of Brewster for your ongoing support.

Respectfully submitted by:

Susan Leven, Town Planner, Steering & Technical Resource Committees

Chris Miller, Director of Natural Resources, Steering & Technical Resource Committees

Carole Ridley, Alliance Coordinator

# REPORT OF THE BREWSTER POLICE DEPARTMENT

Looking back at 2015, the Brewster Police Department has continued to work to maintain the level of safety and security provided to those who live, work and vacation in our beautiful town. Our partnership with other police departments in our region, the court system and other community stakeholders has led to many successful investigations.

In 2015 we were also able to focus on training for some of our officers. Having officers in-house who are certified to train others is not only fiscally wise, but it gives us a level of professionalism within the ranks that is of great value to the town. This is something we will look to enhance as we progress into next year.

As we move forward into 2016, we continue to take pride in our relationship with the community. In light of what is going on nationally, the Brewster Police Department stays committed to its mission, which, in part, notes that “we will work in partnership with our community to identify and effectively respond to the diverse, ever-changing social and neighborhood problems and needs; all the while, keeping an emphasis on integrity, fairness, and professionalism”.

Our officers are able to accomplish this by remaining professional in all situations and keeping true to the principles of community policing. For us, community policing is not just a catchy slogan, but an over arching philosophy that guides us in all we do. Whether it is interacting with our school children or trying to help a family dealing with a crisis, we strive to be humane in our treatment of everyone.

These things remain a priority even as our resources continue to be stretched to deal with more complex issues and cases. As technology continues to grow and its use becomes more widespread by law enforcement and criminals alike, investigations become more complicated and time consuming. Officers are also now expected to be more adept at detecting and dealing with people experiencing a mental health crisis. Add in the continuing opiate epidemic, and the role of today’s police officer is much different than his/her predecessor.

Here in Brewster, we are dedicated to continue to learn and grow to meet the needs of the people we serve. Our officers are as much a part of the community as those we encounter on a daily basis and we will strive to do our part to keep Brewster the great town that it is.

As always, we appreciate the support we receive not only from the citizens of Brewster but also from the Town Administration, the Board of Selectmen, the Finance Committee and all of the other departments within the town.

# BREWSTER POLICE DEPARTMENT

## THE FOLLOWING IS A REPORT OF THE ACTIVITIES OF THE BREWSTER POLICE DEPARTMENT FOR THE CALENDAR YEAR 2015

### VIOLENT CRIMES

Rape	0
Kidnapping	1
Assault	10
Threats	6
Domestic Violence	65
Domestic Order Violations	7

### PROPERTY CRIMES

Burglaries	42
Larceny/Theft	103
Fraud	10
Motor Vehicle Theft	1
Vandalism	43
Trespassing	2

### DRUGS/ALCOHOL

Drug Violations	18
Civil/Marijuana	7
Protective Custody	16
Driving Intoxicated	28
Minors with Alcohol	16

### SERVICE CALLS/COMPLAINTS

Animal Control	521
Suspicious Incidents	329
Annoying Phone Calls	31
Missing Persons	5
Sudden Deaths	6
Well Being Checks	273
911 Hang-ups/Abandoned	196
Alarms	460
Restraining Order Service	50
Summons Service	163
Lost/Found Property	144
Hazardous Situations	144
Assist Citizen	570
Assist Other Police Agency	148
Other Calls/Activity	13036

### M/V CRASHES 205

### TOTAL CALLS /ACTIVITY 16076

### MOTOR VEHICLE STOPS 2153

### CITATIONS ISSUED

Motor Vehicle	1706
Parking	
Town Bylaw	19

# **BREWSTER POLICE DEPARTMENT APPOINTMENTS**

## **CHIEF**

RICHARD J. KOCH, JR.

## **CAPTAIN**

HEATH J. ELDREDGE

## **LIEUTENANT**

GEORGE A. BAUSCH

## **SERGEANTS**

BARRY M. HORTON  
JONATHON P. O'LEARY

CHARLES M. MAWN  
FREDDIE A. O'NEAL

## **DETECTIVE/SERGEANT**

PAUL H. JUDGE, JR.

## **DETECTIVE**

MATTHEW B. MARSHALL

## **POLICE OFFICERS**

ALDEN B. CHILDS  
NORMAN E. FOSS  
DANIEL J. LANCTOT (reclassified 2/9/2015)  
MICHAEL R. MEI  
BRANDON L. RICE  
PATRICK W. VARLEY

ANDREW J. DIONNE  
SHANNON C. HALEY  
JOSEPH M. MASHRICK  
FRANCESCO J. MIRISOLA  
SIDNEY G. SMITH  
MORGAN A. VERMETTE  
(reclassified 11/2/2015)

## **ANIMAL CONTROL OFFICER**

LYNDA J. BROGDEN-BURNS

## **DISPATCHERS**

DEBORAH GRANELLI  
MOLLY E. MAYER

LUANA LASCALA  
DEIDRE D. SCHOFIELD

## **CADETS**

DANIEL J. LANCTOT  
(reclassified 2/9/2015)

MORGAN A. VERMETTE  
(appointed 5/4/2015)  
(reclassified 11/2/2015)



**ADMINISTRATIVE ASSISTANT**

JILL F. DOANE

**MATRONS**

LYNDA J. BROGDEN-BURNS

DEBORAH GRANELLI

JENNIFER J. HORTON

NANCY MADDOCKS-SMITH

DEIDRE D. SCHOFIELD (appointed 12/7/2015)

ASHLEY FARRENKOPF

(appointed 12/7/2015)

LUANA LASCALA

SKYLAR RODERICKS

(appointed 12/7/2015)





# REPORT OF THE DEPARTMENT OF PUBLIC WORKS

This is my first report as Superintendent for the Brewster Public Works Department. 2015 was a very significant transitional year for Public Works in Brewster.

The most remarkable event of 2015 was the onslaught of winter in late January which crippled all of New England. Chris Miller was acting DPW Superintendent and Jimmy Jones was Foreman, through their leadership and commitment the Town was able to recover from this historic winter chill. The employees of the DPW should be commended for their untiring efforts to keep Brewster roads free from snow; these employees were away from their own homes and families for days at a time, a commitment rare in our modern world. In addition, the employees of Water, Golf, Natural Resources, Town Hall and nearly all town staff worked in concert to protect and serve the residents of Brewster during this catastrophic string of seemingly unending storms. Our subcontractors who also came to work for days at a time deserve credit and strong thanks for coming to the aid of the Town during such an important time. Snow and Ice control will continue to be a challenge for the Town; our local conditions have changed and snow plowing is no longer a lucrative effort, rates for this work have not kept pace with other commodities or modern salary levels. As communities, we will need to adjust this paradigm, or capitalize and take on the snow and ice challenge with only town forces, quite a financial effort.

Throughout the year the DPW works closely with the Police and Fire Departments. Police protect DPW staff working in the roads as well as acting as eyes on the road 24/7; while Fire and DPW work cooperatively during extreme storms, flooding, accidents and all natural disasters.

In May following Town Meeting approval, the voters of Brewster approved a 10 Million dollar road bond. The leadership of the Town as well as the voters deserve thanks for recognizing the significant liability which comes with the maintenance of our roadway system. This funding will allow for an aggressive approach to renovation and maintenance of the town's most important and valuable asset. Stony Brook, Paine's Creek and Satucket Roads were resurfaced during the late summer and fall using road bond funding.

Through cooperation between the Water Department and Public Works, the Town was able to purchase a hot box which allows for the permanent repair of pot holes and other defects in our roads; this equipment is invaluable in keeping our roads properly repaired throughout the year.

During the past year, the Town's consultant CDM/Smith completed plans for the reconstruction of Underpass and Snow Roads. This project will provide for both pedestrian and bicycle accommodation; this design will be used as a template for future redesign and construction of Brewster main roads. Bids have been opened and awarded and we look forward to construction during the spring and fall of this year.

This will be an exciting year for the roads of Brewster. In addition to the completion of Underpass and Snow Roads, we will begin to design for the reconstruction of Millstone Road. We will start the process with input from the public; develop consensus on what level of accommodation we need to provide for walkers and cyclists; Millstone provides an important link from Long Pond Road to the Rail Trail and to new sidewalks on Route 6A.

## **Brewster Recycling Center**

2016 was another transition year for the Brewster Recycling Center (BRC). The success of Pay as you Throw (PAYT) has reduced the volume of waste dramatically. The management of solid waste continues to be a challenge for the Town of Brewster; changing conditions brought on by our success with (PAYT) require definitive action on the part of the Town.

The highlight of the year was hauling our waste to the Yarmouth Transfer Station instead of the SEMASS plant in Rochester, saving labor and fuel costs. We will need to change our method of hauling in order to continue this effort. Changes will be proposed to replace the current open top trailers with compactors in order to more efficiently handle the town's waste disposal. New compactors were purchased through a cooperative bid by the County of Barnstable for paper, cardboard, comingled plastics and cans.

Recycling markets for paper, metal, glass and plastic are dynamic and will continue to be impacted by worldwide market conditions. As long as the price of disposal is lower than our tipping fee for Municipal Solid Waste, Brewster benefits.

During the late spring, an Osprey attempted to build a nest on our tallest utility pole outside the Transfer Station shorting out our solar array. We worked cooperatively with Mass Audubon, CVEC and the Cape Light Compact to cover the top of the pole to prevent another attempt at nesting.

## **Tree Warden**

For the past few years Brewster has been the epicenter for insect pests in Southeastern Massachusetts. Winter Moth, Gypsy Moth and the Oak Gall have plagued the south side of Town, abutting Nickerson State Park. Significant defoliation was observed along Millstone Road and Freemans Way. Many mature oaks have been lost to this multiple pest attack.

These insect populations have infected our Oak population and continue to put under stress many of our mature trees. Multiple defoliations combined with drought put even healthy trees at risk. We did observe some evidence of population collapse in our Gypsy Moth areas particularly in late summer. Winter moth flights of adults during early winter were extensive on warm wet evenings and warn of large populations in the spring; much of the damage caused by this pest occurs in the bud of the tree which is occupied by the first stages of the winter moth caterpillar.

Residents are advised to protect sensitive ornamentals from defoliation and to water mature trees while they are attempting to produce new foliage during the summer.

During early winter Eversource began trimming the electrical circuits on the north side of town. Hazard trees under wires were identified and a hearing was held jointly by the Planning Board and the Tree Warden. These trees have been removed and Eversource has begun the process of receiving approval to trim the remaining circuits on the south side of town; a hearing has been scheduled with the Tree Warden and Planning Board to review the next phase of trimming.

We will work with Eversource to develop a tree planting program which can place trees in good planting locations away from wires where long term success can be expected. After the sidewalks are completed on Route 6A, we will begin working with the business community to find appropriate planting sites along 6A for trees. With limited space for planting in the road layout, abutting yards and business lots provide the best planting opportunities for developing healthy large trees. This approach to tree replacement will serve the residents of Brewster well during the future.

I would like to thank the entire crew of the Public Works Department for their help during my first year as Superintendent. The cooperation between the various town departments in Brewster is impressive; we would

like to thank Police, Fire, Natural Resources, Water, Golf and the Town Hall staff for their help and assistance. Special thanks to Director of Natural Resources Chris Miller who served as acting Superintendent for half of this year; Congratulations to Charlie Sumner on his retirement as Town Administrator, and welcome to Michael Embury, our new Town Administrator.

Patrick Ellis, DPW Superintendent



# REPORT OF BREWSTER RECREATION

## **Mission Statement**

The Brewster Recreation Department is committed to enhancing the quality of life for all Brewster Residents and visitors by utilizing the Town's many beautiful parks, beaches and facilities to provide the best quality recreational activities that challenge the body and spirit across all generations. The purpose of the Recreation Department is to meet the diverse recreational, cultural, athletic and leisure-time pursuits of the residents of Brewster with a broad-based comprehensive program. Recreational programs are organized to encourage participation and enjoyment and will be held at safe and well-equipped facilities on a year-round basis.

## **Brewster Recreation Programs and Events**

During the last fiscal year the Recreation Department has continued to expand its core programs to include residents of the Brewster Community as well as residents and visitors from other Lower Cape towns. Our goal is to continue to refine the aspects of the existing programs and events, always looking for new ideas and opportunities to shape the experiences of our residents and visitors alike.

During the year, the Recreation Department hosted community events such as the Breakfast with Santa and Easter Egg Hunt at Ocean Edge, Holiday Gift Wrapping, Brewster in Bloom Run, Summer Kick Off event and a Movie Night by the Bay in Drummer Boy Park. Each event was well received by our community and we will continue to offer them in the future. We also

added in small day trips offered during days students did not have school. During the coldest weeks of January, our Ice Rink was set up for the public to use and received positive feedback.

## **For More Information**

Our web site [www.brewsterrecreation.com](http://www.brewsterrecreation.com) is regularly updated and provides information for all our programming and events. Registrations are accepted online through our website as well as completed in our office. The web site is also used as a means of communication for program information, department updates and weather cancellations.

The Brewster Recreation Department is committed to empowering our youth with the skills necessary to become responsible members of society. We recognize the need to instill high expectations so that all our participants realize that success lies within them. As we look forward to future we offer a special thank you to our staff, volunteers, sponsors and the community who supports our department each and every year.

## **V. Recreation Commission Members**

Roland Bassett, Chair  
George Bausch, Vice-Chair  
Allen Ryone, Treasurer  
Sherrie McCullough, Secretary  
Tom Wingard

Respectfully Submitted,

Ellen Ojala Bearse  
Brewster Recreation Director



# REPORT OF RECYCLING COMMISSION

During 2015, emphasis remained on ensuring the acceptability and viability of the Pay-As-You-Throw (PAYT) system, which had continued to increase recycling (26%) and decrease the volume of trash (47%) generated by residents using the Brewster Recycling Center. The system appeared to be functioning well, with few complaints received at the Town offices or the DPW office. Stabilization in the increase in recycling and decrease in volume began to appear, as was expected. Some of this stabilization is due to the changing nature of products and packaging, such as there are many more products contained in plastic rather than glass, which then has an impact on the recycling calculations as they are based on weight, not volume. There are also more products now using multilayered plastics, which are not currently recyclable, instead of single plastics. These changes in packaging will continue to have an impact on the weight and volume of materials recycled as well as material transported for combustion at the SEMASS Resource Recovery facility with which the Town has a contact.

Outreach included preparing messaging for insertion in the annual tax bills and recycling center & beach permits specifically regarding beach recycling. Additionally, an article appeared in the widely read Brewster Chamber magazine, *"What's Up 26% and Down 47%?"* Members of the Commission also participated in the annual Brewster Conservation Trust event, which attracts many local families and visitors, as well as responding to general citizen enquiries.

A primary goal for 2015 was to review all Town departments recycling activities, at both buildings and recreational areas, to determine how the Town itself was doing. Once the review began, and it was determined that recycling was either happening through a contracted hauler or via the recycling center, several departments were able

to reduce the size and/or frequency of their collection containers through recommendations.

This analysis of the Town departments was part of the information gathering process for beach and recreational area recycling. After reviewing an analysis performed by the DPW and learning how other towns manage this issue, it was concluded that, initially, the Town would need to hire a waste/recycling hauling contractor for the job rather than utilizing DPW personnel. Meetings were spent discussing logistics, including number, type, style and location of containers as well as frequency of pickups. Subsequently, bidders were asked to submit quotes for identified areas as well as frequency of pickup. Nauset Disposal was awarded the contract for one year, with a one year extension and beach recycling began over Memorial Day weekend and ended after Labor Day. A total of sixteen sites were set up utilizing 26 trash toters and 21 recycling toters with specially designed lids. Pick up schedules were varied due to expected site use. The information gathered in 2015 will be utilized when planning any changes for 2016, including frequency of pick up and length of season for beach and recreational site recycling and solid waste.

Through the Town, the Commission approved the submittal of grant applications to the Department of Environmental Protection for equipment and outreach. Subsequently, the Town was awarded a grant for \$6200 for equipment and applied for another in the sum of \$1000 for home composting bins, expected to be awarded in 2016. The Commission and Town also collaborated on arranging for a book container to be placed at the Swap Shop during 2016 to collect and recycle unwanted books.

At the request of the Commission, the DPW obtained more home composting bins during calendar year 2015. Home composting continues to have a positive impact on lessening the amount of materials that must be transported.

Discussion was continued regarding the Commission's support of a plastic bag ban at some point in the future. After research and discussion, it was subsequently decided that due to the smaller nature of the businesses in our town, a bag ban could be more onerous than effective. The issue may be revisited in the future.

The Commission is planning more educational outreach for the coming year and will continue to meet with Town officials to encourage leadership in this important environmental endeavor.

Respectfully submitted,

Margretta (Meg) Morris, Chair  
William Barnstead, Member  
Patrick Ellis, Member and DPW Superintendent  
John Cunningham, Member and Vice Chair  
Brenda Locke, Member  
Joseph Prevost, Member  
Annie Dugan, Member  
Dr. Mary Chaffee, Board of Health Liaison  
Dan Guertin, Finance Committee Liaison  
Jillian Douglas, Town Administrator Liaison  
Peter Johnson, Citizen  
James Foley, Alternating Board of Selectmen Liaison



## REPORT OF SUPERINTENDENT OF SCHOOLS

Brewster Elementary Schools are a source of great pride for the District as well as the community. The Eddy Chorus was once again invited to the Cape Cod Symphony Orchestra Holiday concert and did an amazing job! The Eddy Band and Chorus participated in the Brewster Tree Lighting, the Brewster in Bloom Parade, sang and played at Whitecap games and Nauset events under the direction of Stacey Faris and Leah Belliveau.

MCAS scores are above the state-wide average and the Eddy School continues to be rated as a high-performing school. We continue to learn through the arts, provide increased curriculum enrichment opportunities and integrate technology across the curriculum to enhance student learning. Smartboards are being utilized throughout the buildings as staff integrates technology into the curriculums.

Stony Brook maintains strong partnerships with the YMCA and the Cape Cod Bible Alliance Church. Captain Lexicon initiative has expanded throughout the community. The Brewster Police has provided staff training on emergency procedures and drills to further enhance the safety plan. The Community Service Club at Eddy School continues to reach out to individuals at EPOCH, the Noah Shelter, the Brewster Animal Shelter and collected money for UNICEF.

Nauset High School and Nauset Middle School students continue to achieve outstanding MCAS scores. Student growth is evident in all areas and this can be attributed to our dedicated teaching staff and their tireless efforts to help students reach their potential and beyond.

This year Nauset High School deployed new iPads to all students in its freshmen class and expanded that initiative to the all other grade levels this past fall. Staff and students use the device for creating, communi-

cating, collaborating, organizing, researching, and problem-solving. Embedding technology into core curriculum in all subjects is an attainable goal.

Nauset High School has submitted a Statement of Interest, SOI, to the Massachusetts School Building Authority to assist with some very substantial needs at the facility. The Capital Asset Subcommittee, working with the Administration, has met regularly to address and prioritize the needs going forward.

I am pleased to tell you that Nauset Regional High School is in the consideration phase to offer the International Baccalaureate Diploma Programme. The IB Diploma Programme will offer further opportunities for students in Grades 11 and 12. Eight teachers have been identified and will be trained in this exciting new program, if accepted into the program.

At Nauset Middle School the Summer Science and Technology Institute completed its second year with 42 students participating. Students learned about the importance of clean water for food and fishing, enjoyed hands-on experience building and programming robots and tested water quality in various ponds, cooked food from fresh produce and built air conditioners with recycled goods. Mandarin Chinese classes are now being offered at the Middle School to 7<sup>th</sup> and 8<sup>th</sup> grade students.

Subcommittees have been established for Bus Transportation and Renewable Energy to look at viable ways to save money for our citizens. Quarterly meetings have been scheduled with Town Administrators and Accounting Managers that are productive in keeping our Towns updated on our schools. A Substance Abuse Task Force has also been established and will meet regularly to explore ways our schools can help with this very real issue. I wish to thank School Committee members and community members



who are donating their time and efforts as members of these committees.

In my first year as Superintendent, I am looking at all systems and looking for ways we can improve, never staying still, but moving forward with new visions and goals. In my decision-making process for any major change, I will reach out to all stakeholders as their input is invaluable. I thank the School Committees, the parents and the community for their unwavering support for education in our communities. We are so

grateful for all the support and assistance we receive from so many individuals and community groups. I am honored and privileged to be the Superintendent of the Nauset Public Schools and am committed to continued excellence in our schools.

My door is always open and I look forward to hearing your thoughts and ideas.

Respectfully submitted,

Thomas M. Conrad  
Superintendent



## REPORT OF VETERANS SERVICES DEPARTMENT

To the Honorable Board of Selectmen and the Citizens of the Town of Brewster

The following report is of the activities of the Department of Veterans' Services for the Town of Brewster for Calendar Year 2015.

One of our two primary functions is to administer low-income benefits under Massachusetts General Law Chapter 115 for veterans who are honorably-discharged, who establish need and worthiness and are residents of the Town of Brewster. During the year, the Town of Brewster, through our office, provided local aid to qualified veterans totaling more than \$57,300 for housing, food, heat, medical and other related costs. The amount expended was reimbursed to the Town by the Commonwealth at a rate of 75% of total expenditures.

We also provide services to veterans in obtaining the full range of federal government (Veterans' Affairs) benefits. Over the past year this office obtained \$1,496,000 in VA cash benefits for service-connected injuries and VA non-service-connected pensions for

Brewster veterans and widows/widowers. These federal funds greatly reduce the demand on our local aid fund.

We encourage any veteran or dependent of a veteran to contact us at 1-888-778-8701 Monday through Friday from 8:30 AM to 4:30 PM. We can also schedule appointments in one of our offices, at your home or any location that is best for you. Our Harwich office is open Tuesday, Wednesday and Thursday, 9:00 AM to 4:00PM and is located at 100 Oak Street. The phone number is 508-430-7510.

We extend our thanks to the Board of Selectmen, the Town Administrator and Town Accountant for their outstanding support throughout the year.

In Service to Veterans,

Edward F. Merigan, Director, Barnstable District Veterans Services

Wilfred Remillard, Brewster Veterans Service Officer

## REPORT OF WATER COMMISSIONERS

The Brewster Water Department is pleased to provide the following report of happenings for calendar year 2015.

2015 will be remembered for the never ending winter and near record snowfall with which the Water Department staff assisted in the cleanup efforts. When not plowing snow, the Water department staff aggressively worked to eliminate confined space entry by installing radio read meters. This will allow the Water Department to read water meters more efficiently and eliminate a hazardous working condition.

The Brewster Water Department contracted with J.W. Dubis and Sons of Chatham to replace old iron pipe water services along Route 6A from the water main to the sideline shutoff valve in anticipation of the State's paving project. In addition, the Water Department replaced old water services on Underpass Road in-house in anticipation of the Town's paving project thus saving the rate payers approximately \$41,000.00.

In 2015, the Brewster Water Department began using Advanced Enterprise Systems Corporation (Utility Cloud) for Massachusetts Department of Environmental Program reporting and plans to expand its use for asset management, workflow management, workorder tracking and distribution system flushing maintenance.

In addition The Board of Water Commissioners addressed the following matters in 2015:

Collaborated with the Open Space Committee on land purchases (Lalor & Santorello)

and made a commitment to be supportive of additional Zone II land purchases for the protection of drinking water.

Voted unanimously against supporting the addition of a "construction waste handling facility" within the Zone II's of both Brewster and Orleans water supplies.

Provided written comments to MA DEP on the draft regulations for the Commonwealth's Water Management Act which we believe could have major financial implications for current and future water use in Brewster.

Contracted with Doug Gardner of Pioneer Consulting Group for a rate study. The Board of Water Commissioners raised rates for the first time since 2011 according to the recommendations from the study with the exception of the proposed fire line rate increases which the Board felt were too high.

The Board of Water Commissioners would like to recognize the dedicated and professional work of our Water Department Staff whose combined efforts are the reason for the success and efficiency of our operation. We would also like to express our appreciation to the residents of the Town of Brewster and the other town departments and employees whose help and cooperation contributed greatly to that success during the past year, especially Town Administrator Charles Sumner who retired October 31, 2015 after 30 years of service.

Respectfully submitted,

The Brewster Board of Water Commissioners

### Water Department Statistics

	<u>2014</u>	<u>2015</u>	<u>% change</u>
Total Pumped (MG)	462.510	501.026	8.33%
Peak Day	6/30/2014	8/2/2015	
Peak Gallons (MG)	3.784	3.190	-15.70%
Total Service Connections	7401	7421	0.27%





## REPORT OF THE WATER QUALITY REVIEW COMMITTEE

This committee's mission is to implement Brewster's Groundwater Protection Bylaw that protects the quality of the town's drinking water and water resources. The committee consists of representatives of the Board of Selectmen, Board of Health, Planning Board, Conservation Commission, Comprehensive Water Planning Committee, Water Commission, Health Director and Building Commissioner.

Our purpose, as defined by the Water Quality Protection bylaw that created the committee, is to:

Promote the health, safety and general welfare of the community by ensuring an adequate quality and quantity of drinking water for the residents, institutions and businesses of the town;

Preserve and protect all existing and potential sources of drinking water supplies within the town;

Protect other sensitive water resource areas, including those land areas that contribute recharge to private drinking water supply wells;

Prevent temporary and permanent contamination of the water resources of the town.

The bulk of the committee's work consists of reviewing applications for water quality certificates of compliance. These certificates are required of all non-residential properties in Zones I and II surrounding town wells, the Groundwater Protection District, and the Pleasant Bay Watershed.

Applications must document conformance with the conditions establishing the Water Quality Protection District. Ever three years the certificate must be renewed with documentation of any changes, demonstration that any Title 5 septic systems are functioning satisfactorily, demonstration that any

decommissioned wells are secured from access, and that all conditions of the bylaw are being met.

The bulk of the committee's work is focused on the Freeman's Way area where industrial and commercial activities are in close proximity to Wells 1, 2, and 3 of the Brewster Water Department, as well as numerous private wells and wells for the town of Orleans. In addition to the normal certificate process the committee this year reviewed and commented on the citizen petition town meeting article proposing a construction material processing facility. While the committee did not vote as such on the proposal it did provide pros and cons of such a facility as guidance to other committees. The article was defeated at town meeting.

Committee members Paula Miller and Elizabeth Taylor have been examining the bylaws under which the committee operates. They are assessing whether the bylaws as written provide clear guidance to the committee as to how it should operate or whether the bylaws need to be updated. That review process continues as of this writing.

The committee continues to keep close tabs on the operations of two wood waste processors in town as well as the golf course. In each case it looks at the results of water quality monitoring in assessing the ongoing operations of each.

The committee would like to express its appreciation to administrative assistant Marilyn Mooers and to consultant Dave Bennett, both of whom retired from their affiliations with the committee this year. They both served admirably and unstintingly over the years, and for that the committee is deeply appreciative. Judith Miller has stepped in to the role of administrative assistant and has quickly gotten up to speed. We thank her for taking on that role and for her help with committee matters.

Respectfully submitted,  
Douglas Wilcock, Chair  
Nancy Ellis Ice, Vice Chair  
Pat Hughes

Carmen Scherzo  
Elizabeth Taylor  
Chris Miller  
Paula Miller  
Victor Staley



## REPORT OF ZONING AGENT

Municipal Zoning Bylaws (land use regulations) are unique in that the townspeople, with a minimum 2/3 majority, vote to regulate themselves, which demands a high amount of respect and obligation from the Building Commissioner/Zoning Agent and the Building Department. Though the incidents can be quite varied, the approach for regulating what people can and cannot do on their property stays constant within the language of the Zoning Bylaws. Introducing a property owner to use and dimensional restrictions on their own property often takes a considerable amount of time, diplomacy and resources of the Building Department. Another responsibility of the Building Commissioner/Zoning Agent entails assuring that applicants remain true to all conditions stipulated in Variances, Special Permits and approved subdivisions that have been granted by the Board of Appeals and/or the Planning Board. This type of oversight often requires constant vigilance by the Building Department for the life of the property.

This office made numerous zoning complaint investigations, inspections, interpretations and decisions during the calendar year 2015. Building Permit requests always require some sort of zoning determination, particularly now that land that used to be considered marginal for construction is receiving more pressure for development purposes. The Brewster Zoning Bylaws can now be accessed via the Town's website <[www.town.brewster.ma.us](http://www.town.brewster.ma.us)>. If you have any specific questions regarding how the Brewster Zoning Bylaws interact with your property either dimensionally (setbacks, lot coverage...) or by use (commercial, home occupation, signs...), we request that you submit your question in writing so that an accurate account of responses can be maintained for future reference. If you have general questions, we would advise reviewing the Bylaws or contacting the Building Department.

Respectfully submitted,

Victor Staley – Building Commissioner/Zoning Agent





# REPORT OF THE ZONING BOARD OF APPEALS

The Zoning Board of Appeals consists of nine members appointed by the Selectmen. The five regular members are Philip Jackson (Chair), Arthur Stewart (Vice-chair), Brian Harrison, Bruce MacGregor and John Nixon. The four alternate members are Paul Kearney, Leslie Erikson, Patricia Eggers and Sarah Kemp. This membership has remained intact since 2009.

During calendar year 2015 twenty four regular applications were heard. Additionally the Board heard an application for a comprehensive permit to construct fourteen affordable single-family dwellings on approximately 14 acres of land off Tubman Road. The application process began in 2015 and a decision granting approval was anticipated early in 2016.

The Board actively pursues comments from other town departments prior to scheduled hearings. All such comments are appreciated and are clearly helpful in the overall process.

The total of twenty four regular applications consisted of twelve special permits, nine variances and three appeals of decisions by the building commissioner. It should be noted that some variances and special permits are granted only after suggested modifications from the Board guide the applications to a point where they became acceptable to the Board. The Board acknowledges the help of the building commissioner and town planner in this process. In many instances, applications are withdrawn when a denial is anticipated by the applicant.

We are fortunate to have the indispensable Marilyn Mooers in the position of Administrative Clerk for the Board.

Respectfully submitted,

Philip Jackson-Chair  
Arthur Stewart-Vice Chair  
Brian Harrison  
Bruce MacGregor  
John Nixon  
Alternates:  
Paul Kearney  
Les Erikson  
Patricia Eggers  
Sarah Kemp

# REPORT OF THE ASSEMBLY OF DELEGATES

Cape Cod Regional Government (known as Barnstable County)

First District Courthouse, Route 6A

Barnstable, MA 02630

The Assembly of Delegates is the legislative branch of Cape Cod Regional Government (also known as Barnstable County government). Each town within the county is duly represented on the Assembly of Delegates. Delegates are elected by the voters from each town for a two-year (calendar) term.

On Tuesday, November 4, 2014, delegates were elected to serve and in January 2015 assumed their duties and began the fourteenth session (2015 – 2016) of the Assembly of Delegates. Ronald Bergstrom (Chatham) was elected Speaker, Deborah McCutcheon (Truro) was elected Deputy Speaker, and Janice O’Connell continued as the Assembly Clerk.

The Assembly of Delegates holds regular meetings on the first and third Wednesday of each month at 4:00 p.m. in the Chamber Hall of the Assembly of Delegates, First District Courthouse in Barnstable. The vote of each delegate is a weighted vote based on the 2010 U. S. Decennial Census. Barnstable has the largest weighted vote of 20.92% and Truro has the smallest weighted vote of 0.93%.

The legislative powers of county government are vested in the Assembly of Delegates, and except as provided in the Barnstable County Home Rule Charter, the acts of the Assembly of Delegates are required to be by ordinance. Ordinances are brought forward to the Assembly of Delegates and then referred for review and discussion to a Standing Committee of the Assembly by the Speaker prior to receiving a recommendation from the committee for a vote by the full Assembly. The public has the opportunity to par-

ticipate in the process when a proposed ordinance is scheduled for a public hearing by the appropriate Standing Committee.

Delegates are appointed to serve on the Standing Committees of the Assembly and may also be appointed to serve on special committees.

The Standing Committees of the Assembly of Delegates are As follows:

**Economic Affairs:** addresses economic development in Barnstable County

**Finance:** reviews the budget and looks at every major decision rendered by the Barnstable County government that has financial implications including inter-governmental fiscal policies and procedures

**Governmental Regulations:** address all matters relating to the Regional Policy Plan (committee composition consists of the Chairs of all other Standing Committees)

**Health and Human Services:** addresses matters relating to public health, social services and housing

**Natural Resources:** addresses matters relating to environmental matters

**Public Services:** addresses matters relating to public services

**Telecommunications and Energy:** addresses matters relevant to telecommunications and energy policy and budgetary decisions of the Assembly and to the general welfare of the citizens of Barnstable County

Members of each Standing Committee will review the components of all proposed ordinances assigned to and under consideration by each appropriate committee prior to issuing a report to the full Assembly.

An important and significant responsibility of the Assembly is the review and adoption of a proposed budget for the ensuing fiscal year. A proposed budget is submitted to the Assembly of Delegates by the Board of County Commissioners (executive branch of Barnstable County government) each February. Standing Committees meet with department managers, review their budgets and programs, look at the goals and effectiveness of each program, and consider information that is gathered through the public hearing process prior to making a recommendation to the full Assembly for a vote. This budget process typically takes place between February and May of each year.

During FY2015 (July 1, 2014 through June 30, 2015), the Assembly of Delegates adopted eleven ordinances (#14-03 through 14-08, 15-01 and 15-05). A complete list of all ordinances adopted by the Assembly of Delegates is available upon request or can be viewed on the county website at <http://www.barnstablecounty.org/assembly-of-delegates/ordinances>.

Below is a list of the Standing Committees and a summary description of the ordinances and subject matter that were reviewed by the committees and ordinances adopted by the Assembly during fiscal year 2015.

Standing Committee on Finance:

Transfer from Shared Costs & Debt Service – Miscellaneous & Contingency – Contractual Legal Services (\$10,000) to the Assembly of Delegates Contractual Legal Services for Fiscal Year 2015 - **Ordinance 14-07 adopted by Assembly on 11/19/13 and Override of County Commissioners disapproval by Assembly on 12/17/14.**

Restrict the transfer of monies from Special Revenue Accounts, Savings Accounts, or

any account in which unrestricted funds are placed for the purpose of increasing the income revenue for projection shortfalls – **Ordinance 14-08 adopted by Assembly on 11/19/13 and Override of County Commissioners disapproval by Assembly on 12/17/14.**

Supplemental Appropriations for FY 2015 (\$25,000) appropriated from the Vehicle replacement Stabilization Fund - **Ordinance 15-01 adopted by Assembly on 3/18/15.**

Appropriations for Barnstable County FY 2016 operating budget (including capital items): \$28,548,106 – **Ordinance 15-02 adopted by Assembly on 4/15/15.**

Supplemental Appropriations to FY 2016 budget for the HOME Program (\$174,714) from Statutory Reserve Funds set aside at FY 2015 close – **Ordinance 15-03 adopted by Assembly on 6/17/15.**

County authorization to purchase capital equipment, purchase a conservation restriction and implement capital improvements for the County and to borrow money for FY16 (\$1,755,500 as stated and accounted for in adopted budget Ordinance 15-02) – **Ordinance 15-05 adopted by Assembly on 6/17/15.**

Standing Committee on Government Regulations:

Amendment to the Cape Cod Commission Regulations of General Application, Enabling Regulations Governing Review of Developments of Regional Impact – **Ordinance 14-03 adopted by Assembly on 11/5/14.**

Amendment to the Cape Cod Commission Regulations of General Application, Chapter D, Development Agreement regulations Governing the Provisions for Development Agreements, Ordinance 92-1 – **Ordinance 14-04 adopted by Assembly on 11/5/14.**

Amendment to the Cape Cod Commission Regulations of General Application, Chapter G, Growth Incentive Zones - **Ordinance 14-05 adopted by Assembly on 11/5/14.**

Amendment to the Cape Cod Commission Regulations of General Application, Cape Cod Commission Local Comprehensive Plan Regulations - **Ordinance 14-06 adopted by Assembly on 11/5/14.**

Standing Committee on Natural Resources:

To authorize the County Commissioners to execute a Purchase and Sales Agreement for the Aquaculture Research Property, to purchase a Conservation Restriction for the purpose of acquiring a Conservation restriction with the Dennis Conservation Trust, the Towns of Yarmouth and Dennis, for land located at in the Town of Dennis at 99 Chapin Beach Road, and to authorize the Treasurer to borrow sums necessary and to issue bonds and notes for the purposes of this ordinance - **Ordinance 15-04 adopted by Assembly on 6/17/15.**

Economic Affairs

Health & Human Services

Natural Resources

Public Services

Reviewed and recommended department budgets to the Finance Committee for FY 2016 proposed operating budget – **Ordinance 15-02.**

If you have any questions about the operation or structure of the Assembly of Delegates, please contact the Assembly Clerk via the following

Janice O’Connell, Clerk  
Telephone 508-375-6761  
Fax 508-362-6530  
Email:aofd@barnstablecounty.org

**Town Representation**

**Fourteenth Session (2015 -2016)  
Assembly of Delegates**

<u>Delegates</u>	<u>Town</u>	<u>% Weighted Vote</u>
Ronald Bergstrom	Chatham	2.84%
Ned Hitchcock	Wellfleet	1.27%
Christopher Kanaga	Orleans	2.73%
James Killion	Sandwich	9.58%
Marcia King	Mashpee	6.49%
Edward Lewis	Brewster	4.55%
Teresa Martin	Eastham	2.30%
Suzanne McAuliffe	Yarmouth	11.02%
Deborah McCutcheon	Truro	0.93%
Edward McManus	Harwich	5.67%
John Ohman	Dennis	6.58 %
Brian O’Malley	Provincetown	1.36%
Patrick Princi	Barnstable	20.92%
Julia C. Taylor	Falmouth	14.61%
Linda Zuern	Bourne	<u>9.15%</u>
		100.00%

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## Town of Brewster

2198 Main Street  
Brewster, MA 02631-1898  
Phone: (508) 896-3701  
Fax: (508) 896-8089

Office of:  
Board of Selectmen  
Town Administrator

### SERVE YOUR COMMUNITY

The Town of Brewster needs citizens who are willing to give time in the service of their community. The Talent Bank is organized as a means of compiling names of citizens willing to serve, voluntarily, on boards, committees and as resource people. Names in this file are available for use by the Selectmen, Town Moderator as well as all Town Officers. Thank you for your willingness to participate in your town government.

Talent Bank files will be updated to include categories consistent with the changing needs of the Town. Please complete this form and file it with the Town Administrators Office at Town Hall, 2198 Main Street, Brewster, MA 02631. This form and associated materials may be e-mailed to: [townadmin@brewster-ma.gov](mailto:townadmin@brewster-ma.gov)

NAME \_\_\_\_\_ TEL. \_\_\_\_\_

ADDRESS \_\_\_\_\_

EMAIL \_\_\_\_\_

OCCUPATION \_\_\_\_\_

COMMITTEE(S) & BOARD(S) OF INTEREST (Please refer to the list posted on the Town of Brewster's web page: [www.brewster-ma.gov](http://www.brewster-ma.gov))

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Please attach a resume or brief history of work and/or volunteer activities that you believe qualifies you for service on the committees and/or boards that you have identified above.



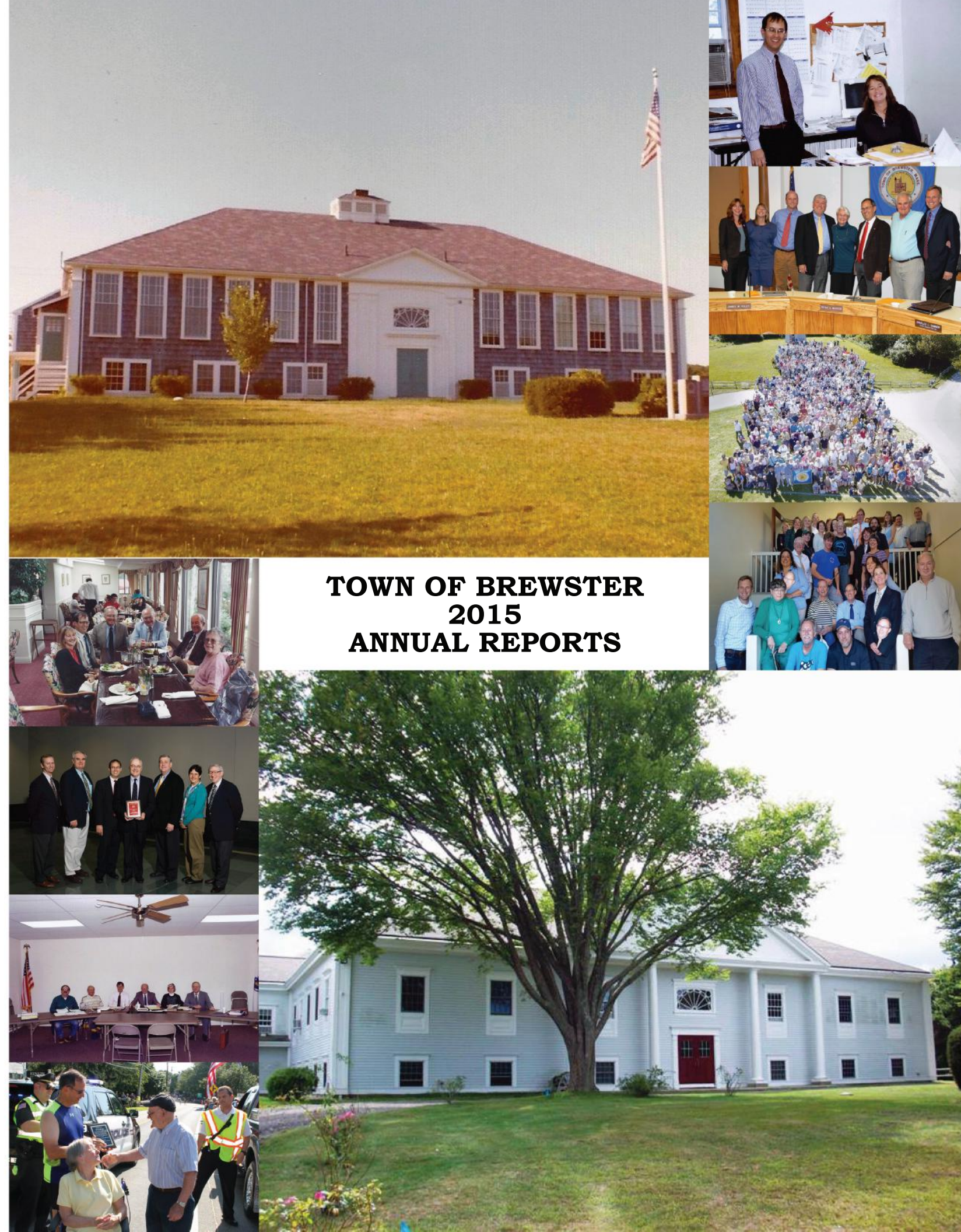


Thank you Charlie for your 29 years of Public Service

2015

TOWN OF BREWSTER, MA - ANNUAL REPORT

2015





In Memoriam William Henchy

Bill served as an elected member of Brewster’s Planning Board for thirteen (13) years from 1996 to 2009. Five (5) of those years he served as Chairman. He served as the Planning Board’s Representative on the Water Quality Review Committee from 1998-2008. He also served on the Town’s Cable TV Advisory Committee from 1991 to 2003 and was instrumental in negotiating the Town’s Cable TV Licensing Agreement.



In Memoriam Ann Golini

Ann was a faithful volunteer at the Brewster voting polls beginning in 1996 and continued through 2014. She became a Precinct Clerk. Ann was also a dedicated volunteer at the Captain's Thrift Shop.



Town of Brewster Telephone Numbers and Hours		
Beach Parking & Transfer Station Permits (June- September)		896-4511
Brewster Ladies Library		896-3913
Captains Golf Course		896-1716
Automated Tee Time Scheduling		896-5100
Council on Aging at 1673 Main St.	9:00 a.m. to 4:00 p.m. Mon. -Fri.	896-2737
Meal on Wheels call in line		896-5070
Deputy Tax Collector		(617) 545-5125
Fire Department at 1657 Main St.	Emergency	911
Non-Emergency		896-7018
Housing Authority at 11 Frederick Court		896-9800
Police Department at 631 Harwich Rd. (Rte. 124)	Emergency	911
Non-Emergency including Animal Control		896-7011
Public Works Department at 201 Run Hill Rd.	8:00 a.m. to 4:00 p.m. Mon.-Fri.	896-3212
Transfer Station at 201 Run Hill Rd. (Automated Line)	8:00 a.m. to 3:00 p.m. Thurs.- Mon.	896-9665
Swap Shop at 201 Run Hill Rd.		896-4523
Recreation Department at 2298 Main St. (Eddy Elem. School)		896-9430
Elementary Schools:		
Stony Brook Elementary at 384 Underpass Rd.		896-4545
Eddy Elementary at 2298 Main St.		896-4531
Nauset Regional School Administration at 78 Eldredge Pkway	School Superintendent	255-8800
Town Clerk/Registrar		896-4506
Town Tax Collector/Treasurer		896-4502
Town Offices at 2198 Main. St. Main Number & Information	8:30 a.m. to 4:30 p.m.	896-3701
Accounting		Ext. 1247
Assessors		Ext. 1137
Zoning Board of Appeals		Ext. 1133
Building/Zoning		Ext. 1125
Gas Inspector	Wed 8:30 a.m. to 9:30 a.m.	Ext. 1113
Plumbing Inspector	Wed. & Fri. 8:30 a.m. to 9:30 a.m.	Ext. 1113
Wire Inspector	Mon. & Thurs. 10 a.m. to 11 a.m.	Ext. 1127
Conservation		Ext. 1135
Town Hall Maintenance		Ext. 1118
Town Administrator & Selectmen		Ext. 1100
Historic District Committee		Ext. 1119
Health		Ext. 1120
Natural Resources		Ext. 1135
Planning Board		Ext. 1133
Registars		Ext. 1146
Town Clerk		Ext. 1141
Treasurer/Collector		Ext. 1112
Veterans Services - Hyannis		775-9817
Water Department		896-5454
Thrift Shop		896-8180
Chamber of Commerce at 2198 Main St.		896-3500
Animal Rescue League		255-1030